

HUNTLEY PARK DISTRICT
Regular Meeting
May 25, 2016

President Jerry Nepermann called the meeting to order at 7:00 p.m. Commissioners present included; Bill Awe, Jim Blasky, Keith Wold and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Debbie Kraus, Gary Zierer, John Cowlin, and Chad Alexander representing Lamp, Inc.

A motion to approve the agenda was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to approve the May 11, 2016 Board workshop meeting minutes was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Awe and seconded by Commissioner Blasky. All ayes. Motion carried.

Purchase Orders

Purchase order number #20160135 to Univar the 2016 summer pool chemicals in the amount of \$19,500.00.

A motion to approve purchase order #20160135 was made by Commissioner Wold and seconded by Commissioner Kellas.

Roll Call: Yes – Wold, Kellas, Blasky, Nepermann, Awe. No – None. Motion carried.

Laura Pisarcik submitted bills and additions totaling \$562,581.37.

A motion to approve the submitted bills and additions listed above was made by Commissioner Awe and seconded by Commissioner Blasky

Roll Call: Yes – Awe, Blasky, Kellas, Wold, Nepermann. No – None. Motion carried.

The following Department Reports were reviewed:

Finance & HR: There were no additions to Laura Pisarcik's submitted report.

Parks: In addition to Paul Ostrander's submitted report Paul reported that the well is in place and he is working on the well house.

Facilities: There were no additions to Gary Zierer's submitted report.

Golf Department Report: In addition to Mike Yackle's submitted report Commissioner Wold would like to see clarification if the banquet revenue was including the restaurant sales.

Recreation: In addition to Debbie Kraus' submitted report Commissioner Wold's daughter; Brooke volunteered to help with Relay for Life. Debbie commented that McDonalds has been a great sponsor for Relay for Life. Commissioner Wold also commented that staff did a great job keeping the Teen Dance organized.

A motion to approve the Consent Agenda was made by Commissioner Wold and seconded by Commissioner Kellas. All ayes. Motion carried.

New Business

Surplus Fitness Equipment

With the purchase and installation of two (2) Cybex Total Access treadmills approved at the April meeting, there will be 2 surplus treadmills that will need to be removed from the Fitness Center floor. The ordinance authorizing the Sale of Personal Property was reviewed.

A motion was made by Commissioner Awe and seconded by Commissioner Kellas to approve the Surplus Equipment resolution as presented. All ayes. Motion carried.

Park Shop / Program Space

As discussed in committee meetings and at the May Workshop the consensus of the entire Board was to move forward with a more formal development of a plan in order to accomplish the goal. Chad Alexander from Lamp Inc. and Roger Schroepfer from Wold Architects & Engineers have supplied proposals. John Cowlin has drafted the resolutions for both services for both projects. All documents are enclosed for the Board's review and consideration. Chad Alexander explained that Lamp Inc. has done many building projects for District #158 and Dundee Park District as well as all of our building and renovating.

A motion was made by Commissioner Awe and seconded by Commissioner Blasky to approve the resolution to procure Lamp Inc. to provide construction management services for the construction of a park maintenance facility and REC Center renovation project.

Roll Call: Yes – Awe, Blasky, Nepermann, Kellas, Wold. No – None. Motion carried.

A motion was made by Commissioner Blasky and seconded by Commissioner Kellas to approve the resolution to procure Wold Architects and Engineers for architectural services for the construction of a park maintenance facility and REC Center renovation project.

Roll Call: Yes – Blasky, Kellas, Awe, Nepermann, Wold. No – None. Motion carried.

Thom recognized and congratulated Debbie Kraus on her 10th anniversary at the Huntley Park District.



Motion to adjourn was made by Commissioner Awe seconded by Wold. All ayes. Motion carried.

Meeting adjourned at 8:01PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Alyce Johnson
Recording Secretary