

HUNTLEY PARK DISTRICT
Regular Meeting
September 22, 2021

President Jerry Nepermann called the meeting to order at 7:02 p.m. Commissioner's present included William Awe, Jim Blasky, and Keith Wold. Melissa Kellas was absent. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Scott Crowe, Rick Walrath, Matt Szytz and John Cowlin.

A motion to approve the agenda was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to approve the August 25, 2021, regular Board meeting minutes and the Workshop meeting minutes of September 8, 2021, was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Awe and seconded by Commissioner Wold. All ayes. Motion carried.

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$322,313.81.

A motion to approve the submitted bills and additions listed above was made by Commissioner Awe and seconded by Commissioner Blasky. Roll Call: Yes - All. No - None. Motion carried.

Staff Reports -The following Department Reports were reviewed:
Finance & HR: In addition to Laura Pisarcik's submitted report, Commissioner Wold expressed pleasure with seeing the registration staff taking park tour recently.

Parks: In addition to Paul Ostrander's submitted report, Commissioner Wold complimented the ability of staff to perform tasks and projects in-house.

Recreation: In addition to Scott Crowe's submitted report, Commissioner Wold asked if the Park District continues to see growth from in-person registration versus online. Scott agreed that the numbers continue to show that shift.

Commissioner Awe asked if there was any thought to bringing back the Family Campout event. Scott responded that the event had been cancelled the past few years for either low enrollment or weather-related reasons. The Huntley Harvest event that took its place this fall, was a rebranded version of the event, and it was very successful.

Scott presented a comprehensive annual report for both Stingray Bay and Summer Camp.

Commissioner Awe asked how the equipment within the concession stand at Stingray Bay is holding up. Scott replied that it is all in good shape, but most of the equipment is owned by the food providers and rented to the facility for as long as the Park District uses them as a food & beverage provider.

Golf Department Report: In addition to Rick Walrath's submitted report, Commissioner Wold asked about the changes the course is seeing in food and beverage. Rick explained that there will be some important changes regarding the margins of menu items that management is going to have to navigate soon.

Commissioner Nepermann asked how the weather in the month of August affected operations. Rick answered that it was fantastic and positively impacted traffic in August, and September is looking to finish the same.

Old Business

At the June 23, 2021, Board meeting, the Board asked staff to contact the Illinois Gaming Authority to seek an additional information regarding the gaming proposal at Pinecrest. Staff updated the Board personal risk.

A motion to un-table the video gaming terminal operator license was made by Commissioner Wold and seconded by Commissioner Awe. All ayes. Motion carried.

A motion to appoint Commissioner Wold and Commissioner Awe as applicants for the video gaming terminal operator license from the State of Illinois to be utilized at Pinecrest Golf Club located at 11220 Algonquin Rd, Huntley Illinois was made by Commissioner Blasky and seconded by Commissioner Awe. All ayes. Motion carried.

New Business

In June of 2021 the Annual Service Initiatives and Goals were presented and approved by the Park Board. Updates to these items are to be presented quarterly to the Board. Staff will continue to make progress toward the completion of these goals and another update will be provided to the Board at the December 2021 Board Meeting.

In April of 2021 the Board approved a comprehensive update of the Huntley Park District Ordinance Code. In review of the Ordinance Code with the Village of Huntley Police Department, it was identified that a new Police Services Agreement was necessary to make the enforcement of this and future Ordinance Code changes binding.

There are currently two agreements with the Village of Huntley for Vehicular Control Contract and Park District Property Governance (provides Village with the ability to issue citations for Park District ordinance violations on Park District Property). Village counsel and Park District counsel agree that combining these two agreements into one agreement is appropriate. In addition, the language in this agreement is more flexible in that future changes to the HPD Ordinance Code will not need specific changes to the agreement with each change.

A motion to approve the amended and restated police services agreement was made by Commissioner Wold and seconded by Commissioner Awe. All ayes. Motion carried.

In April of 2021 the Board approved a comprehensive update of the Huntley Park District Ordinance Code. Upon the review and advice of Huntley Police and our Corporate Counsel, a clearer definition of “minimum fines” for ordinance violations was recommended. Without a clear minimum fine, a judge may issue no fine for violations which makes our ordinance code less effective. A \$100 minimum fine was recommended by corporate counsel and that change is reflected.

A motion to approve the Fine Structure to the Park Ordinances was made by Commissioner Wold and seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

The existing Athletic Coordinator position has the appropriate pay range for the Fitness Coordinator position individual so a simple change from “Athletic” to “General” will be appropriate to address this need and allow for more flexibility in the future. This is not a position adding any additional hours to the fitness operation. The only impact to the already approved budget is a higher pay rate per for this individual for the additional responsibilities.

A motion to approve title change to the Pay Ranges for Part-time/Seasonal staff as presented was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

Developer D.R. Horton (DRH) has completed the approval process with the Village of Huntley for the final phase of the Cider Grove development. As Part of that process the Village has asked that the Huntley Park District (HPD) and DRH to agree, in concept, regarding the park site design. Staff from the HPD and DRH have met several times and the Parks Committee [JB&JN] met with all on May 17th. As a result, the final park plan is included for the Board review and approval. The name of the park site will be considered in 2022.

A motion to approve the Cider Grove Final Park Design as presented was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

Motion to adjourn was made by Commissioner Wold seconded by Commissioner Awe. All ayes. Motion carried.

Meeting adjourned at 8:13 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Matt Szytz
Recording Board Secretary