

# Job Posting

Job Title: Tomaso Facility Supervisor  
Category: Recreation  
Class: Part-Time  
Days: Monday- Friday Evenings, Saturday and Sundays  
Salary: \$9.00/hour-\$9.50/hour

Requirements: Must have reliable transportation  
General knowledge of field rentals  
Present a Neat and Professional appearance and attitude  
Work effectively and communicate with coaches, fans, and staff  
Possess Good Leadership Skills  
Possess Good Conflict Resolution Skills  
Available to work evenings and weekends

Physical Requirements: Must be able to assist with Baseball and Soccer game day operations by sitting, standing, walking, kneeling, stooping, bending and or lifting up to 40 pounds

**Duties:** Arrive early and make sure Facility is set up properly  
Keep track of scoreboards and hand out and collect from teams  
Enforces facility, equipment, and program rules, and regulations, taking appropriate disciplinary actions with participants when necessary  
Administer First Aid if necessary  
Make sure teams are on correct fields  
Adjust bases, mounds, and fields as necessary  
Put out and collect soccer flags  
Make sure fields are left in good condition

The Huntley Park District is an equal opportunity employer. A criminal Background check is required. Applications can be picked up at the Rec Center. Completed applications should be returned to the front desk, emailed to [rcoffland@huntleyparks.org](mailto:rcoffland@huntleyparks.org) or mailed to:

Huntley Park District  
Attn: Ryan Coffland  
12015 Mill Street  
Huntley, IL 60142