

HUNTLEY PARK DISTRICT
Regular Meeting
February 22, 2017

President Jerry Nepermann called the meeting to order at 7:05 p.m. Commissioners present included; Bill Awe, Keith Wold and Jim Blasky. Melissa Kellas was absent. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Debbie Kraus, Ryan Coffland, Ryan Porter, Matt Szytz, John Cowlin, and Eric Anderson. Commissioner Wold entered the meeting at 7:10 p.m.

Approval of Agenda

President Nepermann asked to move item 9b to 3A and then asked for a motion to approve the agenda. A motion to approve the February 22, 2017 agenda as amended was made by commissioner Awe and seconded by commissioner Blasky. All ayes. Motion carried.

Debbie Kraus; Recreation Director introduced Ryan Coffland; Athletic and Fitness Manager, Matt Szytz; Fitness Supervisor, and Ryan Porter; Intern to the Board. Each gave a brief summary of their duties and what they would like to see in the future for their perspective departments. Commissioner Awe asked that Matt would include a membership comparison report from the beginning of the Fitness Center (or as far back as numbers have been tracked) in his next report.

A motion to approve the February 8, 2017 Board workshop minutes was made by Commissioner Blasky and seconded by Commissioner Awe. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Wold and seconded by Commissioner Blasky. All ayes. Motion carried.

There were no purchase orders.

Laura Pisarcik submitted bills, additions, and purchase cards totaling \$206,744.53. A motion to approve the submitted bills and additions listed above was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes – Wold, Blasky, Awe, Nepermann. No – None. Motion carried.

Staff Reports

Finance & HR: There were no additions to Laura Pisarcik's submitted report.

Parks & Facilities: In addition to Paul Ostrander's submitted report, Paul mentioned that the temporary move to the Sun Valley Farm was going well.

Golf Department Report: There were no additions to Brad Hisel's submitted report.

Commissioner Awe requested to see more detail on the Pinecrest banquet calendar.

Recreation: In addition to Debbie Kraus' submitted report, Debbie has met with the Village of Huntley about the summer concerts. It will be called the Summer Concert Series instead of Concert in the Park. Heather will be meeting with the Middle School principals about possibly starting ET (afternoon only) at the middle schools.

New Business:**Consent Agenda**

- Approve January 25, 2017 regular Board meeting minutes
- Approve Local Government Travel Expense Control Act Resolution
- Approve construction contract amendments #10
- Approve expansion of TSP maintenance garage and add equipment sheds
- Approve Recording of Hours Worked Policy revision

A motion to approve the Consent Agenda was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes – Wold, Blasky, Nepermann, Awe. No – None. Motion carried.

2017 Public Hearing for Proposed Budget

The combined annual budget and appropriation ordinance appropriates the monies that are necessary to cover the projected expenses and liabilities the district may incur in the next budget year. The ordinance must be passed and approved within or before the first quarter of each fiscal year. The preliminary 2017 budget and appropriation ordinance was posted 2/18/17. Changes can still be made up until approval at the March Board meeting.

No action required.

Non-referendum Bond Ordinance

The District, as part of its capital funding program, has considered an issue of non-referendum bonds. Funds will be used for capital projects, or to pay existing debt paid out of operations, namely the District's Alternate Revenue Source Bonds. The District's finance committee received a presentation with several funding option amounts in January and determined to issue \$750,000 of bonds, which was approved by the Board of Commissioners.

Tonight's action will award the bonds to the lowest cost bidder, with such information to be presented at the meeting.

A motion to approve the adoption of the Limited Park Bonds, Series 2017 Bond Ordinance was made by Commissioner Awe and seconded by Commissioner Blasky.

Roll Call: Yes – Awe, Blasky, Nepermann, Wold. No – None. Motion carried.

CO #16 – Drinking Fountains

The recreation Department has requested the installation of two water cooled drinking fountains in the new Big Rooms under renovation. Considering the distance of the nearest drinking fountain from the Big Rooms and the number of participants that will gather in these rooms, the department feels it is appropriate to add these features

A motion to approve Change Order #16 as presented was made by Commissioner Wold and seconded by Commissioner Awe. All ayes. Motion carried.

Roll Call: Yes – Wold, Awe, Blasky, Nepermann. No – None. Motion carried.

A motion was made to enter into executive session to review Executive Session minutes – Section 2 (C)(21) and consider release of prior executive section meeting minutes to determine if the need for confidentiality still exists as to all or part of closed session minutes or that the minutes or portions thereof no longer require confidential treatment and are available for public inspection in compliance with the Open Meetings Act 5 ILCS 120/2 - (c1) by Commissioner Wold and seconded by Commissioner Awe. All ayes. Motion carried.

[Executive Session]

A motion to reconvene the regular meeting at 8:45 p.m. by Commissioner Awe and seconded by Commissioner Wold.

Roll Call: Yes – Awe, Wold, Nepermann, Blasky. No – None. Motion carried.

A motion to approve and release Executive Session minutes of August 24, 2016 and November 30, 2016 and to dispose of verbatim recordings of fully released Executive Session meeting minutes dated prior to July 1, 2015 was made by Commissioner Awe and seconded by Commissioner Wold.

Roll Call: Yes – Awe, Wold, Blasky, Nepermann. No – None. Motion carried.

Motion to adjourn was made by Commissioner Awe seconded by Commissioner Wold. All ayes. Motion carried.

Meeting adjourned at 8:51PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Alyce Johnson
Recording Secretary