

# Huntley Park District

## NOW HIRING 2019 CAMP STAFF

### 10 REASONS

to work for Huntley Park District Summer Camps

1. *Become A Responsible Leader*
2. *Become A Child's Hero*
3. *Contribute to a Team*
4. *Build Your Resume And Credentials*
5. *Have Fun And Get Paid For It*
6. *Work Outdoors*
7. *Learn From Experienced Staff*
8. *Gain Valuable Experience Working With Children*
9. *Go On Exciting Field Trips*
10. *Create Lifelong Memories*

### DO YOU HAVE THE RIGHT STUFF

Only qualified individuals who demonstrate an insightful sense of commitment and character and who can provide strong positive influences in camper's lives will be selected to be HPD Summer Camp Staff. We are looking for responsible and caring persons to bring their skills to our summer staff community. Our number one priority is finding summer staff who will be positive role models for our campers. We are also looking for charisma, maturity, creativity and activity skills that can support and add to our programs. To ensure the safety of all our youth, we have all applicants (prior to hiring) undergo a thorough background check. Our staff is, without questions, the key to happy and healthy campers and a successful summer camp. We are looking for those very superior individuals who enjoy and have the skills to work with children in a day camp setting.

All Huntley Park District camp staff, including Supervisors, Group Leaders and Counselors, are expected to attend all staff trainings and every day of camp for the full 10 weeks. Regular attendance is crucial to providing a consistent camp experience. A substitute staff member will not know your daily routine or your campers, however, we understand that family emergencies and academic/professional conflicts may occur during the summer. Please include your requested days off on the interest form. All days off requests must be turned in before the start of camp.

### RETURNING APPLICANTS

1. Complete Summer Camp Staff Interest Form.
2. Return all paperwork to Heather Matteson, Youth Recreation Manager, at the HPD REC Center at 12015 Mill Street by **Friday, February 22.**
3. Returning applicants will receive an email with their interview date and time or summer position information if interview is not required.
4. Returning staff who miss the February 22 deadline should follow the process for new applicants.

### NEW APPLICANTS

1. Complete a Park District Employment Application.
2. Complete Summer Camp Staff Interest Form.
3. Include 2 letters of recommendation from prior teachers, professors, employers or personal acquaintances.
4. CPR/AED Certification is required for hire. Include a photo copy of your certification card or proof of upcoming scheduled class (a copy of certificate is due by June 1)
5. Return all paperwork to Heather Matteson, Youth Recreation Manager, at the HPD REC Center at 12015 Mill Street by **Friday, April 5.**
6. Qualified applicants will receive an email with interview date/time.

**Please return to: Heather Matteson, Youth Recreation Manager**

Huntley Park District - 12015 Mill Street - Huntley, IL 60142

847/669-3180 ext. 316 - heather@huntleyparks.org

