

# Job Posting

Category	Recreation
Job Title	Camp Site Supervisors
Class	Part Time, seasonal
Days	Varies Monday-Friday
Hours	Varies between 6:30 a.m. – 6:00 p.m.
Salary	\$10.00 - \$11.00 per hour
Requirements	Must be 21 years of age and have reliable transportation. Previous experience working with children +/- or college credit in education, special-ed or early childhood preferred. Current CPR/AED Certification is required. Must be available to work the entire ten week program. (6/8 thru 8/14)
Physical Requirements	Must be able to tolerate sun, light rain, heat and humidity. Must be able to walk & stand for extended periods of time.
Duties:	Assist in creating and monitoring attendance sheets, ensuring that campers are properly signed in and out. Communicate with parents/guardians about daily activities and camper progress. Set and enforce camp rules and expectations with both staff and camper. Meet with Camp Group Leaders, Recreation Supervisor and Youth Recreation Manager on a weekly basis to review past and upcoming camp activities and submit information for camp newsletter. Assist with training, supervising, mentoring, and evaluating camp group leaders and counselors. Assist group leaders and the Youth Recreation Manager with mid-season and final evaluations for all camp staff.

The Huntley Park District is an equal opportunity employer. A criminal background check is required.

Application can be picked up at the REC Center. Completed application should be returned to the front desk staff or mailed to:

Huntley Park District  
HR Dept.  
12015 Mill Street  
Huntley IL, 60142

No phone calls please.