

HUNTLEY PARK DISTRICT
Regular Meeting
April 27, 2022

Vice President Melissa Kellas called the meeting to order at 7:04 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board. President Wold was absent at the time of roll call.

Commissioners present included; Melissa Kellas, Jerry Nepermann, and Jim Blasky. Commissioners absent: Bill Awe. Also present were Scott Crowe, Laura Pisarcik, Wesley Peete, Matt Szytz, Joe Patterson, John Cowlin.

A motion to approve the agenda was made by Commissioner Blasky and seconded by Commissioner Nepermann.

All ayes. Motion carried.

Public Comments: Claudine Cutrona and Sean Cratty from Fall Fest gave updates regarding the state of Fall Fest for 2022, including change in leadership with Bryant Haniszewski stepping away from his position on the Fall Fest Board.

Commissioner Awe arrived at 7:11p
Commissioner Wold arrived at 7:19p

A motion to approve the March 23, 2022, Regular Board Meeting Minutes and April 13, 2022 Board Workshop minutes was made by Commissioner Nepermann and seconded by Commissioner Blasky.

All ayes. Motion carried.

The Treasurer's and Financial Reports were reviewed.

Director Pisarcik submitted bills, additions, and purchase cards totaling \$324,337.12.

A motion to approve the submitted bills and additions listed above was made by Commissioner Kellas and seconded by Commissioner Awe.

Roll Call: Yes - All. No - None. Motion carried.

Staff Reports

The following Department Reports were reviewed:

1. **Finance & HR:** Director Pisarcik reviewed the Finance Department report. In addition to the submitted report, Director Pisarcik explained that both she and Executive Director Crowe have had meetings with the Park District's Bond Agent to begin planning for how the District will manage the District's bonds.

2. **Parks:** Director Peete reviewed the Parks and Facilities Department report. In addition to the submitted report, Director Peete shared that the new playground equipment for Little Ray's Reef has arrived, and installation will begin within the next week. The Parks Department planted a variety of flowers around the parks as beautification efforts continue through the spring. 260 yards of mulch has been placed throughout Deicke and Warrington Park. Playground inspections are ongoing. Tomaso Sports Park has been aerated and rolled in preparation for a busy sports season. Windscreens have been installed at all the baseball fields as well.
3. **Recreation:** Director Patterson reviewed the Recreation Department report. In addition to the submitted report, Director Patterson reviewed the recent Easter events including the Flashlight Egg Hunt, Easter Egg Hunt, and Easter Basket Deliveries. Each of the events had a good amount of participation and the community feedback has been positive regarding the District's effort with these events. The Recreation Department is preparing for summer. Summer staff between aquatics and day camp are well established and should be ready to start the summer.

Commissioner Awe asked Director Patterson to elaborate on the All-Staff Training coming up this summer. Director Patterson explained the layout of the event and the various stations the staff will go through to learn more about the different areas of the Huntley Park District. The anticipation is that around 200 staff will attend.

4. **Marketing:** Director Szytz reviewed the Marketing and Communications Department report. In addition to the submitted report, Director Szytz shared the tools and strategies used to support staff recruitment for the Recreation and Parks Department. A review of the Summer Program Guide was given to the Board.
5. **Golf:** General Manager Walrath reviewed the Golf Department report. In addition to the submitted report, General Manager Walrath assessed the quarterly financials and added a few explanations of expenses that the Golf Course faced in April. The Landscapes and Pinecrest Marketing Report was introduced and discussed.

Executive Director Report

The Executive Director Report was reviewed. In addition to the report, Executive Director Crowe shared that he and Director Szytz met with PROS Consulting to kick off strategic planning.

A meeting took place between Executive Director Crowe, Director Patterson and the Village of Huntley regarding the state of the District's liquor license as it pertains to adult events.

New Business

Consider Affiliate Agreement - Heat United Soccer Club

A motion to approve that the Huntley Park District enter into an agreement with Heat United Soccer Club as presented was made by Commissioner Nepermann and seconded by Commissioner Awe.

Roll Call: Yes - All. No - None. Motion carried.

Consider Naming of Cider Grove Phase 2 Park

The Board discussed and decided they would like to table the item for future consideration.

Consider Variances to the Ordinance Code for Paw Fest

A motion to approve the variances to the Huntley Park District Ordinance Code as presented for the Animal House Shelter - Paw Fest Event as presented was made by Commissioner Nepermann and seconded by Commissioner Blasky.

All ayes. Motion carried.

Motion to adjourn was made by Commissioner Kellas seconded by Commissioner Awe.

All ayes. Motion carried.

Meeting adjourned at 8:45 p.m.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,

Matt Szytz
Recording Board Secretary

Signature on file

Keith Wold, President Date

Signature on file

Scott M. Crowe, Secretary Date