

HUNTLEY PARK DISTRICT

Board Workshop
January 8, 2014

President Jerry Nepermann called the meeting to order at 7:05 p.m.

Commissioners present: Jerry Nepermann, Paul LaFleur, Jim Blasky, William Awe, and Keith Wold. Also present were Christine Howatt, Debbie Kraus, Mike Yackle, and Thom Palmer

Committee of the Whole

The Board reviewed the December 11, 2013 regular Board and Annual meeting minutes. Board directed that the minutes be placed on the January 22, 2014 Consent Agenda.

Picnic Reservations

The Commissioners reviewed the 2014 picnic reservation from St. Mary's Church.

Board directed that the picnic reservations be placed on the January 22, 2014 Consent Agenda.

Restaurant Consultant

Mike Holzman, owner of Profitable Food Facilities, is the consultant HPD hired when building the clubhouse to help with the design of the kitchen and the purchasing of needed equipment. He is one of the top experts in his field. If approved, Mike Holzman's consultant team would come, for 3 days in early March, to observe and analyze our current operation. They would come up with ideas and procedures that can be implemented in the next 30-60 days after their visit that will positively impact our bottom line in the very near future. Listed below are the questions and comments during the Commissioners discussion:

- Thom gave a brief overview on how Mike Holzman had been involved with the building of Pinecrest Golf Club.
- Commissioner LaFleur inquired if there were funds available (if needed) for Mike Holzman to assist with interviewing restaurant manager.
- Commissioner Awe expressed the need to define what HPD wants from the restaurant. Need to maximize.
- Mike Yackle reported that the line item for travel expenses was \$1,500. The Board directed Mike Y. to find out where Mike Holzman would be traveling from.
- Commissioner Awe inquired when a decision needed to be determined. Thom suggested by the end of the month as Mike Holzman is scheduled to arrive March 11 – 13th. (He would be here for the March Board workshop)
- Commissioner LaFleur commented that the (General Manager) should be in place prior to Mike Holzman coming.
- Commissioner Awe asked if videotaping is allowed.
- Commissioner Wold inquired if the follow up is included in the pricing that was quoted now.

If anyone has any questions, please defer to Executive Director; Thom P.

Finance Committee

REC Center Bonds

The 2004 REC Center bonds were issued as Alternative Revenue Bonds, which are to be paid out of pledged revenue of the Huntley Park District. Each year we levy for these bonds, and then abate them. The amount to abate is \$242,405.00.

Board directed that the abatement of the 2004 REC center bonds be revisited at the January 22, 2014 Board meeting.

Invite Eric Anderson to the Finance Committee meeting on January 14, 2014.

Thom to find the dollar impact of bated bonds – Ask Eric A.

Pinecrest Clubhouse Bonds

The 2007 Pinecrest Clubhouse bonds were issued as Alternative Revenue Bonds, which are to be paid out of pledged revenue of the Huntley Park District. Each year we levy for these bonds, and then abate them. The amount to abate is \$265,887.50.

Board directed that the abatement of the 2007 Pinecrest Clubhouse bonds be revisited at the January 22, 2014 Board meeting.

Purchase Orders

This PO is for the Spirit Wear ordered by participants in our travel softball program. All items were pre-paid by the participants to HPD at the time the orders were collected. Two additional player jerseys and one additional coach's shirt are also included in the PO.

The Board directed that the purchase order # 20140004 to CDM Promotions Inc. for \$5,082.27 be placed on the consent agenda for approval as presented at the January 22, 2014 Board meeting.

Program Committee

Willow Creek 2014 5K Run

Willow Creek Church has requested to hold their annual 5K Run on Saturday, April 5. Set up and race will take place between the hours of 5:30 am and 1:00 pm. They will be using the Warrington Shelter and the same route as last year. The past 2 years they were very organized and clean-up of the site and area was not an issue.

Requesting variance of the following ordinances:

- Section V – Articles for Sale
- Section VI – Advertising

Recommend that no fee be charged as the Betsey Warrington Shelter is not typically used in April and the Park District is allowed promotional/marketing items at the event.

The Board directed to place the Willow Creek Church 5K Run request on the consent agenda for January 22, 2014 Board meeting.

HLL/HPD Annual Agreement

The annual agreement with Huntley Little League and been reviewed and changes are recommended below:

Please note change in item number 19 concerning concession and spirit wear sales. (green highlight is recommended, yellow highlight is past wording.) In the past we have come to the board with a separate concession agreement. The Staff feels comfortable in completing agreement if board is comfortable.

Commissioner Wold asked what percent of profit the park district receives from Huntley Little League fees. Debbie will follow up and report at the January Board meeting.

Debbie reported that the concession “pad” is completed at TSP. Debbie suggested that we approach Subway or Cindy’s Concessions. Commissioner Awe suggested that prior to agreement we give HPD’s expectations/guidelines of what concessions should be.

The Board directed to place the Huntley Little League Annual Agreement on the consent agenda for approval as presented at the January 22, 2014 Board meeting.

Commissioner Awe reported on the Program Committee meeting that took place on Tuesday, January 7th, 2014. Listed below are a few activities / concepts suggested by the committee

1. Disc Golf
 2. Archery
 3. Tennis
 4. Golf fundamentals
 5. Community Dances/sock hop
 6. Sports night out: basketball, dodge ball, floor hockey, indoor whiffle ball
- All these have support organizations that can assist staff in developing and running programs.
 - Jr staff can take these responsibilities and develop programs under supervision.
 - The overarching concept is to offer fun and exciting recreational programs for intergenerational participation. Parents and grandparents would sign up with their kids and participate together.
 - These activities could easily be expanded to our established camps and youth offerings.
 - Adult leagues and “Activity Days” could be developed to offer a sampling of programs we offer and give single adults an opportunity to participate.
 - We can provide fitness opportunities for those uninspired to exercise.
 - The more people have, the more value HPD is in their lives.

Stingray Bay Future Enhancements/Master Plan

Build a cabana experience for optional rentals

Menu option upgrades – fresh, healthier, adult oriented options sold at a premium.

Personnel Committee

A motion was made to enter into executive session in pursuant to 5 ILCS120/2 et seq. in compliance with the Personnel Section 2 (C)(1) by Commissioner LaFleur and seconded by Commissioner Blasky

Roll Call: Yes - All Commissioners No – None Motion carried.

[Executive Session]

A motion was made to reconvene the regular meeting at 9:10 p.m. by Commissioner Awe and seconded by Commissioner LaFleur.

Roll Call: Yes – All Commissioners. No – None. Motion carried.

Motion to adjourn was made by Commissioner Awe and seconded by Commissioner LaFleur. All ayes, Motion carried.

The meeting adjourned at 9:12 pm.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Alyce Johnson
Recording Secretary

Directives from the January 8, 2014 Board workshop:

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- Commissioner Awe asked if videotaping is allowed.
- Invite Eric Anderson to the Finance Committee meeting on January 14, 2014.
- Thom to find the dollar impact of bated bonds – Ask Eric A.
- Commissioner Wold asked what percent of profit the park district receives from Huntley Little League fees. Debbie will follow up and report at the January Board meeting.