

HUNTLEY PARK DISTRICT
Regular Meeting
October 25, 2017

President Jerry Nepermann called the meeting to order at 7:03 p.m. Commissioners present included; Bill Awe, Jim Blasky, and Keith Wold. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Missy Sopchyk, Brad Hisel, and John Cowlin. Commissioner Kellas was absent.

A motion to approve the agenda was made by Commissioner Wold and seconded by Commissioner Awe. All ayes. Motion carried.

A motion to approve the September 27, 2017 regular Board meeting minutes and Workshop minutes of October 11, 2017 was made by Commissioner Awe and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner –Awe and seconded by Commissioner Blasky. All ayes. Motion carried.

Purchase Orders

A motion to approve purchase order #20170198 to Hagg Press for \$15,250.00 was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes –Wold, Blasky, Awe, Nepermann. No – None. Motion carried.

Bills & Additions

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$334,308.51.

A motion to approve the submitted bills and additions listed above was made by Commissioner Blasky and seconded by Commissioner Awe.

Roll Call: Yes – Blasky, Awe, Nepermann, Wold. No – None. Motion carried.

Staff Reports

The following Department Reports were reviewed:

Finance & HR: There were no additions to Laura Pisarcik's submitted report.

Parks: In addition to Paul Ostrander's submitted report Paul thanked the Board again for the wonderful celebration on October 11th.

Golf Department Report: In addition to Brad Hisel's submitted report, Brad explained that Food & Beverage must be included to be considered a golf "outing". Pincrest outings can have a minimum of 16 and maximum of 160 golfers. The outings for 2018 are looking good!

Recreation: In addition to Debbie Kraus' submitted report, Commissioner Nepermann complimented Debbie and Ryan for doing a great job with the Softball Tournament last weekend. Missy Sopchyk explained that there will be a meeting on November 8th to discuss the idea of starting a Community Theater Group. This group would be for all ages; in cooperation with the other Theater Groups that are already renting our facility.

Commissioner suggestions:

- Commissioner Wold would like to know if the 4 people on the wait list for Todd's Art Class was due to a lack of space or too many children to supervise.
- Follow up: Check with PDRMA concerning Fitness on Demand.

New Business

Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Wold and seconded by Commissioner Awe.

- October Bill List

Roll Call: Yes – Wold, Awe, Blasky, Nepermann. No – None. Motion carried.

IAPD Credentials Certificate

This certificate will entitle the delegate to vote on matters presented during the IAPD annual business meeting to be held on Saturday, January 20, 2018 at 3:30 pm in the Grand Ballroom of the Hilton Hotel, 720 S. Michigan Avenue, Chicago, Illinois.

In the past commissioner Jim Blasky has volunteered to be the HPD delegate at this meeting.

The Board will select a delegate and alternate to represent the Huntley Park District at the IAPD annual meeting.

A motion was made by Commissioner Wold and seconded by Commissioner Awe to appoint Jim Blasky as delegate and Melissa Kellas as alternate to the annual IAPD business meeting and approve the IAPD resolution as presented. All ayes. Motion carried.

Stingray Bay Non-resident Rates

The school/pool bond that was approved via referendum has been paid; so there are no additional costs to Huntley Park District residents on their tax bills. When Stingray Bay first opened; and to date, the non-resident rate was double of the resident rate due to the taxpayers paying for bond. In reviewing other park district fees, a majority of park district increase non-resident fees by 50%.

Current revenues are \$7,305 with a budget of \$10,000. Revenue in 2016 was \$9,290. With the decrease in non-resident fees, the Park District's expectations are to increase the non-resident season passes.

Commissioner's suggestions:

- Report showing how many non-resident season passes were sold in 2017
- Try a special promotion day with special prices to increase season pass sales
- Try partnering with different Park Districts (Dundee) sharing pool pass privileges

A motion to accept the Stingray Bay Resident and Non-resident Season Pass fees as presented was made by Commissioner Awe and seconded by Commissioner Wold.

Roll Call: Yes – Awe, Wold, Blasky, Nepermann. No – None. Motion carried.

Fencing Request from Huntley Little League

Huntley Little League uses Stingray Bay fields and would like to continue to make improvements. Past improvements included scoreboards and sheds. This year they would like to heighten the dugout fence on the field side of Stingray Bay fields 1 & 2. They then will put a screen over the dugout.

Work is being completed by Fence Connection and paid for by the Huntley Little League. We do have their Certificate of Insurance naming us as additional insured. Little League will work closely with Paul on the schedule.

Commissioner suggestions:

- Follow up with Debbie concerning sponsorship logos on fencing/shade structure as advertisement.
- Should the opportunity to advertise be approved by the Park District Board?

A motion to accept the fencing request from the Huntley Little League as presented was made by Commissioner Wold and seconded by Commissioner Blasky.

All ayes. Motion carried.

Stingray Bay Season Dates

Stingray Bay has been struggling to have lifeguards available on weekends when District #158 goes back to school (sometimes sooner) when staff returns to college in early August. This issue concerns us about the safety of patrons, especially if it is a hot day when we have a limited availability of lifeguards.

In addition to lifeguards; cashiers, attendants, and concession staff also have limited availability. This item was discussed at the Program Committee. Additional VIP Pass holder events will be planned. Commissioner suggestion:

- Evaluate and discuss the decision to close early after the 2018 season.

A motion to approve the Stingray Bay Season start and end dates as presented was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

Overtime Policy

The Park District current overtime policy has verbiage that is not used by the Park District. The current overtime policy needs to be updated to remove compensatory time off which currently the Park District does not offer; instead, the Park District pays overtime.

A motion to approve the Overtime Policy as presented was made by Commissioner Awe and seconded by Commissioner Blasky. All ayes. Motion carried.

Motion to adjourn was made by Commissioner Wold seconded by Commissioner Awe. All ayes. Motion carried.

Meeting adjourned at 8:45 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Alyce Johnson
Recording Secretary