

HUNTLEY PARK DISTRICT  
Regular Meeting  
May 24, 2017

President Jerry Nepermann called the meeting to order at 7:02 p.m. Commissioners present included; Jim Blasky, Keith Wold, and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Debbie Kraus, Brad Hisel, John Cowlin, Bryant Haniszewski, and Joe Patterson.

Commissioner Awe entered at 7:05 pm.

A motion to approve the agenda was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to approve the April 26, 2017 regular Board meeting minutes was made by Commissioner Kellas and seconded by Commissioner Wold. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Wold and seconded by Commissioner Kellas. All ayes. Motion carried.

There were no Purchase Orders.

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$797,857.61.

A motion to approve the submitted bills and additions listed above was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes – Wold, Blasky, Kellas, Nepermann, Awe. No – None. Motion carried.

The following Department Reports were reviewed:

**Finance & HR:** There were no additions to Laura Pisarcik's submitted report.

**Parks:** In addition to Paul Ostrander's submitted report, Paul answered Commissioner Awe's inquiry concerning a piece of equipment in Miss Connie's playground. The piece in question is a spiral climbing piece that one has to reach out to climb on. Paul is planning to remove a small piece of the outside play structure and will be ordering a gate to replace the gap making it safe for all.

**Golf Department Report:** In addition to Brad Hisel's submitted report, Brad explained how the irrigation system is being repaired when needed. Commissioner Awe would like to see an anticipated equipment replacement report. President Nepermann noted that the Pinecrest banquet calendar looked good.

**Recreation:** In addition to Debbie Kraus' submitted report, Commissioner Kellas reported that she heard something about the lights going out at Tomaso Sports Park. Debbie explained that the lights are scheduled to go off at 10:00 in accordance with the Village of Huntley's request. Debbie will investigate into incident as no one was aware of any lights going off. Debbie also reported that Stingray Bay is ready to go for this season. Commissioner Awe likes the photos in the staff reports and thinks that pictures in the Grand Hallway would be great addition.

**New Business:**

A motion to approve the Consent Agenda was made by Commissioner Wold and seconded by Commissioner Kellas.

Approve Purchase Order #20170075 to Built Best Fence for TSP netting.

Roll Call: Yes – Wold, Kellas, Awe, Nepermann, Blasky. No – none. Motion carried.

**Capital Asset Policy**

Every year the auditors have recommendations for updating or adding new policies. Currently, the park district does not have a capital asset policy and the auditors recommend having one which then conforms to the new rules and regulations from the Government Accounting Standards Board (GASB). The staff recommends adding the capital asset policy to reflect the new guidelines by the Government Accounting Standards Board (GASB).

A motion to approve the Capital Asset Policy as presented was made by Commissioner Awe and seconded by Commissioner Blasky. All ayes. Motion carried.

### **Outstanding Check Policy**

Every year the auditors have recommendations for updating or adding new policies. Currently, the park district does not have an outstanding check policy and the auditors recommend having one which then conforms to the new rules and regulations from Government Accounting Standards Board (GSAB). The staff would recommend adding the Outstanding Check Policy to reflect the new guidelines by the Government Accounting Standards Board (GSAB).

A motion to approve the Outstanding Check Policy as presented was made by Commissioner Wold and seconded by Commissioner Kellas. All ayes. Motion carried.

### **There were no Contract Amendments.**

### **Fall Fest Variance Request**

This will be the twelfth year of this well attended and well organized event. Bryant Haniszewski; Fall Fest chairman, along with the entire Fall Fest committee does a great job with securing vendors, organizations, events and marketing.

The Fall Fest committee is presenting the following for consideration:

- Fall Fest to be held on \*\*Thursday, September 21 through Sunday, September 24<sup>th</sup> (7pm)  
\*\*Thursday will be Carnival only, from 5-9pm.
- Request for park variances to the following ordinances:
  1. Fireworks (Ordinance Section II)
  2. Offering articles for sale (Ordinance Section V)
  3. Advertising (Ordinance Section VI)
  4. Flying devices (Ordinance Section VII)
  5. Vehicles on park land (Ordinance Section VIII)
  6. Huntley Festival Foundation, Inc. for a variance regarding the sale of alcoholic beverages on park land (Ordinance Section XI)
- The Fall Fest committee, in accordance with their contract with Windy City Amusements, is again hosting a carnival within the Fest. The carnival would be held in the same location of the Stingray Bay parking lots. On Thursday, September 21, the carnival would be the only element of Fall Fest open, with hours of 5pm-9pm.
- The Fest, in agreement with the Park District, will provide a 20X20 location on the "main pad" of the Fest for a raffle with all proceeds going to the Park District as in past year. Additionally, the Fest will make the Huntley Park District a \$3,000 sponsor of the Fest and provide all marketing as outlined for such a sponsor level. Additional fees and charges may apply.

A motion to approve the Fall Fest Variance request as presented was made by Commissioner Wold and seconded by Commissioner Awe. All ayes. Motion carried.

There was a tour of the Big Rooms (Oak and Elm rooms).

Motion to adjourn was made by Commissioner Blasky seconded by Commissioner Kellas. All ayes. Motion carried.

Meeting adjourned at 8:20 pm.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,

Alyce Johnson

Recording Secretary