

# HUNTLEY PARK DISTRICT

## Regular Board Meeting

### June 28, 2023

President Keith Wold called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included; Keith Wold, Melissa Kellas, Jerry Nepermann, Bill Awe, and Jim Blasky. Commissioners absent: None. Also present were Scott Crowe Wesley Peete, Joe Patterson, Matt Szytz, Julie Wons, and Justin Cripe.

A motion to approve the agenda, with the change of moving the first action item up after the Public Comments, was made by Commissioner Kellas and seconded by Commissioner Awe.

All ayes. Motion carried.

A motion to approve the Regular Board Meeting minutes from May 24, 2023 and the Board Workshop Minutes from June 7, 2023 was made by Commissioner Nepermann and seconded by Commissioner Blasky.

All ayes. Motion carried.

The Treasurer's and Financial Reports were reviewed. Director Wons presented the Treasurer's Report and Financial reports.

Director Wons submitted bills, additions, and purchase cards totaling **\$660,049.35**. A motion to approve the submitted bills and additions listed above was made by Commissioner Nepermann and seconded by Commissioner Kellas.

Roll Call: Yes - All.

No - None. Motion carried.

### **Committee Reports**

1. DEI Committee report was provided to the board for review.
2. Finance Committee report was provided to the board for review

### **Staff Reports**

The following Department Reports were reviewed:

1. **Finance, HR/Risk:** Director Wons reviewed the Finance Department report and the HR/Risk Report is provided. In addition to the submitted report, Commissioner Wold asked about the Risk Management of both the elevator repair claims and air quality situation facing the Park District. Director Peete responded with the current state of the facility's elevator and actions being taken to allow participants to get from one level to the other. Executive Director Crowe explained that the District made the best decisions possible over the course of the last couple of days.

2. **Parks:** Director Peete reviewed the Parks and Facilities Department report. In addition to the submitted report: Commissioner Awe asked for an update on the Tomaso gator situation and repair. Director Peete and Executive Director Crowe informed the Board that everyone is safe, health, and the gator is currently being repaired. Director Peete updated the Board about the state of Stingray Bay Family Aquatic Center. To this point, the pool is running well and successfully. Commissioner Nepermann asked about the Gaming Room setup at Pinecrest, in which Executive Director Crowe shared that the renovation is nearly complete.
3. **Recreation:** Director Patterson reviewed the Recreation Department report. In addition to the submitted report, Director Patterson updated the Board on the state the Recreation staff, including seeing success in areas such as, athletics, youth theater, aquatics, and summer camp. Director Patterson also shared that the hiring process is up and running for the new recreation supervisor position. Commissioner Wold complimented the Recreation Department on partnering with Del Webb in the aquatics realm. Commissioner Nepermann asked about some of the new athletic programs offered during the summer. Director Patterson explained the new and returning athletic programs that are seeing success this summer.
4. **Marketing:** Director Szytz reviewed the Marketing and Communications Department report. In addition to the submitted report, Director Szytz gave a detailed explanation of the new GO HUNTLEY program that the District is kicking off in July, including the sponsorships gained and what to expect from the program early on.
5. **Golf:** Assistant Manager Justin Cripe reviewed the Golf Department report. In addition to the submitted report, Assistant General Manager shared that May was one of the most successful months of May that Pinecrest has seen as far as rounds played. June also looks to be another successful month, especially in the leagues and merchandise areas.

### **Executive Director Report**

The Executive Director Report was reviewed. In addition to the report, Executive Director Crowe informed the Board about some recent vandalism at Coach's Park that the Park District has faced. He also updated the Board on the state of receiving ownership for Coach's Park and the estimated timeline of laying bricks and planting trees for those who purchased them for the ribbon cutting ceremony.

### **New Business**

#### **Action Item #1 - Approval of Annual Financial Report**

Motion to approve the Annual Comprehensive Financial Report was made by Commissioner Awe seconded by Commissioner Nepermann.

Roll Call: Yes - All.

No - None. Motion carried.

**Action Item #2 – Approval of ADA Transition Plan**

Motion to approve the ADA Transition Plan was made by Commissioner Kellas seconded by Commissioner Blasky.

All ayes. Motion carries

**Action Item #3 – Approval of Park Lease Equipment**

Motion to waive the bidding requirements and authorize the Executive Director to enter into a Lease Agreement with Reinders, Inc. and Huntington Bank for the Park Maintenance Equipment for a total amount of \$76,293.35 was made by Commissioner Nepermann seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

**Action Item #4 – Approval of Updated Logo**

Motion to approve the Updated Huntley Park District Logos with taglines was made by Commissioner Kellas seconded by Commissioner Awe.

All ayes. Motion carries

**Action Item #5 – Approval of new Full-Time Recreation Supervisor**

Motion to approve the new Full-Time Recreation Supervisor position was made by Commissioner Awe seconded by Commissioner Nepermann.

Roll Call: Yes – All. No – None. Motion carried.

Motion to adjourn was made by Commissioner Awe seconded by Commissioner Blasky.

All ayes. Motion carried.

Meeting adjourned at 8:20 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,

Matt Szytz  
Board Recording Secretary

Signature on file

\_\_\_\_\_  
Scott M. Crowe, Secretary      Date