

HUNTLEY PARK DISTRICT  
Regular Meeting  
November 28, 2018

The November 28<sup>th</sup> regular Board meeting was held at Pinecrest Golf Club. President Jerry Nepermann called the meeting to order at 7:00 p.m. Commissioners present included; Bill Awe, Jim Blasky, Keith Wold, and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Scott Crowe, Bill Krueger, John Cowlin and visitor Tom Latos.

A motion to approve the agenda was made by Commissioner Awe and seconded by Commissioner Kellas. All ayes. Motion carried.

**Recognition of Visitors**

President Jerry Nepermann recognized visitor, Mr. Tom Latos; a 30+ year resident of Huntley. Mr. Latos spoke to the Board regarding his disappointment in the Fitness Center fee structure and the lack of resident vs. non-resident rates. Thom Palmer explained why and when the fee structure was changed from a resident/non-resident rate to all patrons being charged the same. The Board thanked Mr. Latos for his input and suggestions.

A motion to approve the November 14, 2018 Board workshop meeting minutes was made by Commissioner Kellas and seconded by Commissioner Wold. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Kellas and seconded by Commissioner Wold. All ayes. Motion carried.

**Purchase Orders**

There were no Purchase Orders.

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$247,853.46. A motion to approve the submitted bills and additions listed above was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes – Wold, Blasky, Kellas, Nepermann, Awe. No – None. Motion carried.

The following Department Reports were reviewed:

**Finance & HR:** There were no additions to Laura Pisarcik's submitted report.

**Parks:** In addition to Paul Ostrander's submitted report Commissioner Wold inquired about the use of salt so early in the season. Paul mentioned that the price of salt has gone from \$80 a ton to \$130 a ton this year. Paul is confident that he has ordered enough for the year.

**Golf Department Report:** In addition to Bill Krueger's submitted report Thom explained that the restaurant will be only be open for special events from mid-October through mid-April with planned restaurant hours. (Lent, special events, meetings, weddings). From mid-April to mid-October the restaurant will run with full capabilities. Bill reported that part of Pinecrest's problems has been a lack of marketing and the need for more web presence. Part of the plan to promote Pinecrest includes mini brochures, more marketing on Facebook and Instagram, EZ Link's email blasts, and "piggy-backing" with the park district brochure to pre-register for

events. Bill also mentioned that they may be looking for a part-time restaurant manager to begin April 2019. In the future Commissioner Wold would like to see more accurate numbers on banquets and also would like Kemper to share their marketing ideas for Pinecrest. Commissioner Blasky suggested utilizing the Huntley Park District brochure to promote team parties, meetings at Pinecrest when signing up for sports or activities.

**Recreation:** In addition to Scott Crowe's submitted report Commissioner Awe inquired about Black Friday Fitness attendance. Scott mentioned the importance of "core members"; which are members that visit 2X per week or more. Scott and Matt are working on some new ideas for the fitness center.

## **New Business**

### **Consent Agenda**

#### **1. Approve October 24, 2018 regular Board meeting minutes**

A motion to approve the Consent Agenda as presented was made by Commissioner Wold and seconded by Commissioner Kellas. All ayes. Motion carried.

**Truth in Taxation Hearing:** There is no need to set a date for a truth in taxation hearing as the increase requested for the tax levy will not be greater than five percent.

**Discuss 2018 Tax Levy:** Each year the District is required to estimate the tax levy for the next year based on factors such as CPI, new growth in the community, and the estimated EAV.

**Budget Amendment Hearing:** There were no comments from the Board, staff or public. Close hearing.

### **2018 Amendment to the Budget and Appropriation Ordinance**

There is a proposed amendment to the Budget and Appropriation Ordinance for 2018 fiscal year. The majority of the budget amendment request is for repairs at the pool and the main recreation building. Unexpected repairs will take the budget over the original approved budget for 2018, and this request will realign the expense line items. Additionally, the electric expense line item will be over budget mainly due to the additional parks building, and the electric per kilowatts has increased as well. The electric is being reviewed now for other options to reduce future costs to the park district. The remaining budget adjustments are housekeeping items. An amendment to the budget and appropriation ordinance is required and follows the same procedures as passing the original budget. The ordinance will be placed on display, in tentative form for the public inspection for 30 days prior to final action on November 28, 2018. A notice of public hearing will be published on or about November 14, 2018 at least one week prior to the hearing which will also be held at the November 28, 2018 Board meeting.

A motion to approve the 2018 Amendment to the Budget and Appropriation Ordinance as presented was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes – Wold, Blasky, Awe, Nepermann, Kellas. No – None. Motion carried.

### **5.5 Health Insurance Plans Policy**

The current health insurance plans policy offers employees that choose to not participate in the park district health insurance and have proof of health insurance by other means, can receive a stipend of \$250.00 per month.

The health insurance stipend for employees currently saves the park district \$13,536. The insurance rates will increase by 6% in 2019 and they increased by 3.8% in 2018. To continue to encourage employees who want to utilize this program, and to keep up with the insurance increases, staff is requesting to increase the stipend from \$250.00 to \$275.00 which equates to a 9% increase. With this increase the park district will still realize a savings of \$13,936 for the upcoming year.

A motion to approve increasing the employee stipend in the health insurance plans policy from \$250.00 to \$275.00 effective January 1, 2019 as presented was made by Commissioner Kellas and seconded by Commissioner Awe.

Roll Call: Yes – Kellas, Awe, Wold, Blasky, Nepermann. No – None. Motion carried.

### **December 24, 2018 Memorial Vigil**

A memorial vigil has been requested to be held on Christmas Eve in Ol' Timers Park. Based on an informational email regarding variances to the following park ordinances will need to be considered:

- Offering articles for sale (Ordinance Section V)
- Advertising (Ordinance Section VI)
- Flying devices (Ordinance Section VII)

There will be no staff set-up or holiday overtime required and the park district will not incur any costs.

A motion to approve the request for a Memorial Vigil as presented was made by Commissioner Wold and seconded by Commissioner Kellas. All ayes. Motion carried.

President Nepermann informed the Board that the developer pulled out of the bid for the property northeast of the REC Center.

Motion to adjourn was made by Commissioner Awe seconded by Commissioner Blasky. All ayes. Motion carried.

Meeting adjourned at 8:47 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,  
Alyce Johnson  
Recording Secretary