

HUNTLEY PARK DISTRICT
Regular Meeting
November 17,2021

President Jerry Nepermann called the meeting to order at 7:01 p.m. Commissioners present included: Bill Awe, Jim Blasky, Keith Wold, and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Scott Crowe, Rick Walrath, John Cowlin and Matt Szytz. A motion to approve the agenda was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

At this time, we will now open the Truth in Taxation Public Hearing. If there are any members of the public that have comments, the floor is now open. A motion to adjourn the Truth and Taxation Hearing was made by Commissioner Kellas and seconded by Commissioner Wold. All ayes. Motion carried.

A motion to approve the October 27, 2021, Regular Board Meeting Minutes and the November 10, 2021, Board Workshop Minutes was made by Commissioner Wold and seconded by Commissioner Kellas. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Awe and seconded by Commissioner Wold. All ayes. Motion carried.

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$213,303.46. A motion to approve the submitted bills and additions listed above was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes - All. No - None. Motion carried.

Staff Reports - The following Department Reports were reviewed:

Finance & HR: In addition to Laura Pisarcik's submitted report, Commissioner Nepermann asked how the IAPD Legal Symposium went. Laura answered that it was very informative and it's easy to learn from some of the examples they provide.

Parks: In addition to Paul Ostrander's submitted report, Commissioner Wold complimented the idea to repair the asphalt by the golf repair shop, as it will hopefully help with avoiding future incidents.

Recreation: In addition to Scott Crowe's submitted report, Commissioner Wold asked how the flow of registration is going with athletic programs.

Scott replied that athletic registration continues to grow with each next program.

Scott explained the changes that are expected regarding Stingray Bay season passes for 2022. Commissioner Wold complimented the changes.

Golf Department Report: In addition to Rick Walrath's submitted report, Commissioner Nepermann mentioned that he has continued to see golfers out at the golf course, which was a positive sign at the end of the year.

New Business:

Pay ranges for Full-Time Staff for 2022-2024

Every three years the district evaluates the full-time staff pay ranges. Information was reviewed with the Personnel Committee and more detail has been provided in the Agenda Item Summary page and accompanying documents. A motion to approve the full-time staff salary scale as submitted was made by Commissioner Kellas and seconded by Commissioner Wold. Roll Call: Yes - All. No - None. Motion carried.

Governance Policy

The starting of the new Executive Director in December of this year presents a good opportunity to review the Executive Director Authority Policy (2.7) to ensure that there is a clear expectation set for the new Executive Director on their responsibilities. A motion to approve the Update to the Executive Director's Authority Policy as presented was made by Commissioner Wold and seconded by Commissioner Blasky. Roll Call: Yes - All. No - None. Motion carried.

Purchasing Policy

In discussions with the board, a consensus was reached that increasing the Executive Director purchasing authority up to \$25,000 made sense from an operational standpoint so as not to delay purchases that would otherwise not require board approval. A motion to approve updated Purchasing Policy as presented was made by Commissioner Wold and seconded by Commissioner Blasky. Roll Call: Yes - All. No - None. Motion carried.

2022 Tax Levy

Each year the District is required to estimate the tax levy for the next year based on factors such as CPI, new growth in the community, and the estimated EAV.

Motion to adjourn was made by Commissioner Kellas seconded by Commissioner Wold. All ayes. Motion carried. Meeting adjourned at 7:55PM.

These minutes are subject to approval at the next regular business meeting. Respectfully submitted,

Matt Szytz
Recording Board Secretary