

# HUNTLEY PARK DISTRICT

## Regular Board Meeting

### January 24, 2023

President Keith Wold called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included; Keith Wold, Melissa Kellas, Jerry Nepermann, Bill Awe, and Jim Blasky. Commissioners absent: None. Staff present were Scott Crowe, Wesley Peete, Joe Patterson, Matt Szytz, Rick Walrath, and Julie Wons.

A motion to approve the agenda was made by Commissioner Nepermann and seconded by Commissioner Kellas.

All ayes. Motion carried.

A motion to approve the Regular Board Meeting minutes from November 15, 2023 and the Board Workshop on December 6, 2023 was made by Commissioner Kellas and seconded by Commissioner Blasky.

All ayes. Motion carried.

The Treasurer's and Financial Reports were reviewed. Director Wons presented the Treasurer's Report and Financial reports.

Finance Director, Julie Wons, submitted bills, additions, and purchase cards totaling \$1,058,503.19. A motion to approve the submitted bills as listed was made by Commissioner Awe and seconded by Commissioner Nepermann.

Roll Call: Yes - All. No - None. Motion carried.

### **Committee Reports**

1. The Local Government Efficiency Committee (Decennial Committee) of the Huntley Park District held its first meeting on January 10. The minutes of these meetings will be reviewed and approved at the next Decennial Committee Meeting on April 10.

### **Staff Reports**

The following Department Reports were reviewed:

1. **Finance, HR/Risk:** Director Wons reviewed the Finance Department report and the HR/Risk Report is provided.
2. **Parks:** Director Peete reviewed the Parks and Facilities Department report.
3. **Recreation:** Director Patterson reviewed the Recreation Department report.
4. **Marketing:** Director Szytz reviewed the Marketing and Communications Department report.
5. **Golf:** General Manager Walrath reviewed the Golf Department report.

## **Executive Director Report**

The Executive Director Report was reviewed.

## **New Business**

### **Approve Resolution 2024-01 for Interfund Transfers**

Motion to approve resolution for Interfund Transfers as presented was made by Commissioner Nepermann seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

### **Approve Resolution for Changes to the Board Policy Manual**

Motion to approve the Resolution for Changes to the Board Policy Manual as presented was made by Commissioner Awe seconded by Commissioner Kellas.

Roll Call: Yes – All. No – None. Motion carried.

### **Approve Resolution for Changes to the Personnel Policy Manual**

Motion to approve the Resolution for Changes to the Personnel Policy Manual was made by Commissioner Kellas seconded by Commissioner Nepermann.

Roll Call: Yes – All. No – None. Motion carried.

### **Approve Blanket PO for Safety and Security Services**

Motion to approve the Blanket Purchase Order for Safety and Security in an amount not to exceed \$115,000 for Fiscal Year 2024 was made by Commissioner Kellas seconded by Commissioner Blasky.

Roll Call: Yes – All. No – None. Motion carried.

### **Approve Blanket PO for Mechanical Services**

Motion to approve the Blanket Purchase Order for Services in an amount not to exceed \$100,000 for Fiscal Year 2024 was made by Commissioner Nepermann seconded by Commissioner Kellas.

Roll Call: Yes – All. No – None. Motion carried.

Motion to adjourn was made by Commissioner Kellas seconded by Commissioner Blasky. All ayes. Motion carried. Meeting adjourned at 8:00 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,  
Matt Szytz  
Board Recording Secretary

Signature on file

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Scott M. Crowe, Secretary      Date