

# HUNTLEY PARK DISTRICT

## Regular Meeting

### September 28, 2022

President Keith Wold called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included: Keith Wold, Jerry Nepermann, Bill Awe, and Jim Blasky. Commissioners absent: Commissioner Kellas. Also present were Scott Crowe Wesley Peete, Matt Szytz, Joe Patterson, John Cowlin, Stephanie Scott, and Rob Jordan.

A motion to approve the agenda, with the change to Action Item #1 was made by Commissioner Nepermann and seconded by Commissioner Awe.  
All ayes. Motion carried.

A motion to approve the August 24 Regular Board Meeting minutes was made by Commissioner Awe and seconded by Commissioner Blasky.  
All ayes. Motion carried.

The Treasurer's and Financial Reports were reviewed.

Executive Director Crowe submitted bills, additions, and purchase cards totaling \$285,255.68. A motion to approve the submitted bills and additions listed above was made by Commissioner Nepermann and seconded by Commissioner Blasky.

Roll Call: Yes - All.

No - None. Motion carried.

### **Staff Reports**

**The following Department Reports were reviewed:**

1. **Finance & HR:** Executive Director Scott Crowe reviewed the Finance Department report.
2. **Parks:** Director Peete reviewed the Parks and Facilities Department report. In addition to the submitted report, Commissioner Wold complimented the Parks department on the state of the community's parks and the job well done throughout Fall Fest. Director Peete gave a summary of the Park District's role at Fall Fest and opportunities to improve the event for next year.
3. **Recreation:** Director Patterson reviewed the Recreation Department report. In addition to the submitted report, Director Patterson credited Stephanie Scott, Aquatic Supervisor, and her staff for the job well done throughout the summer. Stephanie Scott delivered a season-end report on Stingray Bay and summer aquatic programming. Staff recruitment,

pass sales, special events, swim team, and swim lessons were all summarized for the Board. Additionally, Director Patterson gave a synopsis of Summer Camp, detailing the survey results for the program as well as a general summary of the successes and areas of growth of the summer.

4. **Marketing:** Director Szytz reviewed the Marketing and Communications Department report. In addition to the submitted report, Director Szytz updated the Board on the District's latest effort to research and obtain grant funding.
5. **Golf:** General Manager Walrath reviewed the Golf Department report. In addition to the submitted report, General Manager Walrath explained the anticipated fall and winter projects at Pinecrest.

### **Executive Director Report**

The Executive Director Report was reviewed.

### **New Business**

#### **Action Item #1 - Presentation on Bond Issuance Options**

Eric Anderson from Pieper Sandler 7 Company presented information to the board about options to reissue the General Obligation Limited Tax Park Bonds to the Board. In the coming months it is recommend that the district hold a BINA hearing which is the first step before issuing these bonds. The Board and Board President directed the Executive Director to proceed with scheduling a Bond Issue Notification Act (BINA) hearing accordingly.

#### **Action Item #2 - Consider Professional Services Agreement with Lauterbach and Amen and staff adjustments**

A motion to approve the Executive Director enter into a Professional Services Agreement with Lauterbach and Amen, LLP in the amount of \$6,400 per month for a period of up to one year and redistribute salaries to certain staff not to exceed \$12,000 per annum was made by Commissioner Awe and seconded by Commissioner Nepermann.

Roll Call: Yes - All. No - None. Motion carried.

#### **Action Item #3 - Appointment of Authorized IMRF Agent**

A motion to approve the Resolution to appoint Nancy Sprouse as the Authorized IMRF Agent for Huntley Park District was made by Commissioner Nepermann and seconded by Commissioner Blasky.

Roll Call: Yes - All. No - None. Motion carried.

Motion to adjourn was made by Commissioner Nepermann seconded by Commissioner Awe.

All ayes. Motion carried.

Meeting adjourned at 9:01 PM.

These minutes are subject to approval at the next regular business meeting.  
Respectfully submitted,  
Matt Szytz  
Recording Board Secretary

Signature on file  
Keith Wold, President                      Date

Signature on file  
Scott M. Crowe, Secretary              Date