

# HUNTLEY PARK DISTRICT

## Regular Board Meeting

### April 26, 2023

President Keith Wold called the meeting to order at 7:02 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included; Keith Wold, Jerry Nepermann, Bill Awe, and Jim Blasky. Commissioners absent: Melissa Kellas. Also present were Scott Crowe Wesley Peete, Joe Patterson, Matt Szytz, Rick Walrath, and Julie Wons.

A motion to approve the agenda, with the change of moving Action Item 9a immediately following public comment, was made by Commissioner Nepermann and seconded by Commissioner Blasky.

All ayes. Motion carried.

A motion to approve the Regular Board Meeting minutes from March 23, 2023 and the Board Workshop Minutes from April 12, 2023 was made by Commissioner Nepermann and seconded by Commissioner Blasky. Commissioner Wold suggested to edit the minutes to accurately note that Commissioner Kellas called the meeting to order.

All ayes. Motion carried.

The Treasurer's and Financial Reports were reviewed. Director Wons presented the Treasurer's Report and Financial reports.

Director Wons submitted bills, additions, and purchase cards totaling \$230,778.94. A motion to approve the submitted bills and additions listed above was made by Commissioner Blasky and seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

### **Staff Reports**

**The following Department Reports were reviewed:**

1. **Finance, HR/Risk:** Director Wons reviewed the Finance Department report, and the HR/Risk Report is provided. In addition to the submitted report:
2. **Parks:** Director Peete reviewed the Parks and Facilities Department report. In addition to the submitted report, Commissioner Wold congratulated Director Peete on behalf of Rob Jordan earning his applicator certification. This certification strengthens the skills of the Parks staff. Commissioner Wold asked Director Peete for an update on the pre-season maintenance at pool. Director Peete expressed how hard the staff is working to get all of the required pool updates done before the start of the season.

3. **Recreation:** Director Patterson reviewed the Recreation Department report. In addition to the submitted report, Commissioner Wold asked about the All-Staff Training scheduled to take place this summer. Director Patterson shared that they would have a keynote speaker attend and it should be a great day for staff to learn. Commissioner Awe complimented the status of hiring thus far in the
4. **Marketing:** Director Szytz reviewed the Marketing and Communications Department report. In addition to the submitted report, Commissioner Awe asked how the Kiley Park feedback post fared on social media. Director Szytz shared that the post created a platform for great conversation among community members, where they could also share their feedback on the park renovation.
5. **Golf:** General Manager Walrath reviewed the Golf Department report. In addition to the submitted report, Commissioner Awe asked if there have been any thoughts on new golf opportunities. General Manager Walrath shared that they are having ongoing discussions about new golf operation ventures.

### **Executive Director Report**

The Executive Director Report was reviewed. In addition to the report, Commissioner Wold asked for a status update regarding the brick and tree dedication project for Coach's Park. Executive Director Crowe shared that details are being finalized and both items should be available for purchase in the next couple days.

### **New Business**

#### **Action Item #1 - Presentation of Draft Strategic Master Plan**

No action taken.

#### **Action Item #2 - Approval of Updated Mission, Vision and Values Statements**

Motion to approve the updated Mission, Vision and Values Statements was made by Commissioner Awe seconded by Commissioner Blasky.

All ayes. Motion carries

#### **Action Item #3 - Approval of Kiley Park Renovation Concept**

Motion to approve the Kiley Park Renovation Concept was made by Commissioner Nepermann and seconded by Commissioner Awe.

All ayes. Motion carries

#### **Action Item #4 - Approval of Kiley Park Playground Purchase and Installation**

Motion to approve waiving the bidding requirement and approve the purchase and installation of the playground equipment for Kiley Park of

\$133,392.30 was made by Commissioner Awe seconded by Commissioner Blasky.

Roll Call: Yes - All.

No - None. Motion carried.

**Action Item #5 - Approval of Village of Huntley Fireworks Agreement**

Motion to approve the Village of Huntley Fireworks Agreement was made by Commissioner Nepermann seconded by Commissioner Blasky.

All ayes. Motion carried.

**Action Item #6 - Approval of Developer Agreement with MI Homes**

Motion to approve the Developer Agreement between the Huntley Park District and MI Homes as presented, including an amount not to exceed \$14,000 for additional swings and appropriate fall area for the swings as outlined in the agreement was made by Commissioner Awe seconded by Commissioner Nepermann.

Roll Call: Yes - All.

No - None. Motion carried.

Motion to adjourn was made by Commissioner Nepermann seconded by Commissioner Awe.

All ayes. Motion carried.

Meeting adjourned at 9:19 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,

Matt Szytz  
Board Recording Secretary

Signature on file

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Scott M. Crowe, Secretary      Date