

HUNTLEY PARK DISTRICT

Regular Meeting

August 24, 2022

President Keith Wold called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included; Jerry Nepermann, Bill Awe, and Jim Blasky. Commissioners absent: Melissa Kellas. Also present were Scott Crowe Wesley Peete, Matt Szytz, Joe Patterson, and John Cowlin.

A motion to approve the agenda, with the change to Action Item #1 was made by Commissioner Nepermann and seconded by Commissioner Blasky. Voice Vote. All ayes. Motion carried.

A motion to approve the June 22, 2022 Regular Board Meeting minutes and the July 13, 2022 Board Workshop minutes was made by Commissioner Nepermann and seconded by Commissioner Blasky. Voice Vote. All ayes. Motion carried.

The Treasurer's and Financial Reports were reviewed.

Executive Director Crowe submitted bills, additions, and purchase cards totaling \$332,970.95. A motion to approve the submitted bills and additions listed above was made by Commissioner Nepermann and seconded by Commissioner Blasky.

Roll Call: Yes – All. No – None. Motion carried.

Staff Reports

The following Department Reports were reviewed:

1. **Finance & HR:** Executive Director Scott Crowe reviewed the Finance Department report. In addition to the submitted report, Executive Director Crowe expressed his recommended solution for the Finance Director vacancy.
2. **Parks:** Director Peete reviewed the Parks and Facilities Department report. In addition to the submitted report, Director Peete introduced new Facilities Manager Sandy Schwendeman. Facilities are working on the conversion of LED lighting within the REC Center and other facilities for the Park District. Stingray Bay has closed, and the team is working on solidifying a list of tasks to do prior to opening next year. Fall sports have started, which means field prep is keeping everyone busy. New Parks Operations Manager, Rob Jordan has started and has been busy working through a plethora of projects within the parks.
3. **Recreation:** Director Patterson reviewed the Recreation Department report. In addition to the submitted report, Director Patterson gave updates about summer programs, including Summer Camp and Aquatics,

with full reports expected in September. Commissioner Wold asked if there were any days this summer that the pool needed to close due to non-weather-related incidents. Director Patterson answered that there were not. Commissioner Nepermann complimented the addition of Little Ray's Reef to the aquatic center. Looking ahead, the staff is preparing for the first teen dance of the year. Preschool is prepping for classes beginning in September. Beyond the Bell and fall sports leagues have started.

4. **Marketing:** Director Szytz reviewed the Marketing and Communications Department report. In addition to the submitted report, Director Szytz explained the development and execution of the inaugural Enjoy Huntley week. Fall registration and program guide distribution were discussed, as well as the status of the ADA analysis of the Park District's website.
5. **Golf:** General Manager Walrath reviewed the Golf Department report. In addition to the submitted report, General Manager Walrath detailed the weather challenges faced in both June and July. The event space has really taken off in August, with 11 of 12 straight weeks including a golf event at the course. Commissioner Awe asked how General Manager Walrath feels about how the simulators and gaming additions will affect future operations at Pinecrest. General Manager Walrath shared that it is believed the addition of gaming to Pinecrest will be ancillary revenue that will cut into the winter variability.

Executive Director Report

The Executive Director Report was reviewed. In addition to the report, Executive Director Crowe gave the Board an update regarding the status of strategic planning with PROS Consulting. Staff was recognized for the strong efforts made throughout the summer.

The MI Homes park and playground design was reviewed. Staff was tasked with exploring additional swings within the space.

Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Nepermann and seconded by Commissioner Awe.

Roll Call: Yes - All. No - None. Motion carried.

New Business

Action Item #1 - Financial Services Presentation

Wes Levy from Lauterbach and Amen presented information to the board about their firm providing financial services to the Huntley Park District including the services of Finance Director and other related Finance Department support. The Board gave direction to the Executive Director to gather more information and explore this option further

Action Item #2 - Consider Ordinance Authorizing the Sale of Surplus Property

