

HUNTLEY PARK DISTRICT  
Regular Meeting  
April 28, 2021  
Via Zoom

President Jerry Nepermann called the meeting to order at 7:01 p.m. Commissioners present included; Bill Awe, Jim Blasky, and Keith Wold. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Scott Crowe, Rick Walrath, John Cowlin and Matt Szytz. Melissa Kellas was not present.

A motion to approve the agenda was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes – All. No – None. Motion carried.

**Public Comments:** Comments made by Sean Smith were submitted via email.

A motion to approve the March 24, 2021 regular Board meeting minutes was made by Commissioner Wold and seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Awe and seconded by Commissioner Blasky.

Roll Call: Yes – All. No – None. Motion carried.

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$283,585.96.

A motion to approve the submitted bills and additions listed above was made by Commissioner Blasky and seconded by Commissioner Wold.

Roll Call: Yes – All. No – None. Motion carried.

**Staff Reports** - The following Department Reports were reviewed:

**Finance & HR:** In addition to Laura Pisarcik's submitted report, no other comments were made.

**Parks:** In addition to Paul Ostrander's submitted report, Commissioner Wold asked for an update on the full-time custodian job hire. Paul explained that the search is still ongoing and is hopeful to hire someone soon.

**Golf Department Report:** In addition to Rick Walrath's submitted report, Commissioner Wold congratulated Rick on his completion of a Certified Food Manager certificate.

Commissioner Awe asked for Rick to further explain the social media data presented. Rick described the overall information as showing a positive relationship between the efforts put forth in marketing and the interaction of club users.

**Recreation:** In addition to Scott Crowe's submitted report, Commissioner Blasky asked for an update on the new Recreation Manager. Scott reported that she has hit the ground running and has already made a difference.

Commissioner Awe asked what our capacity will be at the pool this summer. Scott explained that as of right now we are limited to 50% capacity and will track who comes in and out of the pool every day to stay within capacity.

Scott expanded on the summer employment recruitment, specifically summer camps and at Stingray Bay. Both areas have had a plethora of applicants, and staffing should be complete soon.

## **New Business**

### **Paw Fest Variance Request**

Animal House Shelter would like to continue their Paw Fest event at Deicke Park this year on Saturday, August 14, 2021. All details of the event have been worked out with staff. They are seeking approval to serve alcohol at their event. We hosted this event in 2019 and they were pleased with the location and this helped serve a community need for a dog event as their event is open to the public. Our Board must approve this request before the Village of Huntley can consider their application for a liquor permit.

A motion to approve the Animal House Shelter - Paw Fest variances request as presented and requires a completed rental agreement, liquor liability insurance, approval of alcohol sales from the Village of Huntley, and insurance certificate naming the Huntley Park District as additional insured was made by Commissioner Wold and seconded by Commissioner Blasky. Roll Call: Yes - All. No - None. Motion carried.

### **Fall Fest Variance Request**

This will be the 16<sup>th</sup> year of this well attended and well-organized event. Bryant Haniszewski; Fall Fest Chairman, along with the entire Fall Fest Committee does a great job with securing vendors, organizations, events, and marketing. The dates of the Fest to be held on Thursday September 23<sup>rd</sup>, Friday, September 24<sup>th</sup>, Saturday September 25<sup>th</sup> and Sunday, September 26<sup>th</sup>.

The Fall Fest Committee is requesting:

- Fireworks - Ordinance Section II
- Offering articles for sale - Ordinance Section V

- Advertising – Ordinance Section VI
- Flying devices – Ordinance Section VII
- Vehicles on park land – Ordinance Section VIII
- Huntley Festival Foundation, Inc. for a variance regarding the sale of alcoholic beverages on park land – Ordinance Section XI
- The Fall Fest committee, in accordance with their contract with Windy City Amusements, is again hosting a carnival within the Fest. The carnival would be held in the same location of the Stingray Bay parking lots.
- The Fest, in agreement with the Park District, will provide a 20X10 location on the “main pad” of the Fest for a raffle with all proceeds going to the Park District as in past year. Additionally, the Fest will make the Huntley Park District a \$3,000 sponsor of the Fest and provide all marketing as outlined for such a sponsor level.

A motion to approve the 2021 Fall Fest variance request and Parks & Facilities Use Agreement as presented was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes – All. No – None. Motion carried.

### **Comprehensive Revenue Policy**

Two very minor changes to this policy. See page four. Both issues were reviewed by the Program committee and the full Board in 2019 but due to the pandemic were not fully implemented until recently. The “Senior Citizen” policy was changed from 55 to 62. The “Children” policy is too detailed regarding the age cut off for fees at Stingray Bay. Policies should be more general in scope.

**Recommendation:** It is recommended that the Board approve the proposed changes to the Comprehensive Revenue Policy 4.7 as presented.

A motion to approve the proposed changes to the Comprehensive Revenue Policy 4.7 as presented. was made by Commissioner Wold and seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

### **REC Center Roof Bids**

A motion to approve Weather Guard Roofing Company as the most responsible bidder meeting specifications for sections 1-4 and section 8 in the amount of \$165,400 for the REC Center roofing project and to authorize the Executive Director to issue a purchase order for said amount was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes – All. No – None. Motion carried.

Distribution of proposed Ordinance Code

No action required.

Motion to adjourn was made by Commissioner Awe seconded by Commissioner Wold.

Roll Call: Yes - All. No - None. Motion carried.

Meeting adjourned at 8:16 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,

Matt Szytz, Recording Secretary