

**HUNTLEY PARK DISTRICT
Regular Board Meeting
December 17, 2025**

Commissioner Nepermann called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included; Jerry Nepermann, T.J. Moore and Dr. William Awe. Staff present were Scott Crowe, Wesley Peete, Joe Patterson, Julie Wons, Matt Szytz and Justin Cripe.

A motion to approve the agenda was made by Commissioner Awe and seconded by Commissioner Moore.

All ayes. Motion carried.

No Public Comments were made.

A motion to open the Budget Hearing was made by Commissioner Awe and seconded by Commissioner Moore.

All ayes. Motion carried.

A motion to close the Budget Hearing was made by Commissioner Awe and seconded by Commissioner Moore.

All ayes. Motion carried.

A motion to approve the Consent Agenda was made by Commissioner Moore and seconded by Commissioner Awe.

- Approval of Minutes from November 19, 2025 Regular Board Meeting
- Approval of Minutes from December 3, 2025 Board Workshop
- Accept Treasurer's and other Financial Reports
- Approval of Bills and Additions totaling \$264,996.42
- Accept Staff Reports
 - Finance and HR Report
 - Parks and Facilities Report
 - Recreation Report
 - Marketing and Communications Report
 - Golf Report
- Approve 2026 Board Meeting Dates
- Approve 2026 Strategic Initiatives and Goals

Roll Call: Yes - All.

No - None. Motion carried.

Executive Director Report

The Executive Director Report was reviewed.

New Business

Approve 2026-2028 Full-Time Staff Pay Scale

Motion to approve the updated Grades, position titles, and salary ranges for Full-Time Staff as presented was made by Commissioner Moore seconded by Commissioner Awe.

Roll Call: Yes - All. No - None. Motion carried.

Approve the 2026 Budget

Motion to approve the Fiscal Year 2026 Huntley Park District Operational Budget, Capital Budget, Full-Time Employee Increases of 4% including \$5,000 for one-time adjustments as determined by the Executive Director and to approve a 4% increase for the Executive Director Salary was made by Commissioner Awe seconded by Commissioner Moore.

Roll Call: Yes - All. No - None. Motion carried.

Approve Three-Year Capital Plan

Motion to approve the 2026-2028 Capital Replacement Plan as presented was made by Commissioner Moore and seconded by Commissioner Awe.

Roll Call: Yes - All. No - None. Motion carried.

Approve the Budget and Appropriation Ordinance

Motion to approve the 2026 Budget and Appropriation Ordinance 2025-10 as presented was made by commissioner Awe and seconded by commissioner Moore.

Roll Call: Yes - All. No - None. Motion carried.

Approve IMRF Authorized Agent

Motion to approve Resolution 2025-11 to appoint Scott Crowe as the IMRF Authorized Agent of the Huntley Park District was made by Commissioner Moore and seconded by Commissioner Awe.

Roll Call: Yes - All. No - None. Motion carried.

Approve Design Agreement with Hitchcock Design Group

Motion to approve the Final Design Agreement with Hitchcock Design Group for bridge project and authorize the Executive Director to enter into an agreement for an amount not to exceed \$107,100 as presented was made by commissioner Awe and seconded by commissioner Moore.

Roll Call: Yes - All. No - None. Motion carried.

Approve Credit Card Resolution

Motion to approve Resolution 2025-12 to establish Credit/Debit Card Payment Policy including pass through service fees as presented was made by Commissioner Moore and seconded by Commissioner Awe.

Roll Call: Yes - All. No - None. Motion carried.

Approve Cooperative Purchase Program Resolution

Motion to approve Resolution 2025-13 to enter into an agreement with the Suburban Cooperative Purchasing Program as presented was made by commissioner Awe and seconded by commissioner Moore.

Roll Call: Yes - All. No - None. Motion carried.

Approve Truck Purchase

Motion to approve the purchase of the F-550 Truck from Sutton Ford through the Suburban Purchasing Cooperative and the upfitting of the truck through Knapheide for a total of \$106,870 as presented was made by Commissioner Moore and seconded by Commissioner Awe.

Roll Call: Yes - All. No - None. Motion carried.

A motion to adjourn the Regular Board Meeting was made by Commissioner Moore and seconded by Commissioner Awe.

Voice Vote - Yes - All. No - None. Motion carried.

Meeting adjourned at 7:39p

These minutes are subject to approval at the next regular business meeting.
Respectfully submitted,

Matt Szytz
Board Recording Secretary

Signature on file _____ Date _____
Secretary