

HUNTLEY PARK DISTRICT
Regular Meeting
June 26, 2019

President Jerry Nepermann called the meeting to order at 7:02 p.m. Commissioners present included; Bill Awe, Jim Blasky, Keith Wold, and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Scott Crowe, Rick Walrath, Matt Szytz, John Cowlin, Mike Williams from Landscapes Management Co. and Jamie Wilkey from Lauterbach & Amen, LLP.

Commissioner Awe arrived at the meeting at 7:08pm.

A motion to approve the agenda was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to approve the May 22, 2019 regular Board meeting minutes was made by Commissioner Kellas and seconded by Commissioner Wold. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Awe and seconded by Commissioner Blasky. All ayes. Motion carried.

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$ 661,804.60.

A motion to approve the submitted bills and additions listed above was made by Commissioner Kellas and seconded by Commissioner Wold.

Roll Call: Yes – Kellas, Wold, Nepermann, Blasky, Awe. No – None. Motion carried

Staff Reports

Finance & HR: There were no additions to Laura Pisarcik's submitted report.

Parks: In addition to Paul Ostrander's submitted report, President Nepermann asked Paul Ostrander how the tuck-pointing project on the outside of the building concluded. Paul Ostrander noted that it was a success.

Golf Department Report: In addition to Rick Walrath's submitted report. Rick explained that May was affected by the heavy amounts of rain, but things have turned around in June. In addition, he mentioned that the new processes for accounting will improve day-to-day operations significantly.

Commissioner Kellas asked how the new menu is doing in the restaurant and if management has heard any feedback. Rick commented that it has received positive feedback thus far. Chef Scott has been influential in the process and that focusing on new priorities has been paying off. Mike Williams mentioned that staff personnel is coming together and are making critical steps with staff development. Rick explained that late fall and winter dates are being looked at for special event evenings, while also identifying the balance between these events and banquets/weddings. Commissioner Awe noted; These events are great and would like to see more of them.

Commissioner Wold asked about Pinecrest Website and plans moving forward regarding its status. Mike Williams responded by saying discussions are currently ongoing to determine how to line up website with marketing platform.

Recreation: In addition to Scott Crowe's submitted report: Commissioner Kellas asked for review of recent softball tournament and parking situation at Tomaso. Scott explained that with our ability to create our own posters and signage, we were well equipped with directions for visitors looking for parking. In addition, conversations regarding how to incorporate more parking at Tomaso are ongoing.

Commissioner Wold referenced the recent travel softball partnership changes, asking what kind of feedback there's been and asked who would be taking care of financials. Scott replied that feedback has been neutral, which is primarily because customers will not see or feel any changes with this transition. Financial will be the responsibility of the travel organization themselves.

Commissioner Wold asked how Stingray Bay has been operating so far this year. Scott answered that people have been attending. Everything is going smoothly thus far, and visitors are continuously being educated on Rainout Line for weather/program updates at the pool. Commissioner Awe requested an update on Theater. Scott explained the general basis of the relationship between the Huntley Park District and Spotlight. He also gave an update on upcoming productions and idea for productions moving forward.

Consent Agenda

1. Approve purchase order # 20190115 to Brad Manning Ford - Dekalb

A motion to approve the Consent Agenda was made by Commissioner Wold and seconded by Commissioner Kells

Roll Call: Yes – Wold, Kellas, Nepermann, Blasky, Awe. No – None. Motion carried.

New Business

Annual Audit Report

Jamie Wilkey from Lauterbach & Amen, LLC presented the 2018 annual audit report.

A motion to approve the Annual Audit Report as presented was made by Commissioner Kellas and seconded by Commissioner Wold. All ayes. Motion carried.

Motion to adjourn was made by Commissioner Wold seconded by Commissioner Awe. All ayes. Motion carried.

Meeting adjourned at 8:35 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Matt Szytz
Recording Board Secretary