

HUNTLEY PARK DISTRICT  
Regular Meeting  
May 22, 2019  
Ostrander Maintenance Facility

President Jerry Nepermann called the meeting to order at 7:02 p.m. Commissioners present included; Bill Awe, Jim Blasky, Keith Wold, and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Scott Crowe, Rick Walrath, and John Cowlin.

A motion to approve the agenda as presented was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to approve the April 24, 2019 regular Board meeting minutes was made by Commissioner Wold and seconded by Commissioner Kellas. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner –Awe and seconded by Commissioner Kellas. All ayes. Motion carried.

### **Purchase Orders**

A motion to approve purchase order #20190096 to Hawkins Inc. for pool chemicals for \$24,500.00 was made by Commissioner Wold and seconded by Commissioner Awe.

Roll Call: Yes – Wold, Awe, Neperann, Blasky, Kellas. No – None. Motion carried.

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$273,577.78.

A motion to approve the submitted bills and additions listed above was made by Commissioner Wold and seconded by Commissioner Kellas.

Roll Call: Yes – Wold, Kellas, Awe, Blasky, Nepermann. No – None. Motion carried.

### **Staff Reports**

**Finance & HR:** There were no additions to Laura Pisarcik's submitted report.

**Parks:** There were no additions to Paul Ostrander's submitted report.

**Golf Department Report:** In addition to Rick Walrath's submitted report, Rick explained that the leagues play a very significant role for Pinecrest Golf. He is working on balancing all leagues to be comparable with one another.

Commissioner Wold commented; Pinecrest did a great job with the Mother's Day Brunch.

**Recreation:** In addition to Scott Crowe's submitted report, the school district is holding rental fees to 50%. Scott is working on an Intergovernmental Agreement with the school district. He also described the new ePact feature that will be linked to RecTrac for Extended Time and Camp for families to complete when registering. Some of the perks include gathering/sorting of all medical information submitted, and electronic sign in/sign out sheets.

President Nepermann commented; The Kite event was a good experience. It was well attended. The Village of Huntley is considering holding another kite event.

Congratulations to Ryan Coffland for winning the Dunkin' Donut eating contest for the 4<sup>th</sup> year in a row!

## **New Business**

### **Fireworks Agreement**

The Village of Huntley approached the Huntley Park District four years ago requesting the use of Deicke and Warrington Parks for a public gathering place to view the annual 4<sup>th</sup> of July fireworks. The 2015 to 2018 events were successful and without incident.

A motion to approve the Fireworks Agreement variances request as presented was made by Commissioner Wold and seconded by Commissioner Kellas. All ayes. Motion carried.

### **Fall Fest Variance Request**

This will be the 14<sup>th</sup> year of this well attended and well organized event. Bryant Haniszewski; Fall Fest Chairman, along with the entire Fall Fest Committee does a great job with securing vendors, organizations, events and marketing. The dates of the Fest are Friday, September 20<sup>th</sup> through Sunday, September 22<sup>nd</sup> 7:00 PM.

The Fall Fest Committee is requesting:

- Fireworks - Ordinance Section II
  - Offering articles for sale - Ordinance Section V
  - Advertising – Ordinance Section VI
  - Flying devices – Ordinance Section VII
  - Vehicles on park land – Ordinance Section VIII
  - Huntley Festival Foundation, Inc. for a variance regarding the sale of alcoholic beverages on park land – Ordinance Section XI
- The Fall Fest committee, in accordance with their contract with Windy City Amusements, is again hosting a carnival within the Fest. The carnival would be held in the same location of the Stingray Bay parking lots.
  - The Fest, in agreement with the Park District, will provide a 20X10 location on the “main pad” of the Fest for a raffle with all proceeds going to the Park District as in past year. Additionally, the Fest will make the Huntley Park District a \$3,000 sponsor of the Fest and provide all marketing as outlined for such a sponsor level.

A motion to approve the 2019 Fall Fest Variance request as presented was made by Commissioner Wold and seconded by Commissioner Awe. All ayes. Motion carried.

### **Cell Phone Policy Update**

In 2019, Illinois passed a new law regarding reimbursement by employers to employees for work related use on their personal cell phones. This new law requires all employers to reimburse their employees for any expenses incurred within the scope of their employment. This can include several expenses, including personal cell phones. The use of cell phones for work is increasingly popular as employees remain in contact beyond the office or even work remotely. Employees may also receive calls from their employer or co-workers relating to work matters. This can run on their paid data plan, which adds another element to the expense that may be reimbursable.

A motion to approve Telephone & Cellular Telephone Usage Policy as presented was made by Commissioner Kellas and seconded by Commissioner Blasky. All ayes. Motion carried.

### **KSM Termination Agreement**

The Board of Commissioners has exercised the termination of the contract for golf course management services with KemperSports Management (KSM). The Executive Director informed KSM of this intent in writing on February 27<sup>th</sup>, 2019. KSM will cease management services at the Pinecrest Golf Club on May 31, 2019; KSM is requiring payment of services to September 30, 2019. The details of this termination agreement have been reviewed by the HPD Finance Director and Attorney.

A motion to approve the KemperSports Termination Agreement as presented was made by Commissioner Awe and seconded by Commissioner Wold. All ayes. Motion carried.

## **HAART Resolution**

The Huntley Park District, in cooperation with, the Village of Huntley, Huntley Fire Protection District, Huntley Police Department, Huntley Community School District 158, Huntley Area Library District, and the Huntley Chamber of Commerce is seeking to adopt the mission and goals set forth by the HAART Group, outlined below, as a part of each agency's core organizational focus for continued excellence in our community.

*Mission Statement: Building on a strong foundation of citizen and family focused public service and safety, the HAART Leadership Group will collaboratively strive to align and lead the community's pursuit of excellence through a shared vision for future-oriented planning, innovation, and fiscal responsibility in order to enhance the quality of life for OUR community.*

The members of the Huntley Area Administrative Round Table (HAART) have been meeting over the past several months to coordinate a collective and common mission statement. Earlier this year the administrators and one Board representative from each agency met to discuss this issue. President Nepermann and Thom Palmer were present at this meeting.

A motion to approve HAART Resolution as presented was made by Commissioner Wold and seconded by Commissioner Kellas. All ayes. Motion carried.

President Jerry Nepermann presented a plaque to Commissioner Blasky recognizing his 10 years of service. When Commissioner Awe asked what Jim's favorite project was so far, Commissioner Blasky responded that the walking path has been instrumental in connecting/completing Deicke Park.



Motion to adjourn was made by Commissioner Kellas seconded by Commissioner Wold. All ayes. Motion carried.



Meeting adjourned at 8:06 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,  
Alyce Johnson, Recording Secretary