

HUNTLEY PARK DISTRICT
Regular Meeting
August 24, 2016

President Jerry Nepermann called the meeting to order at 7:05p.m. Commissioners present included; Bill Awe, Jim Blasky, Keith Wold and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Debbie Kraus, Gary Zierer, John Cowlin, Eric Anderson, and Chad Alexander.

A motion to approve the agenda was made by Commissioner Awe and seconded by Commissioner Kellas. All ayes. Motion carried.

A motion to approve the July 13, 2016 Board Workshop meeting minutes was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

Purchase Orders

A motion to approve purchase order #20160185 to ProGro for \$10,590.55 was made by Commissioner Wold and seconded by Commissioner Kellas.

Roll Call: Yes – Commissioner Wold, Kellas, Blasky, Nepermann, Awe. No – None. Motion carried.

Laura Pisarcik submitted bills totaling \$346,696.90. A motion to approve the submitted bills and additions listed above was made by Commissioner Awe and seconded by Commissioner Blasky.

Roll Call: Yes – Commissioner Wold, Kellas, Blasky, Nepermann, Awe. No – None. Motion carried.

The following Department Reports were reviewed:

Finance & HR: In addition to Laura Pisarcik's submitted report Commissioner Wold was at a tournament at Talamore Sports Park and noticed that someone other than a park district employee was driving a green gator. Laura will check with Crystal about liability issues and park district policy allowing general public to drive vehicles.

Parks: In addition to Paul Ostrander's submitted report Paul mentioned that he would like to rebuild the smoke house located at the Sun Valley Farm. He is also checking into other bids to have the log cabin re-shingled. Commissioner Wold gave "kudos" to Paul and Tony and their crews for doing so many projects in-house!! Thank you Paul and Tony!

Facilities: There were no additions to Gary Zierer's submitted report.

Golf Department Report: There were no additions to Mike Yackle's submitted report.

Recreation: In addition to Debbie Kraus' submitted report Commissioner Nepermann thought that the concerts in the park and village were great! Commissioner Wold complimented Debbie on BBQ at the Stingray Bay. Commissioner Awe suggested that when there is a captive audience such as the softball uniform meeting event at Pinecrest and tournaments at Tomaso Sports Park more marketing ideas should be in place, such as bounce back coupons.

New Business:

Motion to approve the Consent Agenda approving the June 22, 2016 regular Board meeting minutes and Purchase Order #20160163 for golf course chemicals from ProGro was made by Commissioner Awe seconded by Commissioner Kellas.

Roll Call: Yes –Commissioner Awe, Kellas, Nepermann, Blasky, Wold. No – None. Motion carried.

Due to higher demand for certain programming, the District will need additional space in order to satisfy the space requirements associated with the expanded programmatic offerings. A \$2.5 million cost is associated with the project, which will fund the construction of a park maintenance building and equipping of the proposed facility expansion. With insufficient funds currently available, the District is proposing to issue debt certificates to raise funding for the project.

District staff investigated the use of current fund balances to reduce the borrowing amount. With the historically low cost of funds currently available, it is recommended the District pursue a full funding of the project with Debt Certificates, allowing for funds to be retained in the Treasury. A 10 to 12 year retirement approach is suggested for consideration, with call features allowing for a flexible opportunity to undertake a shorter retirement if desired. Additional information will be provided to the Board for both discussion and consideration.

A motion to approve the Debt Certificate Ordinance authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the Park District and for the issue of not to exceed \$2,560,000 Debt certificates evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof was made by Commissioner Wold and seconded by Commissioner Awe.

Roll Call: Yes –Commissioner Wold, Awe, Kellas, Blasky, Nepermann. No –None. Motion carried.

Bid Release #1 is for the Pre-Engineered Wood Building trade package only. Bids were opened at 3:00 pm, Wednesday, August 24th. The bids and supporting documentation was presented to the Board for consideration by Chad Alexander of Lamp Inc. The remaining trade packages will be bid at a later date.

A motion to approve Morton Buildings, Inc. bid for \$387,784.00 as the most responsible bidder meeting specifications was made by Commissioner Blasky and seconded by Commissioner Awe.

Roll Call: Yes –Commissioner Blasky, Awe, Wold, Nepermann, Kellas. No –None. Motion carried.

Miraculous Multiples Mothers of Twins Club has rented the REC Center Gym in the Past. They have been very good renters and are providing a great service to the community. The rental is tentatively scheduled for September 9 & 10, 2016 pending Board approval.

A motion to approve the Miraculous Multiples Mothers of Twins club variance of ordinance request as presented was made by Commissioner Wold and seconded by Commissioner Awe. All ayes. Motion carried.

Due to changes in the law we need to update our Bereavement Policy. Crystal Varney; HR & Risk Manager adopted PDRMA's template with the addition of the last paragraph. We had not included civil union partners on our last one but the new one adds them as an eligible family member.

A motion to approve the Bereavement Policy as presented was made by Commissioner Wold and seconded by Commissioner Kellas. All ayes. Motion carried.

A motion to enter into executive session to review pending or probable litigation action (c11) and to consider release of prior executive section meeting minutes in compliance with the Open Meetings Act 5 ILCS 120/2 - (c1) by Commissioner Wold and seconded by Commissioner Awe. All ayes. Motion carried.

[Executive Session]

A motion to reconvene the regular meeting at 8:38 p.m. by Commissioner Awe and seconded by Commissioner Kellas.

Roll Call: Yes –Commissioner Awe, Kellas, Wold, Nepermann, Blasky. No –None. Motion carried.

A motion to approve and release Executive Session minutes of February 24, 2016 and to dispose of verbatim recordings of fully released Executive Session meeting minutes dated prior to February 1, 2015 was made by commissioner Awe and seconded by Commissioner Kellas. All ayes. Motion carried.

Motion to adjourn was made by Commissioner Awe seconded by Commissioner Kellas. All ayes. Motion carried.

Meeting adjourned at 8:40 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Alyce Johnson
Recording Secretary