

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE HUNTLEY PARK DISTRICT, McHENRY AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021, AND ENDING DECEMBER 31, 2021, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE HUNTLEY PARK DISTRICT:

SECTION I: It is hereby found and determined that:

- (a) This Board has heretofore caused to be prepared a combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and
- (b) A public hearing will be held at Huntley Park District, 12015 Mill Street, Huntley, IL 60142 on the 24th day of February, 2021, on said Ordinance, notice of said hearing having been given at least one (1) week prior to such hearing by publication in the Northwest Herald on February 17, 2021, a newspaper published within the Park District; and
- (c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning January 1, 2021 and ending December 31, 2021 have heretofore been performed.

SECTION II: The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1st) day of January 2021 and ending on the 31st day of December 2021:

I. CORPORATE FUND		
<u>A. ADMINISTRATIVE DEPARTMENT</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	176,360	193,996
Health Insurance	24,578	27,036
IMRF	21,025	23,128
Employment Services	1,200	1,320
Other Employee Benefits	3,500	3,850
FICA	11,151	12,266
Medicare	2,617	2,879
Maint/Repairs- Vehicles	500	550
Legal Services	5,000	5,500
Audit Services	21,200	23,320
Liability Insurance	99,073	108,980
Computer Support Services	38,320	42,152
Security/Alarm Services	1,130	1,243
Other Professional Fees	500	550
Postage	1,600	1,760
Telephone	2,024	2,226
Legal Notices	375	413
Bank Fees/Charges	2,100	2,310
Membership Dues	5,830	6,413
Travel/Meals/Mileage	750	825
Training/Education	2,620	2,882
Publications	250	275
Electric	12,000	13,200
Heat	3,000	3,300
Garbage Disposal	6,500	7,150
Water	1,000	1,100
PortaPotties/Washroom Pumping	22,600	24,860
Commissioners Expense	1,751	1,926
Leased Equipment	6,724	7,396
Copier Maintenance	1,700	1,870
Paving & Lighting	42,000	46,200
Office Supplies	1,250	1,375
Miscellaneous	2,740	3,014
TOTAL ADMINISTRATIVE DEPARTMENT	522,968	575,265

<u>B: PARKS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	208,978	229,876
Health Insurance	22,131	24,344
IMRF	17,405	19,146
Unemployment Benefits	2,500	2,750
FICA	12,950	14,245
Medicare	3,100	3,410
Telephone	2,254	2,479
Membership Dues	150	165
Travel/Meals/Mileage	175	193
Training/Education	1,000	1,100
Office Supplies	750	825
Maint/Repairs-Equip.	37,000	40,700
Maint/Repairs-Grounds	66,000	72,600
Maint/Repairs-Vehicles	32,000	35,200
Uniforms/Safety Equipment	5,500	6,050
Leased Equipment	15,860	17,446
Shop Supplies	3,500	3,850
Small Tools	4,000	4,400
Landscaping Supplies	22,500	24,750
Chemicals	40,300	44,330
Gas/Oil	40,000	44,000
TOTAL PARKS	538,053	591,858
<u>C: BUILDINGS</u>		
Salaries/Wages	146,274	160,901
Health Insurance	22,362	24,598
IMRF	14,750	16,225
FICA	9,100	10,010
Medicare	2,125	2,338
Unemployment Benefits	1,000	1,100
Telephone	6,746	7,421
Travel/Meals/Mileage	300	330
Training/Education	1,450	1,595
Office Supplies	300	330
Maint/Repairs-Bldgs	101,700	111,870
Maint/Repairs-Equip.	15,100	16,610
Uniforms/Safety Equipment	5,000	5,500
Shop Supplies	3,000	3,300
Small Tools	4,250	4,675
Janitorial Supplies	23,000	25,300
TOTAL BUILDINGS	356,457	392,103
I. CORPORATE FUND TOTAL	1,417,478	1,559,226

<u>II. RECREATION FUND</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	604,196	664,616
Health Insurance	72,726	79,999
IMRF	70,302	77,332
Employment Services	1,000	1,100
Other Employee Benefits	1,500	1,650
FICA	37,890	41,679
Medicare	8,984	9,882
Legal Services	5,000	5,500
Online Marketing Services	9,300	10,230
Computer Support Services	54,070	59,477
Security/Safety Services	5,000	5,500
Other Professional Fees	4,000	4,400
Postage	13,250	14,575
Telephone	20,015	22,017
Advertising/Printing	13,000	14,300
Brochure Printing	20,000	22,000
Bank Fees/Charges	35,000	38,500
Licenses and Permits	500	550
Membership Dues	3,730	4,103
Travel/Meals/Mileage	4,915	5,407
Training/Education	8,140	8,954
Electric	102,000	112,200
Heat	25,000	27,500
Water	9,000	9,900
Leased Equipment	5,915	6,507
Copier Maintenance	2,200	2,420
Office Supplies	19,500	21,450
Scholarships	5,000	5,500
Miscellaneous	6,250	6,875
Interest Expense	51,558	56,714
Debt Service Bank Fees/Charges	350	385
Principal Repayment	450,000	495,000
II. RECREATION FUND TOTAL	1,669,291	1,836,220

<u>A: ATHLETIC DEPARTMENT</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	50,308	55,339
IMRF	2,698	2,968
FICA	3,119	3,431
Medicare	725	798
Instructors-Contractual	99,230	109,153
Maint/Repairs-Bldgs	1,800	1,980
Maint/Repairs-Grounds	4,200	4,620
Telephone	864	950
Training/Education	2,900	3,190
Electric	8,500	9,350
Garbage Disposal	1,300	1,430
PortaPotties/Washroom Pumping	900	990
Office Supplies	200	220
Supplies	42,261	46,487
Uniforms	47,175	51,893
Gym Rentals	33,344	36,678
Tournaments	13,205	14,526
Landscaping Supplies	3,500	3,850
Chemicals	9,000	9,900
ATHLETIC DEPARTMENT TOTAL	325,229	357,752
<u>B: EXTENDED TIME CAMP</u>		
Salaries/Wages	540,679	594,747
IMRF	9,963	10,959
FICA	33,520	36,872
Medicare	7,838	8,622
Telephone	7,752	8,527
Supplies	58,725	64,598
Transportation	22,000	24,200
Pool Visits	15,000	16,500
Rentals	52,700	57,970
Field Trips	11,800	12,980
EXTENDED TIME CAMP TOTAL	759,977	835,975

<u>C: PRE-SCHOOL</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	189,496	208,446
IMRF	4,885	5,374
FICA	11,748	12,923
Medicare	2,746	3,021
Instructors-Contractual	6,280	6,908
Training/Education	1,000	1,100
Office Supplies	7,550	8,305
Supplies	4,500	4,950
PRE-SCHOOL TOTAL	228,205	251,026
<u>D: GENERAL PROGRAMS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	7,427	8,170
IMRF	50	55
FICA	459	505
Medicare	107	118
Instructors-Contractual	28,631	31,494
Supplies	6,675	7,343
GENERAL PROGRAMS TOTAL	43,349	47,684
<u>E: STINGRAY BAY POOL</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	236,017	259,619
FICA	14,729	16,202
Medicare	3,410	3,751
Instructors-Contractual	640	704
Maint/Repairs-Bldgs	24,850	27,335
Maint/Repairs-Equip.	30,500	33,550
Computer Support Services	2,000	2,200
Security/Safety Services	1,000	1,100
Telephone	805	886
Advertising/Printing	3,000	3,300
Membership Dues	800	880
Training/Education	4,500	4,950
Electric	25,000	27,500
Heat	15,000	16,500
Water	6,500	7,150
Supplies/Inventory	42,978	47,276
Janitorial Supplies	3,750	4,125
Chemicals	22,500	24,750
Miscellaneous	4,200	4,620
STINGRAY BAY POOL TOTAL	442,179	486,397

<u>F: FITNESS CENTER</u>		
Salaries/Wages	94,226	103,649
IMRF	1,400	1,540
FICA	5,842	6,426
Medicare	1,366	1,503
Instructors-Contractual	33,194	36,513
Maint/Repairs-Equip.	5,500	6,050
Training/Education	1,000	1,100
Supplies	7,950	8,745
FITNESS CENTER TOTAL	150,478	165,526
<u>G: SPECIAL SERVICES</u>		
Salaries/Wages	5,674	6,241
FICA	351	386
Medicare	81	89
Instructors-Contractual	7,250	7,975
Supplies	38,776	42,654
SPECIAL SERVICES TOTAL	52,132	57,345

<u>H: PINCREST GOLF/BANQUETS</u>		
Salaries/Wages	854,220	939,642
Payroll Benefits-FICA/Medicare/UC/WC	135,610	149,171
Maint/Repairs-Bldgs	8,720	9,592
Maint/Repairs-Equip	24,382	26,820
Maint/Repairs-Grounds	11,756	12,932
Computer Support Services	19,620	21,582
Security/Alarm Services	2,160	2,376
Management Fees	98,880	108,768
Uniforms/Linens	13,903	15,293
Other Professional Fees	3,000	3,300
Postage	250	275
Telephone	2,400	2,640
Advertising/Printing	9,750	10,725
Marketing	9,228	10,151
Bank Fees/Charges	24,200	26,620
Licenses	2,000	2,200
Membership Dues	1,600	1,760
Travel/Meals/Mileage	1,750	1,925
Training/Education	2,000	2,200
Dues & Subscriptions	9,306	10,237
Electric	41,685	45,854
Heat	8,400	9,240
Garbage Disposal	3,854	4,239
Water	2,264	2,490
PortaPotties/Washroom Pumping	1,360	1,496
Paving & Lighting	20,000	22,000
TV/Cable/Satellite	5,280	5,808
Leased Equipment	122,022	134,224
Office Supplies	800	880
Supplies	109,769	120,746
Shop Supplies	4,235	4,659
Range Balls	5,000	5,500
Copier Lease/Maintenance	300	330
General Insurance	230	253
Janitorial Supplies	1,360	1,496
Payroll Services	4,650	5,115
Chemicals	41,200	45,320
Gas/Oil	14,017	15,419
CO2	1,000	1,100
Food/Inventory	87,081	95,789
Liquor/Wine	29,646	32,611
Beer	66,865	73,552
Non-Alcoholic Beverages	11,546	12,701
Delivery Fees	1,800	1,980
Interest Expense	31,443	34,587
Principal Repayment	210,000	231,000
PINCREST GOLF/BANQUETS TOTAL	2,060,542	2,266,596

<u>I: PARKS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	208,978	229,876
Health Insurance	22,131	24,344
IMRF	17,405	19,146
FICA	12,950	14,245
Medicare	3,100	3,410
Unemployment Benefits	5,000	5,500
PARKS TOTAL	269,564	296,520
<u>J: BUILDINGS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	146,274	160,901
Health Insurance	22,362	24,598
IMRF	14,750	16,225
Unemployment Benefits	1,000	1,100
FICA	9,100	10,010
Medicare	2,125	2,338
BUILDING TOTAL	195,611	215,172
II: RECREATION FUND GRAND TOTAL	6,196,557	6,816,213
<u>III: NISRA FUND</u>		
Salaries/Wages	62,700	68,970
IMRF	2,130	2,343
FICA	3,900	4,290
Medicare	950	1,045
Instructors-Contractual	7,500	8,250
Other Professional Fees	250	275
Dues	254,836	280,320
Porta Potties/Pumping	2,250	2,475
Rental Expense	25,000	27,500
Supplies	1,500	1,650
Miscellaneous	6,000	6,600
Equipment	95,000	104,500
III: NISRA FUND TOTAL	462,016	508,218

<u>IV: DEBT SERVICE FUND</u>		
Interest Expense	7,402	7,920
Debt Service Bank Fees/Charges	350	375
Principal Repayment	119,000	127,330
IV: DEBT SERVICE FUND TOTAL	126,752	135,625
<u>V: CAPITAL PROJECT FUND</u>		
Administrative Equipment	70,875	77,963
Pinecrest Golf Equipment	29,000	31,900
Fitness Center Equipment	7,500	8,250
Parks Equipment	62,100	68,310
Facilities Equipment	270,500	297,550
V: CAPITAL PROJECT FUND TOTAL	439,975	483,973

SUMMARY OF ALL FUNDS		
	BUDGET (\$)	APPROPRIATION (\$)
I. CORPORATE FUND	1,417,478	1,559,226
II. RECREATION FUND	6,196,557	6,816,213
III. NISRA FUND	462,016	508,218
IV: DEBT SERVICE FUND	126,752	135,625
V: CAPITAL PROJECT FUND	439,975	483,973
TOTAL SUMMARY OF ALL FUNDS	\$ 8,642,778	\$ 9,503,253

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning January 1, 2021 and ending December 31, 2021 for the respective purposes set forth.

Section III: The following determinations have been made and are hereby made a part of the aforesaid budget:

- a. The cash on hand at the beginning of the fiscal year is expected to be \$3,937,804.
- b. The cash expected to be received during the fiscal year from all sources is \$7,857,030.

- c. An estimate of the expenditures contemplated for the fiscal year is \$8,642,778.
- d. The cash expected to be on hand at the end of the fiscal year is \$3,152,056.
- e. An estimate of the amount of taxes to be received during the fiscal year is \$3,113,902.

SECTION IV: The Receipt and revenue of the said HUNTLEY PARK DISTRICT, derived from sources other than taxation and not specifically appropriated, and all expended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION V: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

APPROVED:

President of the Board of
Commissioners of the HUNTLEY
PARK DISTRICT

ATTEST:

SECRETARY

(CORPORATE SEAL)

PASSED:

APPROVED:

STATE OF ILLINOIS)

) SS

COUNTY OF McHENRY)

CERTIFICATION

I, THOMAS E. PALMER, do hereby certify that I am the duly elected, authorized and acting Secretary of the Board of Commissioners of the HUNTLEY PARK DISTRICT, Counties of McHenry and Kane, State of Illinois, and that as such Secretary, I am the keeper of the records and minutes of the proceedings of the Board of Commissioners of said District. I do hereby certify that the foregoing Ordinance hereto attached, entitled "AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE HUNTLEY PARK DISTRICT, McHENRY AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE" is a true and correct copy of an Ordinance duly passed and approved at a regular meeting of said President and Board of Commissioners held on the 24th day of March, 2021, at which time ____ Commissioners were present and ____ Commissioners were absent. Motion was made by Commissioner _____ and seconded by Commissioner _____ that the foregoing Ordinance be passed and approved. Upon roll-call vote, ____ Commissioners voted AYE and ____ Commissioners voted NAY, whereupon said Ordinance was declared duly passed and was thereupon approved by said President.

(CORPORATE SEAL)

SECRETARY