

HUNTLEY PARK DISTRICT
Regular Meeting
January 27, 2016

President Jerry Nepermann called the meeting to order at 7:05 p.m. Commissioners present included; Bill Awe, Jim Blasky, Keith Wold and Melissa Kellas. Also present were Thom Palmer, Laura Pisarcik, Paul Ostrander, Debbie Kraus, Gary Zierer, and John Cowlin.

A motion to approve the agenda was made by Commissioner Awe and seconded by Commissioner Blasky. All ayes. Motion carried.

A motion to approve the December 9, 2015 regular Board meeting minutes was made by Commissioner Wold and seconded by Commissioner Kellas. All ayes. Motion carried.

A motion to approve the December 9, 2015 annual Board meeting minutes was made by Commissioner Wold and seconded by Commissioner Awe. All ayes. Motion carried.

A motion to accept the Treasurer's Report as presented was made by Commissioner Awe and seconded by Commissioner Blasky. All ayes. Motion carried.

Purchase Orders:

- Purchase order number #20160003 to Midwest Commercial Fitness for 2 Cybex Total Access Treadmills in the amount of \$11,560.00.
- Purchase order number #20160009 to Titleist for season long stock in the amount of \$38,764.00.

A motion to approve purchase orders #20160003 & #20160009 was made by Commissioner Kellas and seconded by Commissioner Wold.

Roll Call: Yes – Commissioner Kellas, Wold, Awe, Nepermann, Blasky. No – None. Motion carried.

Laura Pisarcik submitted bills and additions totaling \$205,075.13.

A motion to approve the submitted bills and additions listed above was made by Commissioner Wold and seconded by Commissioner Kellas.

Roll Call: Yes – Commissioner Wold, Kellas, Blasky, Nepermann, Awe. No – None. Motion carried.

The following Department Reports were reviewed:

Finance & HR: In addition to Laura Pisarcik's submitted report Laura reported that all W2's were mailed.

Parks: In addition to Paul Ostrander's submitted report President Nepermann commented that the playground that Paul received from District #158 was very nice.

Facilities: In addition to Gary Zierer's submitted report Commissioner Awe inquired about the additional wall at Pinecrest. Thom reported the wall will cost around \$14,000.00 and will report after the committee meeting on whether the wall will be cost effective to purchase.

Golf Department Report: There were no additions to Mike Yackle's submitted report.

Recreation: In addition to Debbie Kraus' submitted report Commissioner Blasky inquired if additional space is necessary due to the increased of summer campers. Commissioner Wold commented that the Snowflake Festival was very good! Commissioner Awe suggested that

more email advertising would be beneficial for better marketing. Commissioner Blasky suggested that advertising in the Sunday Paper for Del Web might be beneficial.

Consent Agenda:

- Approve the December 2015 bills for \$91,971.10
- Approve purchase order #20150224 to Interiors for Business for \$15,324.50 – Pinecrest carpet & dance floor

Motion to approve the Consent Agenda was made by Commissioner Wold seconded by Commissioner Awe.

Roll Call: Yes –Commissioner Wold, Awe, Kellas Blasky Nepermann. No – None. Motion carried.

New Business:

A budget and appropriation ordinance shall be prepared in tentative form by some person or persons designated by the district, and in such tentative form shall be conveniently available to public inspection for at least 30 days prior to final action. Final action on the budget and appropriation ordinance will be considered at the March 23, 2016 business meeting.

A motion was made by Commissioner Wold and seconded by Commissioner Kellas to approve the adoption of the budget and appropriation ordinance as presented. All Ayes. Motion carried.

Tax Abatements Ordinance

Each year the Board considers the ordinances for tax abatements of the Pinecrest Clubhouse and REC Center. The amounts in question are approximately \$242,192.00 for the Pinecrest Clubhouse and \$220,263.00 for the REC Center.

A motion to approve the Tax Abatements Ordinance as presented was made by Commissioner Wold and seconded by Commissioner Awe.

Roll Call: Yes – Commissioner Wold, Awe, Nepermann, Blasky, Kellas. No – None. Motion carried.

Picnic Reservation Review

St. Mary’s Church is requesting the use of Deicke Park for their annual church picnic. The set-up is the same as the last few years.

- Certificate of Insurance
- Traffic Control Plan
- Parking Plan
- Minimum of 4 portable facilities
- 15 yard dumpster
- Fee of \$605.00

A motion to approve the St. Mary’s picnic reservation as presented was made by Commissioner Wold and seconded by Commissioner Blasky.

Roll Call: Yes – Commissioner Wold, Blasky, Kellas, Awe, Nepermann. No None. Motion carried.

Cancer Kiss My Cooley 5K Request

Cancer Kiss My Cooley has requested to host a 5K Run/Walk on Sunday, May 8, 2016. Set up and race will take place between the hours of 5:30 AM and 11:00 AM. They will be using the Warrington Shelter and the 5K route that is already in place. In the past they have been very organized and clean-up of the site and area was not an issue. Cancer Kiss My Cooley is an organization that raises funds for brain cancer research.

Requesting variance of the following ordinances:

- Section I – Use of a Firearm
- Section VI – Advertising
- Section VIII – Vehicles on Park District Property
- Section XIV – Use of outside of Park hours

Recommend that no fee be charged for the Betsey Warrington Shelter.

A motion was made to approve the Cancer Kiss My Cooley 5K Request by Commissioner Awe and seconded by Commissioner Wold. All ayes, Motion carried.

Miraculous Multiples Mothers of Twins Club

Miraculous Multiples Mothers of Twins Club has rented the REC Center Gym in the past. They have been very good renters and are providing a great service to the community. The rental is tentatively scheduled for April 22 & 23, 2016 (pending board approval). MMMOTC is requesting variances of ordinances Section V: Offering Articles for Sale and Section VI: Advertising.

A motion was made to approve the Miraculous Multiples Mothers of Twins Club request as presented by Commissioner Wold and seconded by Commissioner Blasky.

All ayes. Motion carried.

Personal Leave Time Policy

The Personal Leave Time policy needs to be updated changing the accrual from anniversary date to calendar year. With this change, all full time staff will accrue personal time one January 1st. New full time staff hired after January 1st will accrue personal leave time based on the chart listed in the policy.

A motion was made to approve the Personal Leave Time Policy as presented by Commissioner Kellas and seconded by Commissioner Awe. All ayes. Motion carried.

Motion to adjourn was made by Commissioner Kellas seconded by Commissioner Blasky. All ayes. Motion carried.

Meeting adjourned at 8:05 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Alyce Johnson
Recording Secretary