

Job Posting

Category	Facilities
Job Title	Building Supervisor
Class	Part Time
Hours	Varies
Days	Saturday & Sunday
Salary	\$10.00 per hour
Requirements	Employee must be at least 21 year of age. Must have a valid Illinois driver's license. Must be dependable. Must be able to follow directions and work with the public.
Physical Requirements	Must be able to lift up to 40 lbs. Employee will be exposed to chemicals, (cleaning materials) Must be able to work indoors & outdoors with exposure to weather conditions including extreme heat and cold, snow, rain, and ice.
Duties:	Employee will be responsible for opening and closing facility for rentals and programs. Must set up and take down equipment as needed. Responsible for maintaining the facility cleanliness performing light custodial duties as needed. Must be able to timely and accurately complete paperwork.

The Huntley Park District is an equal opportunity employer. A physical exam & criminal background check is required.

Application can be picked up at the REC Center. Completed application should be returned to the front desk staff or mailed to:

Huntley Park District
HR Dept.
12015 Mill Street
Huntley IL, 60142
No phone calls please.