

**HUNTLEY PARK DISTRICT**  
**Regular Board Meeting**  
**July 26, 2023**

President Keith Wold called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included; Keith Wold, Melissa Kellas, Jerry Nepermann, Bill Awe, and Jim Blasky. Commissioners absent: Bill Awe. Also present were Scott Crowe Wesley Peete, Joe Patterson, Matt Szytz, Rick Walrath, and Julie Wons.

A motion to approve the agenda, with moving Action Item 9c to occur just after public comments, was made by Commissioner Kellas and seconded by Commissioner Nepermann.

All ayes. Motion carried.

Members of One Hope Community Church shared their thoughts and gratitude for the Park District considering allowing the church to rent space and the REC Center for their services. They also shared their goals moving forward for the church.

Commissioner Awe arrived at 7:04p.

New Recreation Supervisor, Evan Lewandowski, was introduced to the Board.

A motion to approve the Regular Board Meeting minutes from June 28, 2023 and the Board Workshop Minutes from July 12, 2023 was made by Commissioner Kellas and seconded by Commissioner Blasky.

All ayes. Motion carried.

The Treasurer's and Financial Reports were reviewed. Director Wons presented the Treasurer's Report and Financial reports.

Director Wons submitted bills, additions, and purchase cards totaling \$1,267,816.30. A motion to approve the submitted bills and additions listed above was made by Commissioner Awe and seconded by Commissioner Blasky.

Roll Call: Yes - All. No - None. Motion carried.

**Committee Reports**

Parks and Facilities Committee Report

**Staff Reports**

The following Department Reports were reviewed:

**Finance, HR/Risk:** Director Wons reviewed the Finance Department report, and the HR/Risk Report is provided. No additional comments were made.

**Parks:** Director Peete reviewed the Parks and Facilities Department report. In addition to the submitted report, Commissioner Wold asked Director Peete about the decision to change security service providers. Director Peete explained the positive reasons for making the change and how it relates to the feedback provided by the public within the strategic plan.

**Recreation:** Director Patterson reviewed the Recreation Department report. In addition to the submitted report, Commissioner Wold asked about the new staff that was added to the registration staff and recreation team. Director Patterson informed the Board of the new hires and a little bit about their backgrounds. Commissioner Wold complimented the Movie in the Park event.

**Marketing:** Director Szytz reviewed the Marketing and Communications Department report. In addition to the submitted report, Director Szytz shared specific insight about the website and the increased traffic that was recorded through the month of June.

**Golf:** Assistant General Manager Justin Cripe reviewed the Golf Department report. In addition to the submitted report, Assistant General Manager Cripe shared that rounds are up this year. Highest number of rounds in June than the course has seen in several years. Updates regarding staff and position changes were given.

## **Executive Director Report**

The Executive Director Report was reviewed.

## **New Business**

### **Action Item #1 – Approval of OSLAD Grant Program Resolution of Authorization for Weiss Park**

Motion to approve the OSLAD Grant Resolution of Authorization for Weiss Park was made by Commissioner Kellas seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

### **Action Item #2 – Approval of Updated Safety Manual**

Motion to approve the Updated Safety Manual was made by Commissioner Kellas seconded by Commissioner Nepermann.

All ayes. Motion carries

### **Action Item #3 – Approval of Facility Use Agreement with One Hope Community Church**

Motion to approve the Facility Use Agreement with One Hope Community Church was made by Commissioner Nepermann seconded by Commissioner Blasky.

Roll Call: Yes – All. No – None. Motion carried.

**Action Item #4 - Approval of Ordinance Authorizing the Sale of Personal Property**

Motion to approve the Ordinance Approving the Sale of Personal Property was made by Commissioner Nepermann seconded by Commissioner Kellas.

Roll Call: Yes - All. No - None. Motion carried.

**Action Item #5 - Approval of Professional Services Agreement for FY '23-'27 for Financial Auditing Services.**

Motion to waive the bidding requirement and approve the Professional Services Agreement with Sikich, LLC as the Annual Financial Audit Service Provider for Huntley Park District for fiscal years 2023-2027 for a total of \$118,650 plus other fees was made by Commissioner Awe seconded by Commissioner Nepermann.

Roll Call: Yes - All. No - None. Motion carried.

**Action Item #6 - Approval of the Affiliate Agreement with Crystal Lake Soccer Federation**

Motion to approve the Affiliate Agreement with the Crystal Lake Soccer Federation was made by Commissioner Kellas seconded by Commissioner Awe.

Roll Call: Yes - All. No - None. Motion carried.

**Action Item #7 - Approval of Indoor Soccer Program Agreement with Crystal Lake Soccer Federation**

Motion to approve the Indoor Soccer Program Agreement with the Crystal Lake Soccer Federation was made by Commissioner Nepermann seconded by Commissioner Kellas.

Roll Call: Yes - All. No - None. Motion carried.

Motion to adjourn was made by Commissioner Awe seconded by Commissioner Nepermann.

All ayes. Motion carried.

Meeting adjourned at 8:43 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,  
Matt Szytz  
Board Recording Secretary

Signature on file

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Scott M. Crowe, Secretary      Date