

HUNTLEY PARK DISTRICT

Board Workshop
November 11, 2015

President Jerry Nepermann called the meeting to order at 7:04 p.m.
Commissioners present: Jerry Nepermann, Jim Blasky, Keith Wold, and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, and Debbie Kraus.

Finance Committee

There were no purchase orders to review.

The Board reviewed the auditor recommendation. Laura explained that the current auditors; Begin, Tipp, Lamm, LLC has served the park district well over the 14 years. However, according to the Government Financial Officers Association (GFOA), it is best practice to change the auditing team every 7 to 10 years. After reviewing the 4 RFP's that were submitted, Laura recommends that Lauterbach & Amen auditing firm could best serve the Huntley Park District. The Board directed that Lauterbach & Amen auditing firm services be placed on the consent agenda at the November 18, 2015 Board meeting.

Commissioner Awe entered the meeting at 7:13 p.m.

Personnel Committee

The Board reviewed the vacation policy revision. Currently, the park district vacation policy has a "lose it or use it" clause. The Department of Labor has prohibited this forfeiture of earned vacation. There is a proposed change to the current vacation policy to conform to this new regulation set by the Department of Labor. The Board directed that the updated vacation policy change with removing the "lose it or use it" and having accrued vacation not to exceed 30 days as presented be placed on the consent agenda at the November 18, 2015 Board meeting.

The Executive Directors review document was distributed to the Commissioners and should be to be returned to Commissioner Wold at the November 18, 2015 Board meeting. Commissioner Wold will then prepare and consolidate all information, observations, and comments. The Executive Directors review will be discussed at the December 9, 2015 Annual meeting.

Committee of the Whole

The Board reviewed the October 28, 2015 regular Board meeting minutes. Board directed that the amended minutes be considered for approval at the November 18, 2015 Regular board meeting. (New Business)

The Board reviewed the Conference schedule and registration. Everyone is looking forward to attending the conference. The Board will provide information to the Executive Director regarding days attending and hotel accommodations desired. Also, any pre-conference workshops to attend and what type of registration package is preferred. Thom will not be staying over on Saturday as he is planning on attending the Chamber dinner on Saturday evening. Thom will send a link to Melissa regarding Conference information tomorrow.

The Board reviewed MCCD Conservation Congress delegates. Both Commissioners Nepermann and Awe are interested in attending. The decision of who will be the delegate and alternate will be determined at the November 18, 2015 Board meeting. (New Business)

Comments

Commissioner Awe suggested having a Vision Session and Commissioners take advantage of the "winter time" season to focus on the future of the Huntley Park District.

Motion to adjourn was made by Commissioner Wold and seconded by Commissioner Blasky.
All ayes, Motion carried.

The meeting adjourned at 8:05 p.m.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Alyce Johnson
Recording Secretary