

HUNTLEY PARK DISTRICT
Regular Meeting
January 26, 2022

President Keith Wold called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included; Melissa Kellas and Jerry Nepermann. Commissioners absent: Bill Awe and Jim Blasky. Also present were Scott Crowe Laura Pisarcik, Paul Ostrander, Matt Szytz, Rick Walrath, and John Cowlin.

A motion to approve the agenda was made by Commissioner Kellas and seconded by Commissioner Nepermann.

Recommend New Business Item #8b will be moved up to before Financial Reports as a representative from Red Raiders FastPitch will be in attendance.

All ayes. Motion carried.

Public Comments: Sean Smith made public comment. Mr. Smith was present to advocate for a larger field for the community to use (instead of Kiley Park) after 5:00p on weeknights and weekends. Kiley Park is too small as his child routinely hits the balls past the outfield into the tall grass. He also advocated that the park district continues posting available public fields on their website as they do now.

A motion to approve the December 15, 2021 Regular Board Meeting Minutes was made by Commissioner Kellas and seconded by Commissioner Nepermann.

All ayes. Motion carried.

The Treasurer's and Financial Reports were reviewed.

Director Pisarcik submitted bills, additions, and purchase cards totaling \$254,738.01.

A motion to approve the submitted bills and additions listed above was made by Commissioner Nepermann and seconded by Commissioner Kellas.

Roll Call: Yes - Nepermann, Kellas, Wold. No - None. Motion carried.

Staff Reports

The following Department Reports were reviewed:

1. **Finance & HR:** Director Pisarcik reviewed the Finance Department report. In addition to the submitted report, Director Laura shared that PDRMA provided the District a check for achieving Loss Prevention Goals in 2021. The District has signed up for HR Source to help further

the resources available for staff. The Registration Staff has seen a good amount of pavilion rentals to start the year.

2. **Parks:** Director Ostrander reviewed the Parks and Facilities Department report. In addition to the submitted report, Commissioner Wold asked how long it usually takes the staff to plow all the parking lots and trails. Director Ostrander explained that the whole process takes two full days. He then shared that the ponds have accumulated nearly 8 inches of ice this winter. Christmas Tree drop off was slower than in past years. Heat is on and working at Pinecrest. The Executive and Marketing office renovations are nearly completed. Commissioner Nepermann asked for an update on the damaged pavilion. Director Ostrander explained that they had replaced the rotten posts and releveled the roof. Currently, the pavilion looks better and is safer than before.
3. **Recreation:** Director Patterson reviewed the Recreation Department report. In addition to the submitted report, Director Patterson explained that the department is going through a large transition which will hopefully allow the staff to be more creative and cultivate more programming growth. Polar Fest had a great turnout, and the community really enjoyed the first year of the event. Commissioner Wold brought up the suggestion to investigate creating a place where people can change into ice skates closer to the rink in the future. Commissioner Wold also complimented the event overall.
4. **Marketing:** Director Szytz reviewed the Marketing and Communications Department report. In addition to the submitted report, Director Szytz updated the Board on the transition of recreation responsibilities. The Board was also given a review of the Winter Program Guide distribution and the new Reach Media launch in the REC Center.
5. **Golf:** General Manager Walrath reviewed the Golf Department report. In addition to the submitted report, General Manager Walrath included information about smaller events Pinecrest has had over the past month. The golf simulators this winter have been popular thus far. Pinecrest is preparing for the challenge of managing payroll and wage increases in 2022 as the spring approaches.

Executive Director Report

The Executive Director Report was reviewed. In addition to the report, Executive Director Crowe discussed the type of information regarding the hiring of a consultant that the Board can anticipate at the February workshop.

New Business

Consider Annual Budget and Appropriation Ordinance

A motion to approve the Annual Budget and Appropriation Ordinance as

presented was made by Commissioner Kellas and seconded by Commissioner Nepermann.

A budget and appropriation ordinance shall be prepared in tentative form by some person or persons designated by the district, and in such tentative form shall be conveniently available to public inspection for a least 30 days prior to final action.

Roll Call: Yes - Kellas, Nepermann, Wold. No - None. Motion carried.

Consider Affiliate Agreement - Red Raiders FastPitch

A motion to approve that the Huntley Park District enter into an agreement with Red Raiders FastPitch as presented. Organization as presented was made by Commissioner Kellas and seconded by Commissioner Nepermann. Consistent with our new Affiliate Agreement Policy, the Red Raiders FastPitch Organization (softball) has completed the application process and satisfied the criteria of the policy.

Roll Call: Yes - Kellas, Nepermann, Wold. No - None. Motion carried.

Consider Emeritus Staff for retired staff

A motion to approve Thom Palmer, retired Executive Director, as Executive Director Emeritus, as presented. Commissioner Kellas and seconded by Commissioner Nepermann.

Huntley Park District Board Policy 2.8 allows for the consideration of Emeritus Status for staff or commissioners that have served the Park District for 10 years or more. Thom served as the Executive Director for over 23 years and was instrumental in the growth and success of the district during this time. Under the policy, service for over 20 years affords the opportunity for Lifetime Benefits under the policy.

Roll Call: Yes - Kellas, Nepermann, Wold. No - None. Motion carried.

Motion to adjourn was made by Commissioner Nepermann seconded by Commissioner Kellas.

All ayes. Motion carried.

Meeting adjourned at 8:24 p.m.

These minutes are subject to approval at the next regular business meeting. Respectfully submitted,

Matt Szytz
Recording Board Secretary

Signature on file
Keith Wold, President
Date 2/23/22

Signature on file
Scott M. Crowe, Secretary
Date 2/23/22