

## HUNTLEY PARK DISTRICT

### Regular Meeting

### December 14, 2022

President Keith Wold called the meeting to order at 7:08 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included; Melissa Kellas, Jerry Nepermann, Bill Awe, and Jim Blasky. Commissioners absent: Awe. Also present were Scott Crowe Wesley Peete, Joe Patterson, Rick Walrath, and Julie Wons.

A motion to approve the agenda was made by Commissioner Kellas and seconded by Commissioner Blasky.

All ayes. Motion carried.

A motion to approve the Regular Board Meeting minutes from November 16, 2022 and the Board Workshop Minutes from December 7, 2022 was made by Commissioner Nepermann and seconded by Commissioner Blasky.

All ayes. Motion carried.

The Treasurer's and Financial Reports were reviewed. Director Wons presented the Treasurer's Report and Financial reports and asked for any questions from the board.

#### **Commissioner Awe arrived at 7:15p**

Director Wons submitted bills, additions, and purchase cards totaling \$845,451.49. A motion to approve the submitted bills and additions listed above was made by Commissioner Blasky and seconded by Commissioner Nepermann.

Roll Call: Yes – All. No – None. Motion carried.

#### **Staff Reports**

**The following Department Reports were reviewed:**

1. **Finance:** Director Wons reviewed the Finance Department report.
2. **Parks:** Director Peete reviewed the Parks and Facilities Department report. In addition to the submitted report, Commissioner Nepermann complimented Director Peete on the decisions being made to improve ball diamonds around the District. Director Peete also spoke to the safety steps being taken for winter safety at the District's ponds and sled hill.
3. **Recreation:** Director Patterson reviewed the Recreation Department report.
4. **Marketing:** Director Szytz reviewed the Marketing and Communications Department report. In addition to the submitted report, Director Szytz answered Commissioner Wold's questions

regarding the early 2023 sponsorship opportunities that can be expected.

5. **Golf:** General Manager Walrath reviewed the Golf Department report. In addition to the submitted report, General Manager Walrath shared the staff change on the food and beverage side of the operation.

### **Executive Director Report**

The Executive Director Report was reviewed.

### **New Business**

#### **Action Item #1 – Consider Tax Levy Ordinance**

Motion to approve an Ordinance Authorizing the Levy and Collection of Taxes for the Huntley Park District 2022 Annual Property Tax Levy in the amount of \$3,400,995 was made by Commissioner Kellas seconded by Commissioner Awe.

Roll Call: Yes – Yes. No – None. Motion carried.

#### **Action Item #2 – Tax Abatement for Series 2014C General Obligation Bonds**

Motion to approve the Ordinance to Abate the Tax for Series 2014C General Obligation Bonds was made by Commissioner Nepermann seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

#### **Action Item #3 – Tax Abatement for Series 2015 General Obligation Bonds**

Motion to approve the Ordinance to Abate the Tax for Series 2015 General Obligation Bonds was made by Commissioner Kellas seconded by Commissioner Nepermann.

Roll Call: Yes – All. No – None. Motion carried.

#### **Action Item #4 – Consider Resolution to Open Investment Accounts with Illinois Liquid Asset Fund**

Motion to approve Resolution to Open Investment Accounts with Illinois Park District Liquid Asset Fund was made by Commissioner Awe seconded by Commissioner Kellas.

Roll Call: Yes – All. No – None. Motion carried.

#### **Action Item #5 – Consider 2023 Board Meeting and Workshop Dates**

Motion to approve the 2023 Meeting Date was made by Commissioner Nepermann seconded by Commissioner Kellas.

All Ayes. Motion Carried

#### **Action Item #6 – Consider Fiscal Year 2023 Internal Budget**

Motion to approve *the* Fiscal Year 2023 Internal Budget and New Staff

**Positions** was made by Commissioner Nepermann seconded by Commissioner Blasky.

Roll Call: Yes – All. No – None. Motion carried.

**Action Item #7 – Consider Part-Time and Seasonal Employee Job Titles**

Motion to approve the job title change to the Part-Time and Seasonal Wage Chart was made by Commissioner Awe seconded by Commissioner Blasky.

All Ayes. Motion Carried

**Action Item #8 – Consider Mowing Services Bid**

Motion to approve the lowest responsible bidder for the Mowing Service bid was made by Commissioner Nepermann seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

**Action Item #9 – Consider Updated Travel Reimbursement Policy**

Motion to approve the Travel Reimbursement Policy was made by Commissioner Awe seconded by Commissioner Kellas.

Roll Call: Yes – All. No – None. Motion carried.

**Action Item #10 – Consider Updated Bereavement Leave Policy**

Motion to approve the Bereavement Policy was made by Commissioner Kellas seconded by Commissioner Nepermann.

All Ayes. Motion Carried

**Action Item #11 – Consider Updated Payment of Bills Policy**

Motion to approve the Payment of Bills Policy was made by Commissioner Kellas seconded by Commissioner Blasky.

Roll Call: Yes – All. No – None. Motion carried.

**Action Item #11 – Consider Purchase of F-250 Trucks**

Motion to approve the purchase of two F-250 and one F-350 trucks was made by Commissioner Nepermann seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

**Action Item #10 – Consider 2023 Service Initiatives and Goals**

Motion to approve the 2023 Service Initiatives and Goals was made by Commissioner Kellas seconded by Commissioner Blasky.

All Ayes. Motion Carried

**Annual Meeting**

A motion was made to recess the regular meeting and enter into Annual Meeting at 8:35 pm. Commissioner Kellas and seconded by Commissioner Blasky.

All ayes. Motion carried.

**[See annual meeting agenda]**

A motion to reconvene the regular meeting at 9:01 P.M. by Commissioner Nepermann and seconded by Commissioner Awe.

All ayes. Motion carried.

Motion to adjourn was made by Commissioner Kellas seconded by Commissioner Nepermann.

All ayes. Motion carried.

Meeting adjourned at 9:02 P.M.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,  
Matt Szytz  
Board Recording Secretary

Signature on file

Keith Wold, President

Date

Signature on file

Scott M. Crowe, Secretary

Date