

HUNTLEY PARK DISTRICT  
Regular Meeting  
April 24, 2019

President Jerry Nepermann called the meeting to order at 7:00 p.m. Commissioners present included; Bill Awe, Jim Blasky, Keith Wold, and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Scott Crowe, Rick Walrath, John Cowlin and Mike Williams (Landscape Management Company).

A motion to approve the agenda as amended [Finance section considered after New Business section] was made by Commissioner Kellas and seconded by Commissioner Awe. All ayes. Motion carried.

A motion to approve the March 20, 2019 regular Board meeting minutes was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Wold and seconded by Commissioner Kellas. All ayes. Motion carried.

### **Purchase Orders**

A motion to approve purchase order #20190078 to Weatherguard Roofing Company for \$15,900.00 was made by Commissioner Wold and seconded by Commissioner Awe.

Roll Call: Yes – Wold, Awe, Nepermann, Blasky, Kellas. No – None. Motion carried.

A motion to approve purchase order #20190090 to Dura Bilt Fence for \$23,895.00 was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes – Wold, Blasky, Awe, Kellas, Nepermann. No – None. Motion carried.

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$354,106.66.

A motion to approve the submitted bills and additions listed above was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes – Wold, Blasky, Kellas, Nepermann, Awe. No – None. Motion carried.

### **Staff Reports**

The following Department Reports were reviewed:

**Finance & HR:** There were no additions to Laura Pisarcik's submitted report.

**Parks:** There were no additions to Paul Ostrander's submitted report

**Golf Department Report:** In addition to Rick Walrath's submitted report, Rick reported that they had a great turn out for Easter Brunch; over 300 people were served.

**Recreation:** In addition to Scott Crowe's submitted report, Scott presented information regarding an overview of website, WebTrac (online registration portal), website search function, Example of several of the HPD web pages that have been updated, new format, accordion files, and overview of the Rainout Line as it appears on web and Rainout Line App, Overview of Perry Weather Dashboard and Weather phone app., and pictures of how the new logo will appear on the electronic and static sign (Route #47).

### **New Business**

#### **Paw Fest Variance Request**

Animal House Shelter would like to move their Paw Fest event being held on August 3, 2019, 12PM – 4PM from their property (which is under construction) to Deicke Park this year. All details of the event have been worked out with staff but they are seeking approval to serve alcohol at their event. Our board must approve this request before the Village of Huntley can consider their application.

A motion to approve the Animal House Shelter – Paw Fest variances request as presented and requires a completed rental agreement, liquor liability insurance, approval of alcohol sales from the Village of Huntley, and insurance certificate naming the Huntley Park District as additional insured was made by Commissioner Kellas and seconded by Commissioner Wold. All ayes. Motion carried.

**RTU, Univent & Boiler Repairs**

Facilities went out to bid for repairs and replacement of some of our building heating components. 2 RTU's would be replaced; boiler updates and 8 univent upgrades would be installed if the bid is approved. The bid came in at \$74,675.00. This amount is at the dollar amount that was budgeted for. A motion to approve the bid from HR Stewart as presented was made by Wold and seconded by Awe.

Roll Call: Yes – Wold, Awe, Kellas, Blasky, Nepermann. No – None. Motion carried.

**KSM / LMC at Pinecrest**

The Board of Commissioners, in their sole discretion, has exercised the termination of the contract for golf course management services with KemperSports Management (KSM). The Executive Director informed KSM of this intent in writing on February 27<sup>th</sup> of this year. KSM will cease management services at the Park District's direction; however, they are requiring payment of services to September 30, 2019.

The Board has received a contract from Landscape Management Company along with a letter of understanding stating that two months of management services are offered at no cost followed by a five year agreement of management services.

A motion to approve the authorization of the Executive Director to notify KemperSports Management of a date of termination of services as of approximately May 31, 2019 and to authorize the President and Executive Director/Board Secretary to enter into a management agreement with Landscape Management Company starting approximately June 1, 2019 as outlined in the HPD/LMC contract was made by Wold and seconded by Awe.

(Dates may need to be slightly adjusted to accommodate a seamless transition between management companies in regards to payroll and other issues.)

Roll Call: Yes – Wold, Awe, Nepermann, Blasky, Kellas. No – None. Motion carried.

The Huntley Park District recognized President Jerry Nepermann's 20 years of service on the park district Board.

Motion to adjourn was made by Commissioner Wold and seconded by Commissioner Awe. All ayes. Motion carried.

Meeting adjourned at 8:35PM.

Respectfully submitted,  
Alyce Johnson, Recording Secretary

