

HUNTLEY PARK DISTRICT
Regular Meeting
September 26, 2018

President Jerry Nepermann called the meeting to order at 7:00 p.m. Commissioners present included; Bill Awe, Jim Blasky, Keith Wold, and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Scott Crowe, Bill Krueger, and John Cowlin.

A motion to approve the agenda was made by Commissioner Awe and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to approve the August 22, 2018 regular Board meeting minutes was made by Commissioner Kellas and seconded by Commissioner Wold. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Wold and seconded by Commissioner Awe.

Roll Call: Yes – Wold, Awe, Kellas, Blasky, Nepermann. No – None. Motion carried.

There were no purchase orders.

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$344,117.18.

A motion to approve the submitted bills and additions as presented was made by Commissioner Awe and seconded by Commissioner Blasky.

Roll Call: Yes – Awe, Blasky, Nepermann, Kellas, Wold. No – None. Motion carried.

Staff Reports

Finance & HR: In addition to Laura Pisarcik's submitted report Commissioner Kellas inquired about the increase in full time employee's insurance. Laura explained that the price of insurance will increase by 6%.

Parks: In addition to Paul Ostrander's submitted report Paul is very busy cleaning up from the storm on September 25th. Paul explained that everyone is pitching in to help clean up after all the damage. The middle school Extended Time participants that attend the REC Center and Anne Zanella and Nancy Sprouse were also helping to pick up debris.

Golf Department Report: In addition to Bill Krueger's submitted report Bill reported that there were 50-70 trees at Pinecrest that were damaged. Commissioner Awe asked to view the Pinecrest events in a monthly calendar template.

Recreation: In addition to Scott Crowe's submitted report Thom introduced and welcomed Scott as the newest member of the Huntley Park District team. Commissioner Awe suggested that we contact LL Bean for sponsorship.

Scott also described the "Rain Out Line.com" app for the phone to be launching soon. Commissioner Wold suggested that it would be a good idea for more than one person to have a food handling certificate at the park district.

Consent Agenda

Approve purchase order # 20180161 to Boombah

A motion to approve the Consent Agenda was made by Commissioner Kellas and seconded by Commissioner Wold.

Roll Call: Yes – Kellas, Wold, Awe, Nepermann, Blasky. No – None. Motion carried.

New Business

Pay Range Adjustments

Back in 2009 pay ranges were developed for all full time staff. These ranges are to be reviewed every three years. Adjustments were made in 2012 and 2015. They are now due for review in 2018 to take effect in 2019.

Please note that the top range is proposed to be increased by 4% as several employees are reaching the maximum pay level. This will allow room for staff in this situation to avoid pay raise restrictions due to reaching the top of the pay range. Also please keep in mind that these are ranges under consideration. The actual employee salary increases will need Board approval at the end of the year, again, these are guidelines not pay raises.

A motion to approve the Pay Range Adjustments as presented was made by Commissioner Wold and seconded by Commissioner Kellas.

Roll Call: Yes – Wold, Kellas, Blasky, Nepermann, Awe. No – None. Motion carried.

Change Little League Batting Cage Proposal

The Huntley Little League is requesting a change of the Stingray Bay batting cage location from between the two fields (approved in March) to east of the south field. Also, they are requesting not to have electricity installed at Warrington or SRB as these are coach-pitch only cages and will not require pitching machines.

Staff feels that the change of the SRB location is appropriate.

A motion to approve the batting cage change of location request at Stingray Bay and the removal of electricity at both locations as presented was made by Commissioner Wold and seconded by Commissioner Awe. All Ayes. Motion carried.

A motion was made by Commissioner Wold and seconded by Commissioner Awe to enter executive session for probable litigation. All ayes. Motion carried.

Executive Session

A motion to reconvene the regular meeting at 8:15 p.m. by Commissioner Awe and seconded by Commissioner Wold. All ayes. Motion carried.

Commissioners Comments

Commissioner Kellas updated the Board of her position on the Library Task Force Committee.

Commissioner Blasky updated the Board regarding the Sun Valley Farm. Jim has a meeting set up with Wold Architects to discuss making the building ADA accessible allowing the public to access the building. Jim will keep the Board posted with more details after his meeting.

Motion to adjourn was made by Commissioner Wold seconded by Commissioner Kellas. All ayes. Motion carried.

Meeting adjourned at 8:20 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Alyce Johnson
Recording Secretary