

HUNTLEY PARK DISTRICT

Board Workshop
February 8, 2017

President Jerry Nepermann called the meeting to order at 6:19 p.m.

Commissioners present: William Awe, Jim Blasky, Keith Wold and Melissa Kellas. Also present were Laura Pisarcik, Debbie Kraus, Thom Palmer, Brad Hisel, and Mike Williams; Regional Operations Executive of KemperSports.

Committee of the Whole

The Board reviewed the January 25, 2017 regular Board meeting minutes. Board directed that the minutes be placed on the February 22, 2017 Consent Agenda.

Finance Committee

Review Pinecrest 2017 Business Plan

Mike Williams and Brad Hisel gave a detailed overview of the Pinecrest Golf Club 2017 Business Plan. Some of the topics included:

- The golf industry today
- Golf participants still going down
- Rounds projected to increase slightly in the US

2017 Budget

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| • Revenues/Expenses for Pinecrest Golf and Restaurant | • Food & Beverage Projects |
| • Sales & Marketing | a) Banquets |
| a) Golf Revenue | b) Menu |
| b) Food & beverage Revenue | c) Communication |
| c) Website | • KemperSports True Service (Employee Training) |
| d) Email Marketing | • Green-to-a-Tee (Recycle) |
| f) Social Media | • Uno! (Hole in One opportunities) |

Huntley Park District and Capital Projects Budget

Laura Pisarsik gave a brief overview of the 2017 Park District Budget and Capital Projects. The discussion following included topics of ADA expenditures, the new maintenance building costs, and 2017 requested Capital Projects and Equipment.

Local government Travel Expense control act Resolution

Due to changes in the law the Board needs to pass a resolution prior to March 1, 2017 adopting the Local Government Travel Expense Control Act.

Recommend that the Board place the Local Government Travel Expense Control Act resolution as presented on the consent agenda for approval at the February 22, 2017 Board meeting.

Parks Committee

CO #10 Gas Line from Pool

To supply a new gas service/meter to the new maintenance facility, Nicor determined a new gas main would need to be extended to the new maintenance building. After meeting with Nicor on site, it was determined that the existing gas service that feeds the existing pool pump house had the capacity to accommodate the additional gas load for the new maintenance building. A new

underground gas line would need to be installed between the existing pool pump house and the new maintenance facility. This would allow gas supply from the existing meter to the new building without adding a new gas main to the project site.
Recommend that the Board place item on the consent agenda for approval of Change Order #10 (Gas line to pool) as presented at the February 22, 2017 Board meeting.

TSP Garage Expansion & Additional Shed

The current garage is full of machinery and supplies for maintenance and recreation. Parks and Site Supervisors are constantly moving equipment and supplies to reach the proper item needed. Staff is requesting to double the size of the garage in order to store and retrieve supplies more efficiently.

With the addition of the storage shed closer to the soccer fields, equipment will be more easily accessible to the volunteer coaches and further clear out the garage for larger HPD equipment. Separating maintenance equipment and program supplies into two buildings will enhance safety and efficiency.

The Huntley Park Foundation will be approached for funding of these items. Currently, the Sports line-item balance is \$10,745.22. We anticipate a cost of approximately \$7,000.00 for the garage expansion and additional shed. The main source of this funding has been the sports basket raffle at the Huntley Fall Fest over the years.

Recommend that the Board place item on the consent agenda for approval of TSP Garage Expansion & Additional Shed as presented at the February 22, 2017 Board meeting.

Personnel Committee

Recording of Hours Worked

Due to changes in the automated time keeping system, it is necessary to update this policy. Recommend that the Board place item on the consent agenda for approval of revised Recording of Hours Worked Policy as presented at the February 22, 2017 Board meeting.

Comments:

The Board of Commissioners was very appreciative for all the food that Chef Joe and Chef Mike served. Everything was delicious. "A great evening!"

Motion to adjourn was made by Commissioner Awe and seconded by Commissioner Blasky. All ayes, Motion carried.

The meeting adjourned at 9:15 pm.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Alyce Johnson
Recording Secretary