

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE HUNTLEY PARK DISTRICT, McHENRY AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020, AND ENDING DECEMBER 31, 2020, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE HUNTLEY PARK DISTRICT:

SECTION I: It is hereby found and determined that:

- (a) This Board has heretofore caused to be prepared a combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and
- (b) A public hearing will be held at Huntley Park District, 12015 Mill Street, Huntley, IL 60142 on the 26th day of February, 2020, on said Ordinance, notice of said hearing having been given at least one (1) week prior to such hearing by publication in the Northwest Herald on February 19, 2020, a newspaper published within the Park District; and
- (c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning January 1, 2020 and ending December 31, 2020 have heretofore been performed.

SECTION II: The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1st) day of January 2020 and ending on the 31st day of December 2020:

I. CORORATE FUND		
<u>A. ADMINISTRATIVE DEPARTMENT</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	259,527	285,480
Health Insurance	33,044	36,348
IMRF	25,674	28,241
Employment Services	1,200	1,320
Other Employee Benefits	3,500	3,850
FICA	16,295	17,925
Medicare	3,819	4,201
Maint/Repairs- Vehicles	500	550
Legal Services	5,000	5,500
Audit Services	21,200	23,320
Liability Insurance	118,526	130,379
Computer Support Services	33,687	37,056
Security/Alarm Services	1,094	1,203
Other Professional Fees	20,500	22,550
Postage	1,850	2,035
Telephone	800	880
Legal Notices	375	413
Bank Fees/Charges	3,000	3,300
Membership Dues	5,575	6,133
Travel/Meals/Mileage	1,300	1,430
Training/Education	3,050	3,355
Publications	250	275
Electric	12,000	13,200
Heat	3,000	3,300
Garbage Disposal	6,500	7,150
Water	1,150	1,265
PortaPotties/Washroom Pumping	22,600	24,860
Commissioners Expense	6,350	6,985
Leased Equipment	4,231	4,654
Copier Maintenance	1,700	1,870
Paving & Lighting	42,000	46,200
Office Supplies	2,550	2,805
Miscellaneous	1,740	1,914
TOTAL ADMINISTRATIVE DEPARTMENT	663,587	729,946

<u>B: PARKS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	206,065	226,672
Health Insurance	21,848	24,033
IMRF	17,868	19,655
FICA	12,775	14,053
Medicare	2,987	3,286
Telephone	2,330	2,563
Membership Dues	150	165
Travel/Meals/Mileage	175	193
Training/Education	1,250	1,375
Office Supplies	1,000	1,100
Unemployment Benefits	1,500	1,650
Maint/Repairs-Equip.	37,000	40,700
Maint/Repairs-Grounds	73,100	80,410
Maint/Repairs- Vehicles	32,000	35,200
Uniforms/Safety Equipment	5,500	6,050
Leased Equipment	11,038	12,142
Shop Supplies	3,500	3,850
Small Tools	4,000	4,400
Landscaping Supplies	22,500	24,750
Chemicals	35,800	39,380
Gas/Oil	40,000	44,000
TOTAL PARKS	532,386	585,625
<u>C: BUILDINGS</u>		
Salaries/Wages	162,531	178,784
Health Insurance	26,973	29,670
IMRF	15,654	17,219
FICA	10,076	11,084
Medicare	2,356	2,592
Unemployment Benefits	1,500	1,650
Telephone	4,997	5,497
Travel/Meals/Mileage	300	330
Training/Education	700	770
Office Supplies	500	550
Maint/Repairs-Bldgs	164,400	180,840
Maint/Repairs-Equip.	18,600	20,460
Uniforms/Safety Equipment	3,500	3,850
Shop Supplies	3,000	3,300
Small Tools	4,250	4,675
Janitorial Supplies	23,000	25,300
TOTAL BUILDINGS	442,337	486,571
I. CORORATE FUND TOTAL	1,638,310	1,802,141

<u>II. RECREATION FUND</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	301,888	332,077
Health Insurance	27,322	30,054
IMRF	34,699	38,169
Other Employee Benefits	2,500	2,750
FICA	18,921	20,813
Medicare	4,423	4,865
Legal Services	5,000	5,500
Online Marketing Services	5,959	6,555
Computer Support Services	39,787	43,766
Security/Safety Services	7,800	8,580
Other Professional Fees	4,610	5,071
Postage	13,250	14,575
Telephone	16,535	18,189
Advertising/Printing	5,000	5,500
Brochure Printing	40,000	44,000
Bank Fees/Charges	38,100	41,910
Licenses and Permits	500	550
Membership Dues	3,530	3,883
Travel/Meals/Mileage	7,830	8,613
Training/Education	7,810	8,591
Electric	102,000	112,200
Heat	30,000	33,000
Water	10,900	11,990
Leased Equipment	4,231	4,654
Copier Maintenance	2,500	2,750
Office Supplies	19,000	20,900
Scholarships	5,000	5,500
Miscellaneous	5,070	5,577
Interest Expense	61,156	67,272
Debt Service Bank Fees/Charges	350	385
Principal Repayment	445,000	489,500
II. RECREATION FUND TOTAL	1,270,671	1,397,738

<u>A: ATHLETIC DEPARTMENT</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	117,442	129,186
Health Insurance	3,438	3,782
IMRF	9,492	10,441
FICA	7,276	8,004
Medicare	1,698	1,868
Instructors-Contractual	101,155	111,271
Maint/Repairs-Bldgs	1,800	1,980
Maint/Repairs-Grounds	4,200	4,620
Telephone	1,891	2,080
Training/Education	2,900	3,190
Electric	8,500	9,350
Garbage Disposal	1,250	1,375
PortaPotties/Washroom Pumping	900	990
Office Supplies	200	220
Supplies	51,180	56,298
Uniforms	46,447	51,092
Gym Rentals	51,055	56,161
Tournaments	13,205	14,526
Landscaping Supplies	3,500	3,850
Chemicals	8,500	9,350
ATHLETIC DEPARTMENT TOTAL	436,029	479,632
<u>B: EXTENDED TIME CAMP</u>		
Salaries/Wages	608,636	669,500
Health Insurance	15,682	17,250
IMRF	17,128	18,841
FICA	37,733	41,506
Medicare	8,823	9,705
Telephone	915	1,007
Supplies	80,926	89,019
Transportation	34,659	38,125
Pool Visits	9,200	10,120
Rentals	73,950	81,345
Field Trips	35,625	39,188
EXTENDED TIME CAMP TOTAL	923,277	1,015,605

<u>C: PRE-SCHOOL</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	143,338	157,672
IMRF	5,083	5,591
FICA	8,886	9,775
Medicare	2,077	2,285
Instructors-Contractual	4,500	4,950
Training/Education	1,000	1,100
Office Supplies	1,000	1,100
Supplies	12,150	13,365
PRE-SCHOOL TOTAL	178,034	195,837
<u>D: GENERAL PROGRAMS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	25,363	27,899
Health Insurance	3,131	3,444
IMRF	1,949	2,144
FICA	1,570	1,727
Medicare	364	400
Instructors-Contractual	39,287	43,216
Telephone	765	842
Office Supplies	100	110
Supplies	7,442	8,186
GENERAL PROGRAMS TOTAL	79,971	87,968
<u>E: STINGRAY BAY POOL</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	204,819	225,301
Health Insurance	5,367	5,904
IMRF	3,038	3,342
FICA	12,696	13,966
Medicare	2,969	3,266
Instructors-Contractual	640	704
Maint/Repairs-Bldgs	25,000	27,500
Maint/Repairs-Equip.	93,596	102,956
Computer Support Services	1,545	1,700
Security/Safety Services	1,000	1,100
Telephone	805	886
Advertising/Printing	3,000	3,300
Membership Dues	800	880
Training/Education	4,000	4,400
Electric	24,750	27,225
Heat	18,000	19,800
Water	5,500	6,050
Supplies/Inventory	45,130	49,643
Janitorial Supplies	3,750	4,125
Chemicals	22,500	24,750
Miscellaneous	2,550	2,805
STINGRAY BAY POOL TOTAL	481,455	529,601

<u>F: FITNESS CENTER</u>		
Salaries/Wages	159,406	175,347
Health Insurance	3,426	3,769
IMRF	4,558	5,014
FICA	9,882	10,870
Medicare	2,310	2,541
Instructors-Contractual	38,500	42,350
Maint/Repairs-Equip.	5,500	6,050
Training/Education	1,000	1,100
Office Supplies	200	220
Supplies	7,295	8,025
FITNESS CENTER TOTAL	232,077	255,285
<u>G: SPECIAL SERVICES</u>		
Salaries/Wages	15,841	17,425
Health Insurance	2,683	2,951
IMRF	1,449	1,594
FICA	985	1,084
Medicare	227	250
Instructors-Contractual	15,280	16,808
Supplies	57,493	63,242
SPECIAL SERVICES TOTAL	93,958	103,354

<u>H: PINCREST GOLF/BANQUETS</u>		
Salaries/Wages	797,546	877,301
Payroll Benefits-FICA/Medicare/UC/WC	119,268	131,195
Maint/Repairs-Bldgs	28,500	31,350
Maint/Repairs-Equip	34,500	37,950
Maint/Repairs-Grounds	17,000	18,700
Maint/Repairs-Kitchen	12,440	13,684
Computer Support Services	19,580	21,538
Security/Alarm Services	3,090	3,399
Management Fees	97,680	107,448
Uniforms/Linens	18,320	20,152
Other Professional Fees	12,000	13,200
Postage	845	930
Telephone	2,400	2,640
Advertising/Printing	4,000	4,400
Marketing	12,000	13,200
Bank Fees/Charges	36,707	40,378
Licenses	3,900	4,290
Membership Dues	800	880
Travel/Meals/Mileage	6,000	6,600
Electric	41,500	45,650
Heat	8,400	9,240
Garbage Disposal	4,680	5,148
Water	2,400	2,640
PortaPotties/Washroom Pumping	1,980	2,178
Paving & Lighting	6,000	6,600
TV/Cable/Satellite	6,000	6,600
Leased Equipment	99,809	109,790
Office Supplies	1,800	1,980
Supplies	120,662	132,728
Shop Supplies	3,700	4,070
Copier Lease/Maintenance	1,182	1,300
Janitorial Supplies	2,160	2,376
Property Insurance	14,285	15,714
Payroll Services	8,824	9,706
Chemicals	62,500	68,750
Gas/Oil	18,000	19,800
CO2	1,800	1,980
Food/Inventory	140,076	154,084
Liquor/Wine	39,427	43,370
Beer	49,642	54,606
Non-Alcoholic Beverages	2,667	2,934
Delivery Fees	9,600	10,560
Miscellaneous	1,705	1,876
Interest Expense	35,958	39,554
Principal Repayment	205,000	225,500
PINCREST GOLF/BANQUETS TOTAL	2,116,333	2,327,966

<u>I: PARKS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	206,065	226,672
Health Insurance	21,848	24,033
IMRF	17,868	19,655
FICA	12,775	14,053
Medicare	2,987	3,286
PARKS TOTAL	261,543	287,697
<u>J: BUILDINGS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	162,531	178,784
Health Insurance	26,973	29,670
IMRF	15,654	17,219
Unemployment Benefits	1,000	1,100
FICA	10,076	11,084
Medicare	2,356	2,592
BUILDING TOTAL	218,590	240,449
II: RECREATION FUND GRAND TOTAL	6,291,938	6,921,132
<u>III: NISRA FUND</u>		
Salaries/Wages	59,756	65,732
IMRF	2,049	2,254
FICA	3,737	4,111
Medicare	877	965
Instructors-Contractual	7,500	8,250
Other Professional Fees	250	275
Dues	254,836	280,320
Rental Expense	25,000	27,500
Supplies	1,500	1,650
Miscellaneous	6,000	6,600
Equipment	97,500	107,250
III: NISRA FUND TOTAL	459,005	504,906

<u>IV: DEBT SERVICE FUND</u>		
Interest Expense	10,082	10,788
Debt Service Bank Fees/Charges	350	375
Principal Repayment	114,000	121,980
IV: DEBT SERVICE FUND TOTAL	124,432	133,142
<u>V: CAPITAL PROJECT FUND</u>		
Administrative Equipment	53,875	59,263
Pinecrest Golf Equipment	47,000	51,700
Tomaso Park Equipment	34,500	37,950
Stingray Bay Equipment	6,500	7,150
Fitness Center Equipment	7,500	8,250
Parks Equipment	125,900	138,490
Facilities Equipment	322,550	354,805
V: CAPITAL PROJECT FUND TOTAL	597,825	657,608

SUMMARY OF ALL FUNDS		
	BUDGET (\$)	APPROPRIATION (\$)
I. CORPORATE FUND	1,638,310	1,802,141
II. RECREATION FUND	6,291,938	6,921,132
III. NISRA FUND	459,005	504,906
IV: DEBT SERVICE FUND	124,432	133,142
V: CAPITAL PROJECT FUND	597,825	657,608
TOTAL SUMMARY OF ALL FUNDS	\$ 9,111,510	\$ 10,018,928

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of the this District during the fiscal year beginning January 1, 2020 and ending December 31, 2020 for the respective purposes set forth.

Section III: The following determinations have been made and are hereby made a part of the aforesaid budget:

- a. The cash on hand at the beginning of the fiscal year is expected to be \$4,377,783.

- b. The cash expected to be received during the fiscal year from all sources is \$8,060,585.
- c. An estimate of the expenditures contemplated for the fiscal year is \$9,111,510.
- d. The cash expected to be on hand at the end of the fiscal year is \$3,326,858.
- e. An estimate of the amount of taxes to be received during the fiscal year is \$3,008,932.

SECTION IV: The Receipt and revenue of the said HUNTLEY PARK DISTRICT, derived from sources other than taxation and not specifically appropriated, and all expended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION V: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

APPROVED:

President of the Board of
Commissioners of the HUNTLEY
PARK DISTRICT

ATTEST:

SECRETARY

(CORPORATE SEAL)

PASSED:

APPROVED:

STATE OF ILLINOIS)

) SS

COUNTY OF McHENRY)

CERTIFICATION

I, THOMAS E. PALMER, do hereby certify that I am the duly elected, authorized and acting Secretary of the Board of Commissioners of the HUNTLEY PARK DISTRICT, Counties of McHenry and Kane, State of Illinois, and that as such Secretary, I am the keeper of the records and minutes of the proceedings of the Board of Commissioners of said District. I do hereby certify that the foregoing Ordinance hereto attached, entitled "AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE HUNTLEY PARK DISTRICT, McHENRY AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE" is a true and correct copy of an Ordinance duly passed and approved at a regular meeting of said President and Board of Commissioners held on the 18th day of March, 2020, at which time ____ Commissioners were present and ____ Commissioners were absent. Motion was made by Commissioner _____ and seconded by Commissioner _____ that the foregoing Ordinance be passed and approved. Upon roll-call vote, ____ Commissioners voted AYE and ____ Commissioners voted NAY, whereupon said Ordinance was declared duly passed and was thereupon approved by said President.

(CORPORATE SEAL)

SECRETARY