

HUNTLEY PARK DISTRICT  
Regular Meeting  
August 25, 2021

President Jerry Nepermann called the meeting to order at 7:00 p.m. Commissioners present included; Jim Blasky and Keith Wold. Bill Awe and Melissa Kellas were absent. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Scott Crowe, Rick Walrath, Matt Szytz, John Cowlin, Rikki Lee Tavolta, Deb Swinford, and Chris Griffin.

A motion to approve the agenda was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

A presentation was made by Tom and Tori of More Brewing Company. The IAPD/IPRA Community Service Award was presented to Ricki Lee Travolta for his work with the Community Theater.

A motion to approve the June 23, 2021, regular Board meeting minutes was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$580,947.28.

A motion to approve the submitted bills and additions listed above was made by Commissioner Blasky and seconded by Commissioner Wold.  
Roll Call: Yes - All. No - None. Motion carried.

**Staff Reports** - The following Department Reports were reviewed:

**Finance & HR:** In addition to Laura Pisarcik's submitted report, Commissioner Wold asked how the meeting with the solar company went. Laura replied that the Park District is looking at the opportunity, but more research is needed.

**Parks:** In addition to Paul Ostrander's submitted report, Commissioner Nepermann asked how the roof replacement project is coming along. Paul responded that they just started on the project, and it is anticipated to take roughly 3 weeks to complete, weather pending. Everything appears to be in order thus far.

**Recreation:** In addition to Scott Crowe's submitted report, Scott added that the Recreation team is very busy transitioning from summer to fall. The number of registrations has increased greatly in comparison to this time last year. Programs

are picking up in terms of attendance, but the rate of participation is still climbing back to normal.

Commissioner Blasky asked how the Recreation department felt about the number of participants in both Summer Camp and the Summer Sports Camps. Scott replied that both had great numbers and the Summer Sports Camps in particular, had set all-time highs.

**Golf Department Report:** In addition to Rick Walrath's submitted report, Rick added that the number of High School golfers has been outstanding. The golf course has also seen a good number of part-time staff come from the High School-aged demographic as well.

Commissioner Wold inquired about future banquets and events. Keith explained that they are in the planning phase of both winter events and indoor golf simulator use. The team is working through the logistics of balancing both.

### **Old Business**

At the June 23, 2021, Board meeting, the Board asked staff to contact the Illinois Gaming Authority to seek an additional information regarding the gaming proposal at Pinecrest. Staff updated the Board personal risk.

Tabled due to not having all Commissioners in attendance.

### **Consent Business**

A motion to approve the consent agenda approving the July bill list and the Cup in Hand Kickball Tournament alcohol use was made by Commissioner Wold and seconded by Commissioner Blasky. Roll Call: Yes - All. No - None. Motion carried.

### **New Business**

The Board had been presented with proposed change to the Part-Time and Seasonal Staff job positions and pay rates on July 28 via email from Finance Director Laura Pisarcik to change the title of "Athletic Instructor" to "General Instructor" to which the Board gave consent approval.

Since that time a new position has been identified as a need and that is now presented for approval as well. Staff is seeking approval to add the position of "Sports Official" to this list. Obtaining sports officials continues to be a challenge and most of our current needs are met by independent contractors or "official assignors." We are finding challenges fulfilling our needs even through these resources and have identified opportunities to hire some of our own officials. The range proposed is consistent with a variety of sports and length of game and will allow management staff to pay the appropriate official rate to staff as a result.

Some of the individuals we've identified as prospective sports officials are also working with us in other departments. Current auditing and IRS standards prohibit an individual from serving as both an employee and an Independent Contractor, so by creating this job category it will give us the flexibility to meet this need appropriately.

A motion to approve changes and additions to the Pay Ranges for Part-time/Seasonal staff as presented was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

### **Executive Session**

A motion was made to enter into executive session - Section 2 (C)(21) to consider release of prior executive session meeting minutes to determine if the need for confidentiality still exists as to all or part of closed session minutes or that the minutes or portions thereof no longer require confidential treatment and are available for public inspection in compliance with the Open Meetings Act 5 ILCS 120/2 - (c1) and to discuss personal issues in compliance with the Open Meetings Act 5 ILCS 2 (c) (1) by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes - All. No - None. Motion carried.

[Executive Session]

A motion to reconvene the regular meeting at 8:47 p.m. by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes - All. No - None. Motion carried.

A motion to release Executive Session minutes of January 31, 2018, and to approve and release Executive Session minutes of February 24, 2021 and June 23, 2021 was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes - All. No - None. Motion carried.

Motion to adjourn was made by Commissioner Wold seconded by Commissioner Blasky. All ayes. Motion carried.

Meeting adjourned at 8:48 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,  
Matt Szytz  
Recording Board Secretary