

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE HUNTLEY PARK DISTRICT, McHENRY AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019, AND ENDING DECEMBER 31, 2019, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE HUNTLEY PARK DISTRICT:

**SECTION I:** It is hereby found and determined that:

- (a) This Board has heretofore caused to be prepared a combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and
- (b) A public hearing will be held at Huntley Park District, 12015 Mill Street, Huntley, IL 60142 on the 27th day of February, 2019, on said Ordinance, notice of said hearing having been given at least one (1) week prior to such hearing by publication in the Northwest Herald on February 20, 2019, a newspaper published within the Park District; and
- (c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning January 1, 2019 and ending December 31, 2019 have heretofore been performed.

**SECTION II:** The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1<sup>st</sup>) day of January 2019 and ending on the 31<sup>st</sup> day of December 2019:

<b>I. CORPORATE FUND</b>		
<b><u>A. ADMINISTRATIVE DEPARTMENT</u></b>	<b><u>BUDGET (\$)</u></b>	<b><u>APPROPRIATION (\$)</u></b>
Salaries/Wages	192,828	212,111
Health Insurance	26,967	29,664
IMRF	16,351	17,986
Employment Services	1,200	1,320
Other Employee Benefits	3,500	3,850
FICA	11,960	13,156
Medicare	2,820	3,102
Maint/Repairs- Vehicles	500	550
Legal Services	5,000	5,500
Audit Services	19,800	21,780
Liability Insurance	126,350	138,985
Computer Support Services	31,430	34,573
Security/Alarm Services	1,094	1,203
Other Professional Fees	500	550
Postage	2,000	2,200
Telephone	762	838
Legal Notices	500	550
Bank Fees/Charges	35,000	38,500
Membership Dues	5,325	5,858
Travel/Meals/Mileage	1,250	1,375
Training/Education	3,200	3,520
Publications	250	275
Electric	12,500	13,750
Heat	2,500	2,750
Garbage Disposal	6,500	7,150
Water	1,150	1,265
PortaPotties/Washroom Pumping	22,600	24,860
Commissioners Expense	6,050	6,655
Leased Equipment	9,500	10,450
Copier Maintenance	1,750	1,925
Paving & Lighting	38,000	41,800
Office Supplies	1,500	1,650
Gas/Oil	100	110
Miscellaneous	1,740	1,914
<b>TOTAL ADMINISTRATIVE DEPARTMENT</b>	<b>592,477</b>	<b>651,725</b>

<b><u>B: PARKS</u></b>	<b><u>BUDGET (\$)</u></b>	<b><u>APPROPRIATION (\$)</u></b>
Salaries/Wages	190,236	209,260
Health Insurance	21,932	24,125
IMRF	13,260	14,586
FICA	11,796	12,976
Medicare	2,762	3,038
Telephone	2,190	2,409
Membership Dues	150	165
Travel/Meals/Mileage	150	165
Training/Education	1,250	1,375
Office Supplies	1,000	1,100
Unemployment Benefits	7,500	8,250
Maint/Repairs-Equip.	37,000	40,700
Maint/Repairs-Grounds	65,500	72,050
Maint/Repairs- Vehicles	36,000	39,600
Uniforms/Safety Equipment	7,450	8,195
Leased Equipment	11,038	12,142
Shop Supplies	4,500	4,950
Small Tools	4,500	4,950
Landscaping Supplies	24,000	26,400
Chemicals	37,300	41,030
Gas/Oil	35,000	38,500
<b>TOTAL PARKS</b>	<b>514,514</b>	<b>565,965</b>
<b><u>C: BUILDINGS</u></b>		
Salaries/Wages	135,982	149,580
Health Insurance	21,426	23,569
IMRF	12,198	13,418
FICA	8,430	9,273
Medicare	1,975	2,173
Unemployment Benefits	4,500	4,950
Telephone	4,180	4,598
Travel/Meals/Mileage	300	330
Training/Education	900	990
Office Supplies	500	550
Maint/Repairs-Bldgs	126,995	139,695
Maint/Repairs-Equip.	7,200	7,920
Uniforms/Safety Equipment	4,500	4,950
Shop Supplies	4,750	5,225
Small Tools	4,750	5,225
Janitorial Supplies	24,000	26,400
<b>TOTAL BUILDINGS</b>	<b>362,586</b>	<b>398,845</b>
<b>I. CORORATE FUND TOTAL</b>	<b>1,469,577</b>	<b>1,616,535</b>

<b><u>II. RECREATION FUND</u></b>	<b><u>BUDGET (\$)</u></b>	<b><u>APPROPRIATION (\$)</u></b>
Salaries/Wages	359,517	395,469
Health Insurance	39,037	42,941
IMRF	31,891	35,080
Other Employee Benefits	2,000	2,200
FICA	22,293	24,522
Medicare	5,214	5,735
Legal Services	5,000	5,500
Online Marketing Services	3,047	3,352
Computer Support Services	31,430	34,573
Security/Safety Services	7,800	8,580
Other Professional Fees	3,700	4,070
Postage	20,400	22,440
Telephone	16,430	18,073
Advertising/Printing	19,250	21,175
Brochure Printing	57,000	62,700
Bank Fees/Charges	3,100	3,410
Licenses and Permits	500	550
Membership Dues	3,575	3,933
Travel/Meals/Mileage	7,650	8,415
Training/Education	6,705	7,376
Electric	105,000	115,500
Heat	30,000	33,000
Water	11,500	12,650
Leased Equipment	3,500	3,850
Copier Maintenance	2,100	2,310
Office Supplies	24,011	26,412
Scholarships	10,000	11,000
Miscellaneous	5,050	5,555
Interest Expense	69,565	76,522
Debt Service Bank Fees/Charges	350	385
Principal Repayment	435,000	478,500
<b>II. RECREATION FUND TOTAL</b>	<b>1,341,615</b>	<b>1,475,777</b>

<b><u>A: ATHLETIC DEPARTMENT</u></b>	<b><u>BUDGET (\$)</u></b>	<b><u>APPROPRIATION (\$)</u></b>
Salaries/Wages	110,437	121,481
Health Insurance	8,587	9,446
IMRF	8,435	9,279
FICA	6,921	7,613
Medicare	1,565	1,722
Instructors-Contractual	136,142	149,756
Maint/Repairs-Bldgs	1,200	1,320
Maint/Repairs-Grounds	4,200	4,620
Telephone	2,332	2,565
Electric	8,500	9,350
Garbage Disposal	1,250	1,375
PortaPotties/Washroom Pumping	1,800	1,980
Leased Equipment	62,641	68,905
Office Supplies	200	220
Supplies	57,624	63,386
Uniforms	94,467	103,914
Gym Rentals	74,926	82,419
Tournaments	54,500	59,950
Landscaping Supplies	4,100	4,510
Chemicals	9,500	10,450
<b>ATHLETIC DEPARTMENT TOTAL</b>	<b>649,327</b>	<b>714,260</b>
<b><u>B: EXTENDED TIME CAMP</u></b>		
Salaries/Wages	470,396	517,436
Health Insurance	19,326	21,259
IMRF	12,254	13,479
FICA	29,267	32,194
Medicare	6,809	7,490
Telephone	930	1,023
Office Supplies	500	550
Supplies	74,756	82,232
Transportation	21,277	23,405
Rentals	61,160	67,276
Field Trips	30,576	33,634
<b>EXTENDED TIME CAMP TOTAL</b>	<b>727,251</b>	<b>799,976</b>

<b><u>C: PRE-SCHOOL</u></b>	<b><u>BUDGET (\$)</u></b>	<b><u>APPROPRIATION (\$)</u></b>
Salaries/Wages	122,881	135,169
IMRF	4,104	4,514
FICA	7,881	8,669
Medicare	1,753	1,928
Instructors-Contractual	4,700	5,170
Office Supplies	100	110
Supplies	5,500	6,050
<b>PRE-SCHOOL TOTAL</b>	<b>146,919</b>	<b>161,611</b>
<b><u>D: GENERAL PROGRAMS</u></b>	<b><u>BUDGET (\$)</u></b>	<b><u>APPROPRIATION (\$)</u></b>
Salaries/Wages	65,875	72,463
Health Insurance	11,137	12,251
IMRF	5,561	6,117
FICA	4,087	4,496
Medicare	952	1,047
Instructors-Contractual	35,942	39,536
Telephone	780	858
Office Supplies	100	110
Supplies	10,417	11,459
<b>GENERAL PROGRAMS TOTAL</b>	<b>134,851</b>	<b>148,336</b>
<b><u>E: STINGRAY BAY POOL</u></b>	<b><u>BUDGET (\$)</u></b>	<b><u>APPROPRIATION (\$)</u></b>
Salaries/Wages	178,581	196,439
Health Insurance	5,996	6,596
IMRF	2,943	3,237
FICA	11,516	12,668
Medicare	2,543	2,797
Instructors-Contractual	640	704
Maint/Repairs-Bldgs	49,700	54,670
Maint/Repairs-Equip.	36,750	40,425
Computer Support Services	1,250	1,375
Security/Safety Services	800	880
Postage	3,000	3,300
Telephone	897	987
Advertising/Printing	4,000	4,400
Membership Dues	350	385
Training/Education	4,100	4,510
Electric	24,750	27,225
Heat	19,000	20,900
Water	6,500	7,150
Supplies/Inventory	44,813	49,294
Janitorial Supplies	3,750	4,125
Chemicals	23,500	25,850
Miscellaneous	1,400	1,540
<b>STINGRAY BAY POOL TOTAL</b>	<b>426,779</b>	<b>469,457</b>

<b><u>F: FITNESS CENTER</u></b>		
Salaries/Wages	127,940	140,734
Health Insurance	3,410	3,751
IMRF	4,812	5,293
FICA	7,929	8,722
Medicare	1,852	2,037
Instructors-Contractual	40,404	44,444
Maint/Repairs-Equip.	7,030	7,733
Office Supplies	200	220
Supplies	7,195	7,915
<b>FITNESS CENTER TOTAL</b>	<b>200,772</b>	<b>220,849</b>
<b><u>G: SPECIAL SERVICES</u></b>		
Salaries/Wages	5,983	6,581
IMRF	275	303
FICA	376	414
Medicare	87	96
Instructors-Contractual	9,250	10,175
Supplies	59,844	65,828
<b>SPECIAL SERVICES TOTAL</b>	<b>75,815</b>	<b>83,397</b>

<b><u>H: PINCREST GOLF/BANQUETS</u></b>		
Salaries/Wages	734,395	807,835
Payroll Benefits-FICA/Medicare/UC/WC	144,363	158,799
Instructors-Contractual	945	1,040
Maint/Repairs-Bldgs	37,374	41,111
Maint/Repairs-Equip	37,208	40,929
Maint/Repairs-Grounds	25,896	28,486
Maint/Repairs-Kitchen	5,322	5,854
Computer Support Services	25,800	28,380
Security/Alarm Services	4,300	4,730
Management Fees	100,465	110,512
Uniforms/Linens	22,517	24,769
Other Professional Fees	5,000	5,500
Postage	845	930
Telephone	10,236	11,260
Advertising/Printing	9,200	10,120
Bank Fees/Charges	36,946	40,641
Licenses	3,750	4,125
Membership Dues	2,400	2,640
Travel/Meals/Mileage	3,163	3,479
Electric	40,479	44,527
Heat	10,081	11,089
Garbage Disposal	2,500	2,750
Water	2,500	2,750
PortaPotties/Washroom Pumping	3,235	3,559
Leased Equipment	71,852	79,037
Office Supplies	1,000	1,100
Supplies	108,306	119,137
Shop Supplies	6,201	6,821
Banquet Expenses	1,700	1,870
Rental Equipment-Banquets	756	832
Landscaping Supplies	3,919	4,311
Copier Lease/Maintenance	1,850	2,035
Janitorial Supplies	3,617	3,979
Property Insurance	14,285	15,714
Payroll Services	6,564	7,220
Chemicals	70,637	77,701
Gas/Oil	17,300	19,030
CO2	1,600	1,760
Food/Inventory	192,786	212,065
Liquor	27,292	30,021
Beer	32,750	36,025
Miscellaneous	955	1,051
Interest Expense	40,365	44,402
Principal Repayment	200,000	220,000
<b>PINCREST GOLF/BANQUETS TOTAL</b>	<b>2,072,655</b>	<b>2,279,921</b>



<b><u>I: PARKS</u></b>	<b><u>BUDGET (\$)</u></b>	<b><u>APPROPRIATION (\$)</u></b>
Salaries/Wages	190,236	209,260
Health Insurance	21,932	24,125
IMRF	13,260	14,586
FICA	11,796	12,976
Medicare	2,762	3,038
<b>PARKS TOTAL</b>	<b>239,986</b>	<b>263,985</b>
<b><u>J: BUILDINGS</u></b>	<b><u>BUDGET (\$)</u></b>	<b><u>APPROPRIATION (\$)</u></b>
Salaries/Wages	135,982	149,580
Health Insurance	21,426	23,569
IMRF	12,198	13,418
Unemployment Benefits	1,500	1,650
FICA	8,430	9,273
Medicare	1,975	2,173
<b>BUILDING TOTAL</b>	<b>181,511</b>	<b>199,662</b>
<b>II: RECREATION FUND GRAND TOTAL</b>	<b>6,197,481</b>	<b>6,817,229</b>
<b><u>III: NISRA FUND</u></b>		
Salaries/Wages	42,756	47,032
IMRF	1,575	1,733
FICA	3,275	3,603
Medicare	620	682
Instructors-Contractual	7,500	8,250
Other Professional Fees	250	275
Dues	235,000	258,500
Rental Expense	22,000	24,200
Supplies	1,500	1,650
Miscellaneous	6,000	6,600
Equipment	75,000	82,500
<b>III: NISRA FUND TOTAL</b>	<b>395,476</b>	<b>435,024</b>

<b><u>IV: DEBT SERVICE FUND</u></b>		
Interest Expense	12,666	13,553
Principal Repayment	110,000	117,700
<b>IV: DEBT SERVICE FUND TOTAL</b>	<b>122,666</b>	<b>131,253</b>
<b><u>V: CAPITAL PROJECT FUND</u></b>		
Administrative Equipment	7,500	8,250
Pinecrest Golf Equipment	50,600	55,660
Tomaso Park Equipment	35,000	38,500
Stingray Bay Equipment	14,000	15,400
Fitness Center Equipment	5,050	5,555
Parks Equipment	62,595	68,855
Foundation	10,000	11,000
Facilities Equipment	154,970	170,467
<b>V: CAPITAL PROJECT FUND TOTAL</b>	<b>339,715</b>	<b>373,687</b>

<b>SUMMARY OF ALL FUNDS</b>		
	<b>BUDGET (\$)</b>	<b>APPROPRIATION (\$)</b>
<b>I. CORPORATE FUND</b>	1,469,577	1,616,535
<b>II. RECREATION FUND</b>	6,197,481	6,817,229
<b>III. NISRA FUND</b>	395,476	435,024
<b>IV: DEBT SERVICE FUND</b>	122,666	131,253
<b>V: CAPITAL PROJECT FUND</b>	339,715	373,687
<b>TOTAL SUMMARY OF ALL FUNDS</b>	<b>\$ 8,524,915</b>	<b>\$ 9,373,727</b>

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of the this District during the fiscal year beginning January 1, 2019 and ending December 31, 2019 for the respective purposes set forth.

**Section III:** The following determinations have been made and are hereby made a part of the aforesaid budget:

- a. The cash on hand at the beginning of the fiscal year is expected to be \$5,271,116.
- b. The cash expected to be received during the fiscal year from all sources is \$7,885,158.
- c. An estimate of the expenditures contemplated for the fiscal year is \$8,524,915.
- d. The cash expected to be on hand at the end of the fiscal year is \$4,631,359.
- e. An estimate of the amount of taxes to be received during the fiscal year is \$2,986,344.

**SECTION IV:** The Receipt and revenue of the said HUNTLEY PARK DISTRICT, derived from sources other than taxation and not specifically appropriated, and all expended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall constitute the General Fund and shall first be placed to the credit of such fund.

**SECTION V:** This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

APPROVED:

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President of the Board of  
Commissioners of the HUNTLEY  
PARK DISTRICT

ATTEST:

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SECRETARY

(CORPORATE SEAL)

PASSED:

APPROVED:

STATE OF ILLINOIS )

) SS

COUNTY OF McHENRY )

CERTIFICATION

I, THOMAS E. PALMER, do hereby certify that I am the duly elected, authorized and acting Secretary of the Board of Commissioners of the HUNTLEY PARK DISTRICT, Counties of McHenry and Kane, State of Illinois, and that as such Secretary, I am the keeper of the records and minutes of the proceedings of the Board of Commissioners of said District. I do hereby certify that the foregoing Ordinance hereto attached, entitled "AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE HUNTLEY PARK DISTRICT, McHENRY AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE" is a true and correct copy of an Ordinance duly passed and approved at a regular meeting of said President and Board of Commissioners held on the 20<sup>TH</sup> day of March, 2019, at which time \_\_\_\_ Commissioners were present and \_\_\_\_ Commissioners were absent. Motion was made by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ that the foregoing Ordinance be passed and approved. Upon roll-call vote, \_\_\_\_ Commissioners voted AYE and \_\_\_\_ Commissioners voted NAY, whereupon said Ordinance was declared duly passed and was thereupon approved by said President.

(CORPORATE SEAL)

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SECRETARY