

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE HUNTLEY PARK DISTRICT, McHENRY AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018, AND ENDING DECEMBER 31, 2018, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE HUNTLEY PARK DISTRICT:

SECTION I: It is hereby found and determined that:

- (a) This Board has heretofore caused to be prepared a combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and
- (b) A public hearing will be held at Huntley Park District, 12015 Mill Street, Huntley, IL 60142 on the 28th day of February, 2018, on said Ordinance, notice of said hearing having been given at least one (1) week prior to such hearing by publication in the Northwest Herald on February 19, 2018, a newspaper published within the Park District; and
- (c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning January 1, 2018 and ending December 31, 2018 have heretofore been performed.

SECTION II: The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1st) day of January 2018 and ending on the 31st day of December 2018:

I. CORORATE FUND		
<u>A. ADMINISTRATIVE DEPARTMENT</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	197,621	211,454
Health Insurance	30,147	32,257
IMRF	19,547	20,915
Employment Services	1,000	1,070
Other Employee Benefits	3,500	3,745
FICA	12,275	13,134
Medicare	2,863	3,063
Maint/Repairs- Vehicles	500	535
Legal Services	5,000	5,350
Audit Services	19,100	20,437
Liability Insurance	143,548	153,596
Computer Support Services	31,074	33,249
Security/Alarm Services	2,680	2,868
Other Professional Fees	750	803
Postage	2,000	2,140
Telephone	7,100	7,597
Legal Notices	500	535
Bank Fees/Charges	33,000	35,310
Membership Dues	6,435	6,885
Travel/Meals/Mileage	1,250	1,338
Training/Education	3,100	3,317
Publications	250	268
Electric	10,200	10,914
Heat	2,600	2,782
Garbage Disposal	5,500	5,885
Water	600	642
PortaPotties/Washroom Pumping	22,600	24,182
Commissioners Expense	7,250	7,758
Leased Equipment	2,000	2,140
Copier Maintenance	1,250	1,338
Paving & Lighting	37,000	39,590
Office Supplies	2,400	2,568
Gas/Oil	100	107
Miscellaneous	4,290	4,590
TOTAL ADMINISTRATIVE DEPARTMENT	619,030	662,362

<u>B: PARKS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	211,887	226,719
Health Insurance	19,796	21,182
IMRF	14,603	15,625
FICA	11,944	12,780
Medicare	2,787	2,982
Telephone	1,930	2,065
Membership Dues	150	161
Travel/Meals/Mileage	100	107
Training/Education	500	535
Office Supplies	1,500	1,605
Unemployment Benefits	15,000	16,050
Maint/Repairs- Equip.	35,000	37,450
Maint/Repairs- Grounds	65,500	70,085
Maint/Repairs- Vehicles	45,000	48,150
Uniforms/Safety Equipment	8,175	8,747
Leased Equipment	11,038	11,811
Shop Supplies	4,500	4,815
Small Tools	4,750	5,083
Landscaping Supplies	19,800	21,186
Chemicals	30,900	33,063
Gas/Oil	36,000	38,520
TOTAL PARKS	540,860	578,720
<u>C: BUILDINGS</u>		
Salaries/Wages	124,740	133,472
Health Insurance	17,568	18,798
IMRF	10,455	11,187
FICA	6,225	6,661
Medicare	1,440	1,541
Unemployment Benefits	5,000	5,350
Telephone	4,080	4,366
Dues	300	321
Travel/Meals/Mileage	300	321
Training/Education	700	749
Office Supplies	750	803
Maint/Repairs- Bldgs	63,800	68,266
Maint/Repairs- Equip.	8,000	8,560
Uniforms/Safety Equipment	3,500	3,745
Shop Supplies	6,500	6,955
Small Tools	5,000	5,350
Janitorial Supplies	26,000	27,820
TOTAL BUILDINGS	284,358	304,263
I. CORORATE FUND TOTAL	1,444,248	1,545,345

<u>II. RECREATION FUND</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	344,072	368,157
Health Insurance	47,002	50,292
IMRF	32,387	34,654
Other Employee Benefits	2,000	2,140
FICA	21,491	22,995
Medicare	5,024	5,376
Legal Services	5,000	5,350
Online Marketing Services	5,400	5,778
Computer Support Services	28,750	30,763
Security/Safety Services	4,500	4,815
Other Professional Fees	7,500	8,025
Postage	20,000	21,400
Telephone	5,980	6,399
Advertising/Printing	6,250	6,688
Brochure Printing	57,000	60,990
Bank Fees/Charges	2,300	2,461
Membership Dues	815	872
Travel/Meals/Mileage	1,425	1,525
Training/Education	850	910
Electric	77,000	82,390
Heat	30,000	32,100
Water	4,800	5,136
Leased Equipment	1,900	2,033
Copier Maintenance	1,700	1,819
Office Supplies	13,400	14,338
Miscellaneous	750	803
Interest Expense	77,779	83,224
Debt Service Bank Fees/Charges	350	375
Principal Repayment	425,000	454,750
II. RECREATION FUND TOTAL	1,230,425	1,316,555

<u>A: ATHLETIC DEPARTMENT</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	87,166	93,268
Health Insurance	8,131	8,700
IMRF	6,618	7,081
FICA	5,345	5,719
Medicare	1,294	1,385
Instructors-Contractual	82,560	88,339
Maint/Repairs-Bldgs	750	803
Maint/Repairs-Grounds	3,500	3,745
Telephone	1,438	1,539
Membership Dues	650	696
Travel/Meals/Mileage	600	642
Training/Education	450	482
Electric	8,500	9,095
Garbage Disposal	1,250	1,338
PortaPotties/Washroom Pumping	1,800	1,926
Leased Equipment	62,641	67,026
Office Supplies	75	80
Supplies	87,806	93,952
Uniforms	99,370	106,326
Gym Rentals	30,285	32,405
Tournaments	48,100	51,467
Landscaping Supplies	4,100	4,387
Chemicals	9,500	10,165
ATHLETIC DEPARTMENT TOTAL	551,929	590,564
<u>B: EXTENDED TIME CAMP</u>		
Salaries/Wages	482,223	515,979
Health Insurance	16,946	18,132
IMRF	16,290	17,430
FICA	30,602	32,744
Medicare	6,935	7,420
Leased Equipment	2,000	2,140
Instructors-Contractual	750	803
Telephone	1,780	1,905
Membership Dues	420	449
Travel/Meals/Mileage	2,025	2,167
Training/Education	1,825	1,953
Office Supplies	250	268
Supplies	56,600	60,562
Transportation	26,900	28,783
Rentals	59,800	63,986
Field Trips	27,750	29,693
EXTENDED TIME CAMP TOTAL	733,096	784,413

<u>C: PRE-SCHOOL</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	118,960	127,287
IMRF	4,301	4,602
FICA	7,495	8,020
Medicare	1,715	1,835
Instructors-Contractual	5,300	5,671
Membership Dues	100	107
Travel/Meals/Mileage	50	54
Training/Education	250	268
Office Supplies	100	107
Supplies	5,200	5,564
PRE-SCHOOL TOTAL	143,471	153,514
<u>D: GENERAL PROGRAMS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	74,874	80,115
Health Insurance	10,545	11,283
IMRF	5,328	5,701
FICA	4,427	4,737
Medicare	1,043	1,116
Instructors-Contractual	14,248	15,245
Telephone	780	835
Membership Dues	250	268
Travel/Meals/Mileage	1,200	1,284
Training/Education	800	856
Office Supplies	100	107
Supplies	18,930	20,255
GENERAL PROGRAMS TOTAL	132,525	141,802

<u>H: PINCREST GOLF/BANQUETS</u>		
Salaries/Wages	750,353	802,878
Payroll Benefits-FICA/Medicare/UC/WC	194,779	208,414
Instructors-Contractual	1,500	1,605
Maint/Repairs-Bldgs	16,100	17,227
Maint/Repairs-Equip	35,750	38,253
Maint/Repairs-Grounds	20,800	22,256
Maint/Repairs-Kitchen	5,400	5,778
Computer Support Services	34,560	36,979
Security/Alarm Services	3,000	3,210
Management Fees	98,307	105,188
Uniforms/Linens	22,340	23,904
Postage	900	963
Telephone	7,800	8,346
Advertising/Printing	14,000	14,980
Bank Fees/Charges	34,450	36,862
Licenses	2,685	2,873
Membership Dues	2,665	2,852
Travel/Meals/Mileage	3,000	3,210
Training/Education	1,050	1,124
Electric	37,200	39,804
Heat	12,500	13,375
Garbage Disposal	2,500	2,675
Water	2,500	2,675
PortaPotties/Washroom Pumping	5,250	5,618
Leased Equipment	73,760	78,923
Office Supplies	1,210	1,295
Supplies	107,807	115,353
Shop Supplies	7,500	8,025
Banquet Expenses	400	428
Rental Equipment-Banquets	1,600	1,712
Landscaping Supplies	3,500	3,745
Copier Lease/Maintenance	900	963
Janitorial Supplies	6,150	6,581
Property Insurance	16,100	17,227
Payroll Services	4,800	5,136
Chemicals	70,200	75,114
Gas/Oil	17,300	18,511
CO2	1,600	1,712
Food/Inventory	204,416	218,725
Liquor	44,919	48,063
Beer	32,829	35,127
Miscellaneous	1,200	1,284
Interest Expense	44,663	47,789
Principal Repayment	195,000	208,650
PINCREST GOLF/BANQUETS TOTAL	2,145,243	2,295,410

<u>E: STINGRAY BAY POOL</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	184,147	197,037
Health Insurance	5,680	6,078
IMRF	2,930	3,135
FICA	12,483	13,357
Medicare	1,180	1,263
Instructors-Contractual	640	685
Maint/Repairs-Bldgs	9,200	9,844
Maint/Repairs-Equip.	12,500	13,375
Computer Support Services	1,500	1,605
Security/Safety Services	800	856
Telephone	2,400	2,568
Advertising/Printing	1,000	1,070
Membership Dues	800	856
Travel/Meals/Mileage	200	214
Training/Education	9,850	10,540
Electric	24,750	26,483
Heat	19,000	20,330
Water	6,500	6,955
Supplies/Inventory	47,530	50,857
Janitorial Supplies	4,000	4,280
Chemicals	20,000	21,400
Miscellaneous	1,400	1,500
STINGRAY BAY POOL TOTAL	368,490	394,286
<u>F: FITNESS CENTER</u>		
Salaries/Wages	124,844	133,583
Health Insurance	8,116	8,684
IMRF	5,805	6,211
FICA	7,703	8,242
Medicare	1,821	1,948
Instructors-Contractual	32,186	34,439
Maint/Repairs-Equip.	4,300	4,601
Membership Dues	250	268
Travel/Meals/Mileage	700	749
Training/Education	800	856
Office Supplies	75	80
Supplies	8,610	9,213
FITNESS CENTER TOTAL	195,210	208,875
<u>G: SPECIAL SERVICES</u>		
Salaries/Wages	4,700	5,029
IMRF	275	294
FICA	290	310
Medicare	70	75
Supplies	68,277	73,056
SPECIAL SERVICES TOTAL	73,612	78,765

<u>I: PARKS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	194,870	208,511
Health Insurance	19,803	21,189
IMRF	17,100	18,297
FICA	13,562	14,511
Medicare	3,117	3,335
PARKS TOTAL	248,452	265,844
<u>J: BUILDINGS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	116,881	125,063
Health Insurance	13,525	14,472
IMRF	14,028	15,010
Unemployment Benefits	2,500	2,675
FICA	8,597	9,199
Medicare	2,014	2,155
BUILDING TOTAL	157,545	168,573
II: RECREATION FUND GRAND TOTAL	5,979,998	6,398,600
<u>III: NISRA FUND</u>		
Salaries/Wages	57,386	61,403
IMRF	1,564	1,673
FICA	2,867	3,068
Medicare	619	662
Instructors-Contractual	7,500	8,025
Other Professional Fees	500	535
Dues	235,000	251,450
Rental Expense	22,000	23,540
Supplies	1,000	1,070
Miscellaneous	6,000	6,420
Equipment	75,000	80,250
III: NISRA FUND TOTAL	409,436	438,097

<u>IV: DEBT SERVICE FUND</u>		
Interest Expense	11,675	12,492
Debt Service Bank Fees/Charges	1,000	1,070
Principal Repayment	833,875	892,246
IV: DEBT SERVICE FUND TOTAL	846,550	905,809
<u>V: CAPITAL PROJECT FUND</u>		
Administrative Equipment	26,000	27,820
Pinecrest Golf Equipment	-	-
Pinecrest Banquet Equipment	2,600	2,782
Tomaso Park Equipment	50,000	53,500
Stingray Bay Equipment	52,600	56,282
Fitness Center Equipment	4,195	4,489
Parks Equipment	31,200	33,384
Foundation	12,000	12,840
Facilities Equipment	41,290	44,180
V: CAPITAL PROJECT FUND TOTAL	219,885	235,277

SUMMARY OF ALL FUNDS		
	BUDGET (\$)	APPROPRIATION (\$)
I. CORPORATE FUND	1,444,248	1,545,345
II. RECREATION FUND	5,979,998	6,398,600
III. NISRA FUND	409,436	438,097
IV: DEBT SERVICE FUND	846,550	905,809
V: CAPITAL PROJECT FUND	219,885	235,277
TOTAL SUMMARY OF ALL FUNDS	\$ 8,900,117	\$ 9,523,127

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of the this District during the fiscal year beginning January 1, 2018 and ending December 31, 2018 for the respective purposes set forth.

Section III: The following determinations have been made and are hereby made a part of the aforesaid budget:

- a. The cash on hand at the beginning of the fiscal year is expected to be \$8,534,100.
- b. The cash expected to be received during the fiscal year from all sources is \$7,786,275.
- c. An estimate of the expenditures contemplated for the fiscal year is \$8,900,117.
- d. The cash expected to be on hand at the end of the fiscal year is \$7,174,038.
- e. An estimate of the amount of taxes to be received during the fiscal year is \$2,868,838.

SECTION IV: The Receipt and revenue of the said HUNTLEY PARK DISTRICT, derived from sources other than taxation and not specifically appropriated, and all expended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION V: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

APPROVED:

President of the Board of
Commissioners of the HUNTLEY
PARK DISTRICT

ATTEST:

SECRETARY

(CORPORATE SEAL)

PASSED:

APPROVED:

STATE OF ILLINOIS)
) SS
COUNTY OF McHENRY)

C E R T I F I C A T I O N

I, THOMAS E. PALMER, do hereby certify that I am the duly elected, authorized and acting Secretary of the Board of Commissioners of the HUNTLEY PARK DISTRICT, Counties of McHenry and Kane, State of Illinois, and that as such Secretary, I am the keeper of the records and minutes of the proceedings of the Board of Commissioners of said District. I do hereby certify that the foregoing Ordinance hereto attached, entitled "AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAID ALL NECESSARY EXPENSES AND LIABILITIES OF THE HUNTLEY PARK DISTRICT, McHENRY AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE" is a true and correct copy of an Ordinance duly passed and approved at a regular meeting of said President and Board of Commissioners held on the 21st day of March, 2018, at which time ____ Commissioners were present and ____ Commissioners were absent. Motion was made by Commissioner _____ and seconded by Commissioner _____ that the foregoing Ordinance be passed and approved. Upon roll-call vote, ____ Commissioners voted AYE and ____ Commissioners voted NAY, whereupon said Ordinance was declared duly passed and was thereupon approved by said President.

(CORPORATE SEAL)

SECRETARY