

HUNTLEY PARK DISTRICT
Regular Meeting
December 13, 2017

President Jerry Nepermann called the meeting to order held at 7:01 p.m. Commissioners present included; Bill Awe, Jim Blasky, Keith Wold, and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Debbie Kraus, Missy Sopchyk, Brad Hisel, and John Cowlin.

A motion to approve the agenda was made by Commissioner Blasky and seconded by Commissioner Awe. All ayes. Motion carried.

A motion to approve the November 29, 2017 regular Board meeting minutes was made by Commissioner Kellas and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Awe and seconded by Commissioner Kellas. All ayes. Motion carried.

There were no Purchase Orders

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$144,956.39.

A motion to approve the submitted bills and additions listed above was made by Commissioner Kellas and seconded by Commissioner Wold.

Roll Call: Yes – Kellas, Wold, Awe, Nepermann, Blasky. No – None. Motion carried.

The following Department Reports were reviewed:

Finance & HR: There were no additions to Laura Pisarcik's submitted report.

Parks: In addition to Paul Ostrander's submitted report, Commissioner Wold mentioned that he has heard many positive comments from neighbors about how beautiful the Huntley Park District parks are. Thank you Paul for all your hard work!

Golf Department Report: In addition to Brad Hisel's submitted report, Commissioner Awe inquired about the amount and size of the events at Pinecrest. Brad reported that in December there were 25 events of all different sizes. At times, all three rooms are being used at the same time. Brad also mentioned that for the second seating of Breakfast with Santa (December 17th); Santa will be back in the breakfast room visiting and taking pictures with the children.

Recreation: In addition to Debbie Kraus' submitted report, Commissioner Nepermann was pleased with the signed contract with Sara Mitchell for sponsoring a gymnasium scoreboard. It is a 3 year commitment for \$1,000 per year.

Debbie explained that the Fitness on Demand (FOD) program was doing a soft opening.

*Commissioner Awe would like a demonstration of the FOD at the January meeting.

*Commissioner Wold commented on Todd's report regarding the IPRA Special Events Committee and if attending next year Wold would like him to expand on what information/ideas he took back to the park district.

Missy Sopchyk reviewed the 2017 Stingray Bay Year End Report (through October 31, 2017). 95% of the Season Passes were purchased by residents of the Huntley Park District. In general pass sales, visits and swim team members were down. This year there were 24 certified swim instructors.

*Review the \$30,000 budget deficit for 2017

*Review why concessions were down this year

*Review increasing the party rental space for 2018

*Include survey information in January staff report

New Business

2017 Tax Levy

The EAV for this year will increase with the Tax increment finance district being rolled back into the EAV. However I am recommending a minimum tax increase for this tax year. I recommend holding the overall property tax increase not to exceed 4.5% excluding the bonds.

The total 2017 tax levy requests \$3,323,306, which is \$103,680 greater than last year request. However, the levy last year with bonds was \$5,239,550 with the bonds payments falling off the tax bill for this coming year.

A motion was made by Commissioner Wold and seconded by Commissioner Kellas to approve the 2017 Tax Levy as submitted.

Roll Call: Yes – Wold, Kellas, Nepermann, Blasky, Awe. No – None. Motion carried.

Consider Abatement of Levy for REC Center Bonds

Laura Pisarcik led the discussion to consider the ordinance(s) for tax abatement. The amount in question was \$219,815 for the REC Center and the amount in question was \$239,665 for Pinecrest Clubhouse.

A motion to adopt the ordinance for tax abatement in the amount of \$239,665 for Pinecrest Clubhouse with affix appropriate signatures was made by Commissioner Wold and seconded by Commissioner Kellas.

Roll Call: Yes – Wold, Kellas, Awe, Blasky, Nepermann. No – None. Motion carried.

A motion to adopt the ordinance for tax abatement in the amount of \$219,815 for the REC Center with affix appropriate signatures was made by Commissioner Kellas and seconded by Commissioner Wold.

Roll Call: Yes – Kellas, Wold, Blasky, Awe, Nepermann. No – None. Motion carried.

Sun Valley Farm Facility Use Agreement

At the November meeting discussion regarding the SVF Facility Use Agreement was held, the Board decided that the following additions/revisions should be addressed:

- a) Monthly fees of \$100.00 due by (day of the month) to be reviewed annually.
- b) There will be no Historical Society public events until the Park District approves ADA compliance of the farmhouse, parking lot and surrounding area.
- c) The Park District to be informed of any Historical Society Public event.
- d) Onus of ADA compliant recommendations is the responsibility of the Park District.

Revisions were made and presented for the Board's considerations.

A motion to approve the Sun Valley Farm Facility Use Agreement as presented was made by Commissioner Kellas and seconded by Commissioner Wold.

Roll Call: Yes - Kellas, Wold, Awe, Nepermann. Abstain - Commissioner Blasky

2018 Board Meeting Dates

Each year the Board must consider and approve the meeting dates for the following year, both Workshop meetings and Business meetings. These meeting dates will be sent to the area media outlets. Please note that the November meeting will be on the fifth Wednesday to avoid conflicting with the Thanksgiving holiday and the last Business meeting of the year will be on the second Wednesday in December (12/12/18).

A motion was made by Commissioner Awe and seconded by Commissioner Wold to approve the 2018 Board meeting dates. All ayes. Motion carried. All ayes. Motion carried.

Commissioner or Staff Comments

Commissioner Awe asked Attorney Cowlin about the adjustment of the Village of Huntley developer donations; what is the fair market value on a developed acre of land.

A motion to recess the regular meeting and enter into the Annual Meeting at 8:36 p.m. was made by Commissioner Awe and seconded by Commissioner Blasky. All ayes. Motion carried.

[Annual Meeting]

A motion to reconvene the regular meeting at 8:53 p.m. by Commissioner Awe and seconded by Commissioner Blasky.

Executive Session

A motion to enter into executive session to review Personnel issues section 2 (c1) in compliance with the Open Meetings Act 5 ILCS 120/2 - (c1) by Commissioner Awe and seconded by Commissioner Blasky.

Roll Call: Yes – Awe, Blasky, Wold, Kellas, Nepermann. No – None. Motion carried.

[Executive Session]

A motion to reconvene the regular meeting at 9:40 p.m. by Commissioner Awe and seconded by Commissioner Nepermann.

Roll Call: Yes – Awe, Nepermann, Wold, Kellas, Blasky. No – None. Motion carried.

Employee Pay Adjustments

Motion to authorize the Executive Director to distribute an increase not to exceed \$39,500 for fiscal year 2018 within the approved fulltime salary ranges, ranging from 0% to 5% per individual employee based on merit at his discretion. [Now or at the January mtg.] As part of the distribution, the Board also authorizes a 2% increase to the Executive Director was made by Commissioner Awe and seconded by Commissioner Kellas.

A motion was made by Commissioner Awe and seconded by Commissioner Kellas to approve the 2018 Employee Pay Adjustments as submitted.

Roll Call: Yes – Awe, Kellas, Nepermann, Blasky, Wold. No – None. Motion carried.

Motion to adjourn was made by Commissioner Kellas seconded by Commissioner Blasky. All ayes. Motion carried.

Meeting adjourned at 9:43 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Alyce Johnson
Recording Secretary