

## HUNTLEY PARK DISTRICT

### Regular Board Meeting

### March 19, 2025

President Keith Wold called the meeting to order at 7:02 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included; Keith Wold, Melissa Kellas, Jerry Nepermann, Dr. William Awe, and T.J. Moore. Staff present were Scott Crowe, Wesley Peete, Joe Patterson, Matt Szytz, Julie Wons and Justin Cripe.

A motion to approve the agenda was made by Commissioner Nepermann and seconded by Commissioner Awe.

All ayes. Motion carried.

A motion to enter the public input meeting for the trail improvement project was made by Commissioner Nepermann and seconded by Commissioner Moore.

All ayes. Motion carried.

Staff presented information about the proposed Warrington Park Trail and the Recreational Trail Grant opportunity. There were no public comments from the small audience.

A motion to adjourn the public input meeting for the trail improvement project was made by Commissioner Awe and seconded by Commissioner Kellas.

All ayes. Motion carried.

A motion to approve the Consent Agenda was made by Commissioner Awe and seconded by Commissioner Nepermann.

- Approval of Minutes of February 26, 2025 Regular Board Meeting
- Approval of the Minutes of March 5, 2025 Board Workshop
- Accept Treasurer's and other Financial Reports
- Approval of Bills and Additions totaling \$648,285.14
- Accept Staff Reports
  - Finance and HR Report
  - Parks and Facilities Report
  - Recreation Report
  - Marketing and Communications Report
  - Golf Report

Roll Call: Yes – All.

No – None. Motion carried.

### **Executive Director Report**

The Executive Director Report was reviewed.

## **New Business**

### **Approve Basketball Court Resurfacing Bid**

Motion to accept the lowest responsible and responsive bid from Troch-McNeil Paving Co. for \$82,405 on the basketball court resurfacing bid, plus a 20% contingency in a total amount not to exceed \$96,475 was made by Commissioner Moore seconded by Commissioner Nepermann.

Roll Call: Yes – All. No – None. Motion carried.

### **Approve Batting Cage Equipment Bid**

Motion to accept the lowest responsible and responsive bid from BSN Sports for \$41,575.11 on the batting cage equipment was made by Commissioner Kellas seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

### **Approve Professional Services Agreement with Featherstone, Inc. for Phase 2 and Phase 3 of Paving Project**

Motion to approve the Executive Director to enter into a Professional Services Agreement, as presented, with Featherstone, Inc. for bid preparation and construction management of the District Paving Project in the amount of \$191,870, plus reimbursable expenses up to 10% of total costs (\$19,187) as outlined in the agreement was made by Commissioner Nepermann seconded by Commissioner Kellas.

Roll Call: Yes – All. No – None. Motion carried.

### **Approve Professional Services Agreement with Christopher Burke Engineering for Phase 2 of Paving Project**

Motion to approve the Executive Director enter into a Professional Services Agreement, as presented with Christopher B. Burke Engineering, Ltd. for engineering design specifications of the District Paving Project in the amount of \$132,000, plus reimbursable expenses not to exceed 10% of total costs (\$13,200) as outlined in the agreement was made by Commissioner Awe seconded by Commissioner Kellas.

Roll Call: Yes – All. No – None. Motion carried.

### **Appointment of Committee Members and Chairpersons**

Finance Committee:	Chair: Commissioner Kellas and Commissioner Moore
HR/Risk Committee:	Chair: Commissioner Wold and Commissioner Moore
Parks & Fac. Committee:	Chair: Commissioner Nepermann and Commissioner Awe
Recreation Committee:	Chair: Commissioner Awe and Commissioner Wold
Marketing Committee:	Chair: Commissioner Kellas and Commissioner Nepermann
DEI Committee:	Chair: Commissioner Kellas and Commissioner Wold

Motion to approve of the appointment of Board Members to Committees was made by Commissioner Nepermann seconded by Commissioner Awe.

Voice Vote: All ayes. Motion carried.

**Approve Agreement with PM Concessions for the operation of the Stingray Bay Aquatic Center Concession Stand**

Motion to accept PM Concessions as the most responsive and responsible proposal received to operate and manage the concession stand at Stingray Bay Aquatic Center and authorize the Executive Director to enter into an agreement as presented. was made by Commissioner Nepermann seconded by Commissioner Moore.

Roll Call: Yes - All. No - None. Motion carried.

**Approve purchase of Pinecrest Irrigation System equipment**

Motion to waive the bidding requirement and approve the purchase of the sprinkler equipment through the Sourcewell Cooperative Purchase Program for Pinecrest Golf Course of \$105,942.40 as presented was made by Commissioner Awe seconded by Commissioner Moore.

Roll Call: Yes - All. No - None. Motion carried.

**Executive Session**

A motion was made to enter into Executive Session at 8:12 PM in compliance with the Open Meetings Act Section 2 (c) 5,6 by Commissioner Moore and seconded by Commissioner Nepermann.

Roll Call: Yes - All. No - None. Motion carried.

A motion to reconvene the regular meeting at 8:41 PM by Commissioner Nepermann and seconded by Commissioner Awe.

Voice Vote: All ayes. Motion carried.

Motion to adjourn the Regular Board Meeting was made by Commissioner Moore seconded by Commissioner Kellas.

Voice Vote: All ayes. Motion carried.

Meeting adjourned at 8:42 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,

Matt Szytz  
Board Recording Secretary

Signature on file

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Secretary

Date