

HUNTLEY PARK DISTRICT
Regular Meeting
May 23, 2018

President Jerry Nepermann called the meeting to order at 7:07pm. The Board meeting was held in the Paul Ostrander Maintenance Facility. Commissioners present included; Bill Awe, Jim Blasky, and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Debbie Kraus, Brad Hisel, and John Cowlin. Commissioner Wold was absent.

A motion to approve the agenda was made by Commissioner Blasky and seconded by Commissioner Awe. All ayes. Motion carried.

A motion to approve the April 25, 2018 regular Board meeting was made by Commissioner Kellas and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Awe and seconded by Commissioner Kellas. All ayes. Motion carried.

There were no purchase orders.

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$485,379.24. A motion to approve the submitted bills and additions listed above was made by Commissioner Kellas and seconded by Commissioner Awe.
Roll Call: Yes – Kellas, Awe, Blasky, Nepermann. No - None Motion carried.

The following Department Reports were reviewed:

Finance & HR: There were no additions to Laura Pisarcik's submitted report.

Parks: In addition to Paul Ostrander's submitted report: Paul mentioned that Stingray Bay is ready for the Memorial Day opening. Bob Tures and his crew did a great job getting everything completed on time.

Golf: In addition to Brad Hisel's submitted report: Brad announced the resignation of Amy Bozza. They are still interviewing for Amy's replacement.

Recreation: There were no additions to Debbie Kraus' submitted report.

New Business

Pay Range for Part-Time Seasonal Staff

From time to time the District needs to adopt a pay range for part-time and seasonal staff. The range is based on or current categories within our current departments. The

high and low pay was reviewed for each line and a range of pay was developed allowing for pay increases for the next several years.

Approval of the range is not the same as approval of the current pay or the percentage of an increase in the future. The range is set up to assist in hiring and to prevent over payment within a category. This information was reviewed by the Personnel Committee on Friday, May 18, 2018.

A motion to approve the Pay Range for Part-time Seasonal Staff as presented was made by Commissioner Kellas and seconded by Commissioner Awe. All ayes. Motion carried.

Hazardous Communications Policy

The current Hazardous Communications policy needs to be updated to be in compliance with the OSHA Hazard Communication Standard (29 CFR 1910. 1200). The park district's current Hazardous Communications Policy was approved in 2010. Since then OSHA has issued changes in hazard communication standards. The Board reviewed the proposed changes to the current Hazard Communications Policy which conforms to current standards.

A motion to approve the Hazardous Communications Policy as presented with changes was made by Commissioner Awe and seconded by Commissioner Blasky. All ayes. Motion carried.

Commissioner or Staff Comments:

Debbie commented how successful the senior trips have been going. Four park districts; McHenry, Crystal Lake, Barrington, and Huntley, have been working together to meet attendance requirements. Each park district is responsible for planning 2 trips (per brochure).

Motion to adjourn was made by Commissioner Awe seconded by Commissioner Kellas. All ayes. Motion carried.

Meeting adjourned at 7:43pm.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Alyce Johnson
Recording Secretary